

**MARTINSBURG PLANNING COMMISSION**  
**232 N. Queen Street**  
**September 6, 2017**  
**6:00 p.m.**  
**J. Oakley Seibert Council Chambers**  
**Regular Session**  
**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL (and microphone check)**

**III. APPROVAL OF August 2, 2017 MEETING MINUTES**

**IV. UNFINISHED BUSINESS:**

1. **CASE # SD 17-040. 180 Eagle School Road.** Site Plan application requesting review of a 9,000 square-foot building with associated parking and infrastructure. First Link, LLC., applicant.

**V. NEW BUSINESS:**

1. **Project # SP17-00002. The Southeast corner of Snapp and Pillar Streets.** Site Plan application requesting review of a 4,500 sq-ft Church structure, associated outbuildings, and infrastructure. Anchor Outreach, Inc., applicant.
2. **Project # SP17-00005. 925 Foxcroft Avenue.** Site plan application requesting review of redevelopment of existing 10,799 sq-ft structure plus construction of drive-thru area, and other associated infrastructure. Pennoni Associates, applicant.
3. **Project # MA17-00007. 1858 Delmar Orchard Road. Public Hearing.** Application requesting a change of zoning for approximately 30.55 acres of an improved parcel containing approximately 62.90 acres from RML (Multiple-Family, Low-Density District) to RP (Planned Residential) and approximately 2.58 acres from RML (Multiple-Family, Low-Density District) to BC (Community Business). Boyd Orchard, LLC., Trustee under Boyd Orchard Trust.

**VII. DISCUSSION/ACTION ITEMS: None**

**VIII. OTHER BUSINESS: None**

**VII. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**