

# **REVISED AGENDA**

**City of Martinsburg  
Regular City Council Meeting  
Thursday, July 12, 2018  
6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—
5. Approve June 14, 2018 Regular Council Meeting Minutes
6. Approve May 2018 Administrative and Financial Report
7. **Presentations**
  - a. Make comment on ABCA Zoning Form for New Peking Restaurant, LLC., dba New Peking Restaurant, 139 S. Queen Street, contingent upon approval of the Board of Zoning Appeals (scheduled for August 7, 2018)
  - b. Make comment on ABCA Zoning Form for Berkeley, LLC, dba Berkeley Pottery, 115 S. Queen Street, contingent upon approval of the Board of Zoning Appeals (scheduled for August 7, 2018)
8. **Petitions from Citizens (Two (2) Minute Maximum)**
9. **Receive and File Reports—Minutes—Correspondence of The Following:**
  - a. Letters from Comcast/Xfinity regarding television packages, hardware rental and channel lineup changes (3)
  - b. Human Relations Committee FY 2017 Annual Report
  - c. Historic Preservation Review Commission June 2, 2018 Meeting Minutes
  - d. Eastern WV Regional Airport Authority April 9, May 14 and June 11, 2018 Meeting Minutes and Financial Reports
10. **Reports of Chairpersons of Council Standing Committees:**
11. **Report of Mayor**
  - a. Reminder that Regular August meeting has been scheduled for August 16, 2018 at 6:30 PM to accommodate Municipal League Conference attendance

- b. Schedule Special City Council Meeting for July 30, 2018 at 5 PM to approve FY 2018-2019 Budget Revisions, per State Code, and other business as needed
- c. Review Garbage Collection Notice
- d. Appoint Rachel Snavelly to the Region 9 Planning and Development Council to fill expired term 7/1/2018-6/30/2020
- e. Report the following vacancies:
  - Board of Zoning Appeals (1 alternate)
  - Parking Authority (2)
  - Human Relations Committee (2)
  - Airport Authority (1)
  - Code Appeals Board (engineer or architect) and alternate (2)

## **12. Report of City Attorney**

## **13. Report of City Manager**

## **14. Unfinished Business**

- a. Third and Final Reading of Ordinance 2018-14 Approving and Adopting Current Replacement Pages to the Codified Ordinances

## **15. New Business**

- a. Approve/deny Resolution 2018-10 Concerning Coal Severance Tax Fund Budget Revision #1 for FY 2018-2018
- b. Discuss and take action as necessary regarding annexation request for 3.66 acres located adjacent to Lutz Avenue, further identified as Tax Map OP-10, Parcel 8.3
- c. Approve/deny Special Events Permit 1817 for Trinity Temple Church of God's Health Fair, to take place on N. Tuskegee Drive from 10 AM until 4 PM on Saturday, September 15, 2018, contingent upon proof of adequate liability insurance and payment of any recommended fees for City service
- d. Approve/deny Special Events Permit 1818 for Trinity Temple Church of God's Vacation Bible School Party, to take place on N. Tuskegee Drive from 6 PM until 8 PM on Friday, August 10, 2018, contingent upon proof of adequate liability insurance and payment of any recommended fees for City services
- e. Approve/deny Special Events Permit 1819 for What Abuse Really Looks Like's Domestic Abuse Awareness Event to take place on Saturday, July 28 from 4-7 PM (4 total hours from set-up to clean-up) in the Town Square Pedestrian Plaza, contingent upon proof of adequate liability insurance and payment of any recommended fees for City services
- f. Authorize Letter of Endorsement to the ABCA in for St. Joseph Parish and School's Festival on Saturday, September 22, 2018 (private property)
- g. Approve/deny renewal of ESRI GIS Software—Public Works Department Stormwater

Management Program--\$10,000 (year 2/sole source)

- h.** Approve/deny agreement between the City of Martinsburg and Berkeley Medical Center for source patient testing
- i.** Discuss/take action as necessary regarding City of Martinsburg ambulances
- j.** Approve/deny Pay Application # 2 for W. Harley Miller for the Martinsburg Police Department/Municipal Court building--\$128,070
- k.** Authorize Mayor to submit Notification of Intent to conduct an urban deer hunt, in accordance with City Code, to the West Virginia Department of Natural Resources (due August 1)

#### **16. Executive Session**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)