

City of Martinsburg
Regular City Council Meeting
Thursday, October 11, 2018
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—
5. **Public Hearing** to solicit comment on the draft City of Martinsburg 2018 Comprehensive Plan intended to be adopted as a replacement of the 2006 City of Martinsburg Comprehensive Plan
6. Approve September 5, 2018 Special Council Meeting Minutes
7. Approve September 13, 2018 Regular Council Meeting Minutes
8. Approve September 24, 2018 Special Council Meeting Minutes
9. Approve August 2018 Administrative and Financial Report
10. **Presentations**
 - a. Eastern West Virginia Airport Authority Presentation—Projects and Grants—See Item 18 A
 - b. Proclamation—Small Business Saturday---November 24, 2018
 - c. Proclamation—Shenandoah Valley Young Marines’ Red Ribbon Week—October 23-31, 2018
 - d. Proclamation—Complex Regional Pain Syndrome Awareness Month/Color the World Orange Day—November 5, 2018
 - e. Proclamation—Christian Heritage Week—November 18-24, 2018
11. **Petitions from Citizens (Two (2) Minute Maximum)**
12. **Receive and File Reports—Minutes—Correspondence of The Following:**
 - a. Historic Preservation Review Commission September 10, 2018 Meeting Minutes
 - b. Board of Zoning Appeals August 7, 2018 Meeting Minutes

- c. Eastern West Virginia Regional Airport Authority August 13, 2018 Meeting Minutes
- d. Martinsburg/Berkeley County Parks and Recreation Board September 18, 2018 Meeting Minutes and Summary of Pool Seasons Report
- e. Correspondence regarding Gary's Flemings intent not to be reappointed to the Martinsburg Fire Civil Service Commission, effective November 13, 2018

13. Reports of Chairpersons of Council Standing Committees:

14. Report of Mayor

- a. Introduce Dylan Perry, Boy Scout Troop 16, Spring Mills High School senior
- b. Schedule Council as a Whole Committee Meeting to discuss various City of Martinsburg Personnel Rules and Policies on Tuesday, October 23 or Wednesday, October 24, 2018 at 4:30 PM
- c. Report the following vacancies:
 - Board of Zoning Appeals (1 alternate)
 - Parking Authority (2)
 - Human Relations Committee (2)
 - Code Appeals Board (engineer or architect) and alternate (2)
 - Historic Preservation Review Commission (1)

15. Report of City Attorney

16. Report of City Manager

17. Unfinished Business

18. New Business

- a. Discuss and take action as necessary regarding Eastern West Virginia Airport Authority request for grant match funds (amount TBD, based on Airport Authority's final grant approvals/requests)
- b. Discuss and take action as necessary on citizen request to draft an ordinance in regards to backyard chickens
- c. Approve/deny purchase of one (1) Raptor RP-1 Hard Mounted Radar Unit for Martinsburg Police Department--\$2,124.50—West Virginia Public Safety Equipment, LLC (Drug Forfeiture Fund)
- d. Approve/deny purchase of one (1) Cellbrite machine for Martinsburg Police Department--\$6,480—Cellbrite, LLC (Drug Forfeiture Fund)
- e. Approve/deny quote recommendation for three (3) Dell computers for GIS data management and digital mapping for Stormwater program--\$13,243.91

- f. Approve/deny Martinsburg Fire Department Standard Operating Procedure for Self-contained Breathing Apparatus (SCBA)
- g. Approve/deny fees associated with Brownfields Marketing and Redevelopment Initiatives—Environmental Resources and Consulting, LLC--\$16,700 (GF-Planning—Brownfield Grant—Sustainable Strategies --\$6,000; ERC--\$10,700)
- h. Confirm telephone poll for additional mosquito treatments—Ehrlich Pest Control--\$2,200 (10/13/2018 with a rain date of 10/20/2018)
- i. Discuss and take action as necessary regarding upgrade/replacement of traffic control light at the intersection of W. King and Alabama Avenue
- j. Approve/deny Pay Application # 5 for W. Harley Miller for the Martinsburg Police Department/Municipal Court building--\$348,345
- k. Approve/deny professional design services and associated AIA Agreement for Phase 1—Martinsburg City Hall Renovations—Silling Architects--\$44,600
- l. Approve/deny amendment to engineering services for Big Springs Water Treatment Plant—GAC—O'Brien and Gere Engineers--\$ _____
- m. Discuss and take action as necessary regarding City of Martinsburg ambulances

19. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)