

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**September 11, 2017**  
**Regular Meeting 7:00 PM**  
**J. Oakley Seibert Council Chambers**  
**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL (and microphone check)**

**III. APPROVAL OF August 7, 2017 MEETING MINUTES.**

**IV. UNFINISHED BUSINESS: none**

**V. NEW BUSINESS:**

1. **CASE #HP 17-00006. 116 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install and overhanging business sign. Berkeley Arts Council, applicant.
2. **CASE #HP 17-00008. 220 S. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a digital sign. First Presbyterian Church, applicant.
3. **CASE #HP 17-00009. 526 W. Burke Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace metal roof with shingles. Melissa Geitwitz, applicant.

**VI. OTHER BUSINESS: none**

**VII. DISCUSSION ITEMS: none**

**VIII. ACTION ITEMS: none**

**IX. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**