

City of Martinsburg
Regular City Council Meeting
Thursday, January 11, 2018
6:30 P.M.

1. Call to Order
2. Roll Call
3. Presentation of Colors—Martinsburg Police Department Honor Guard/Salute to Flag
4. Prayer—
5. Approve December 14, 2017 Regular Council Meeting Minutes
6. Approve November 2017 Administrative and Financial Report.
7. Public Hearing for The Purpose of Discussion to Solicit Input Regarding the City’s Community Development Block Grant Program (CDBG) And HOME Investment Partnership Program (HOME) Entitlement Funds Through the Eastern Panhandle HOME Consortium, And The Housing And Community Development And Economic Development Needs Of The City Of Martinsburg, WV
8. **Presentations**
 - a. Proclamation—General Aviation Appreciation Month—January 2018
 - b. The Martinsburg Initiative Grant Funding and Program Update—Chief Maurice Richards
 - c. Resolution of Appreciation--Martinsburg Police Department K9 Titan
 - d. Martinsburg Police Department—Resolution of Accomplishment for School Resource Officer James “Shane” Everhart commending him on his life-saving efforts
9. **Petitions from Citizens (Two (2) Minute Maximum)**
10. **Receive and File Reports—Minutes—Correspondence of The Following:**
 - a. City of Martinsburg audit letter for fiscal year ending June 30, 2017- (complete audit on file in the Finance Department)
 - b. For the Kids, by George Children’s Museum December 7, 2017 Board
 - c. Letter of Resignation of Chris Amores from the Human Relations Committee, effective January 1, 2018 (due to appointment to Police Civil Service Commission)
11. **Reports of Chairpersons of Council Standing Committees:**
12. **Report of Mayor**

- a. Report the following vacancies:
 - Board of Zoning Appeals (2 alternates)
 - Parking Authority (2)
 - Historic Preservation Review Commission (1)
 - Human Relations Commission (1)

13. Report of City Attorney

14. Report of City Manager

- a. Projects Update

15. Unfinished Business

16. New Business

- a. First and Second Reading of Ordinance 2018-01 Amending and Reenacting the City of Martinsburg Code, Part 3: Traffic Code; by Amending, Section 361.13: Fire Lanes; to Comply with the Amendments to West Virginia §17c-13-3
- b. Approve/deny payment of 2% of total proceeds of previous year's projected tax collection to Berkeley County Assessor for Valuation Fund
- c. Authorize Letter of Endorsement to ABCA for the temporary issuance of license to sell beer at the 27th Annual Toughman Contest, February 16-17, 2018, to be held at the Berkeley 2000 Recreation Center
- d. Approve/deny Martinsburg Fire Department SOP for Emergency Medical Services Cardiac Alert—Code STEMI
- e. Discuss and take action as necessary regarding the City of Martinsburg Fire Department ambulances
- f. Approve/deny submission of application for Assistance to Firefighters Grant (AFT) for a replacement backup generator for the Martinsburg Central Fire Station (\$180,000 with 5% City match)
- g. Approve/deny agreement between the City of Martinsburg and Scott Safety for in-house equipment inspection, repair and service of Scott products owned by the City of Martinsburg
- h. Discuss and take action as necessary regarding new Police Department Canine Unit—Shallow Creek Kennels, Inc., \$0.00
- i. Approve/deny purchase of one 2018 Ford Transit E1Z Cargo Van for use to transport the Special Response Team of the Martinsburg Police Department—Stephens Auto (State Contract)--\$21,802 (Drug Forfeiture Fund)
- j. Approve/deny bid recommendation for Phase 1 of GIS data gathering services—Furgo Geospatial--\$67,172—to be paid for by the Chesapeake Bay Implementation Grant

- k. Approve/deny Snyder Environmental Pay Application # 9 for the N. Queen Street Underpass Utility Relocation Project \$_____
- l. Approve/deny Snyder Environmental Pay Application # 5 for the Big Springs Water Treatment Plant Upgrade--\$360,131.28
- m. Approve/deny Pro Contracting Pay Application # 3 for the Oak Street Bridge Utility Relocation Project &_____

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

16. New Business Continued

- n. Discuss and take action as necessary on real estate purchases(s)