

City Of Martinsburg
Regular City Council Meeting
Thursday, August 10, 2017
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayerô
5. Approve July 31, 2017 Special Meeting Minutes
6. Approve June 2017 Administrative and Financial Report.
7. **Public Hearing to seek input on the issue of a Special Use Permit Application to use Real Property Located at 800 Boston Street in the City of Martinsburg (Map M9, Parcel 240) as a Wireless Telecommunications Facility—Vertical Bridge Development II, LLC (Move Item 16 K up on the Agenda)**
8. **Presentations**
 - a. Make comment on ABCA Zoning Form for HUB Co-op, LLC, dba Mad Kat Café and Wine Bar, 131 N. Queen Street
9. **Petitions from Citizens (Two (2) Minute Maximum)**
10. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - a. Notice from Comcast, dated July 27, 2017, regarding updates to Comcast Agreement for Residential Services
 - b. Board of Zoning Appeals June 6, 2017 Meeting Minutes
 - c. Planning Commission July 5, 2017 Meeting Minutes
11. **Reports Of Chairpersons Of Council Standing Committees:**
 - a. Council as a Whole Committee July 31, 2017 Meeting Minutes
12. **Report Of Mayor**
 - a. Report the following vacancies:
 - Board of Zoning Appeals (1 alternate)
 - Parking Authority (2)

- Shade Tree Commission (1)
- Historic Preservation Review Commission (1)
- Airport Authority (1)

13. Report Of City Attorney

14. Report of City Manager

15. Unfinished Business

- a. Third and Final Reading of Ordinance 2017-10 Amending Ordinance 2017-09 Which Established Job Descriptions For Employees Of The City Of Martinsburg, West Virginia

16. New Business

- a. First and Second Reading of Ordinance 2017-11 to Amend and Reenact the Codified Ordinances of the City of Martinsburg to Amend Part Nine: Streets, Utilities and Public Services Code, Chapter Five: Other Public Services, Article 951: Garbage Collections at Section 951.02: Container Requirements and Section 951.06: Charges for Collection by City
- b. Approve/deny Resolution 2017-13: FY 2017-2018 General Fund Revision #2
- c. Approve/deny Sales Tax Fund 2017-2018 Budget Revision # 1
- d. Approve/deny Resolution 2017-14 Approving The FY 2017 Annual Action Plan and authorizing the filing of application with HUD
- e. Approve/deny authorization to request exemption from the United States Department of Housing and Urban Development (USHUD) to allow Councilman Jason W. Baker, DBA JWB Contracting, to serve as general contractor for the Habitat for Humanity homes built with Community Housing Development Organization (CHDO) funds, without financial compensation and on a voluntary basis
- f. Approve/deny authorization for Mayor to sign amended agreement between the City of Martinsburg and Habitat for Humanity of the Eastern Panhandle for Lot # 19 (104 Humanitarian Way) in the Auburndale Subdivision--\$42,257.60 2013 CHDO Funds
- g. Approve/deny authorization for Mayor to sign amended agreement between the City of Martinsburg and Habitat for Humanity of the Eastern Panhandle for Lot # 19 and #20 (104 and 106 Humanitarian Way) in the Auburndale Subdivision--\$48,669.00 2014 CHDO Funds
- h. Approve/deny authorization for Mayor to sign amended agreement between the City of Martinsburg and Habitat for Humanity of the Eastern Panhandle for Lot # 20 (106 Humanitarian Way) in the Auburndale Subdivision--\$46,282.00 2015 CHDO Funds

- i. Approve/deny authorization for Mayor to Memoranda of Agreement to transfer HOME Match Credit to Habitat for Humanity of the Eastern Panhandle, Inc. for FY 2013, 2014 and 2015
- j. Approve/deny agreement between the City of Martinsburg and Berkeley County Farmland Protection Bureau for lease of office suite at Caperton Train Station
- k. Approve/deny Vertical Bridge Development, LLC's Special Use Permit Application to use real property located at 800 Boston Street as a location for a Wireless Telecommunications Facility
- l. Approve/deny Special Events Permit # 2017-24, for Kingdom Agenda Christian Center's request to use the Town Square Pedestrian Plaza for purposes of holding a "Unity in the Community" event on Saturday, August 26, 2017 from noon until 4 PM, contingent upon proof of adequate liability insurance and payment of any recommended fees for City services
- m. Approve/deny request from Breast Cancer Awareness - Cumberland Valley, Inc. to affix pink ribbons to trees, utility poles and parking meters in the City of Martinsburg as part of the Park in the Pink Awareness Campaign, October 2-October 13
- n. Authorize the City Attorney to draft an ordinance with provisions for urban deer management (as recommended at Council as a Whole Committee Meeting - July 31, 2017)
- o. First and Second Reading of Ordinance 2017-12 to Amend and Reenact the City of Martinsburg Fire Civil Service Rule and Regulations to Amend the Physical Agility Test Standards
- p. Approve/deny bid recommendation for geotechnical services for the concrete apron at the Martinsburg Fire Station--\$3,200; Triad Engineering
- q. Approve/deny Snyder Environmental Pay Application # 4 for N. Queen Street Underpass Utility Relocation Project--\$28,577.79

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)