

City of Martinsburg
Regular City Council Meeting
Thursday, January 10, 2019
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—
5. Approve December 13, 2018 Regular Council Meeting Minutes
6. Approve November 2018 Administrative and Financial Report
7. **Presentations**
 - a. Introduction of Shane Farthing, Economic and Community Development Director
 - b. Administer Oath of Office to Martinsburg Police Officers Lawrence Meeks, III, Dalton Condo and Ethan Anderson
 - c. Administer Oath of Office to Martinsburg Firefighter/EMT Basic Stephen Minghini
 - d. Eastern West Virginia Regional Airport Authority Update—Neil Doran
 - e. FY 2017-2018 Audit Update—CoxHollida
 - f. Make comment on ABCA Zoning Form for Chesapeake Foods, Inc., d.b.a. Chilis’s Bar and Grill—884 Foxcroft Avenue (change of ownership)
 - g. Make comment on ABCA Zoning Form for Golden Restaurant, LLC, d.b.a. Holiday Inn—301 Foxcroft Avenue (change of ownership)
 - h. Make comment on ABCA Zoning Form for Giant Food Stores, d.b.a. Martins Food Market in WV—1317 Edwin Miller Blvd.
8. **Petitions from Citizens (Two (2) Minute Maximum)**
9. **Receive and File Reports—Minutes—Correspondence of The Following:**
 - a. Main Street Martinsburg October 15, 2018 Meeting Minutes and Financial Reports
 - b. Eastern Panhandle Transit Authority October 15 and November 19, 2018 Meeting Minutes and Financial Reports

- c. Martinsburg-Berkeley County Parks and Recreation Board November 20, 2018 Meeting Minutes
- d. For the Kids, by George Children's Museum December 6, 2018 Meeting Minutes and Director's Report
- e. Correspondence from Berkeley County Council to Delegate Larry Kump regarding vehicles with out-of-state registrations
- f. Correspondence from Berkeley County Council to Secretary of Transportation Thomas Smith regarding Highway Improvements
- g. Comcast memorandum regarding channel line-up changes
- h. Memorandum notifying of acquisition of O'Brien and Gere Limited by Ramboll Gruppen A/S, effective January 1, 2019
- i. MARC Comparative Analysis: Presentation to West Virginia MARC Funding Committee
- j. Findings of Fact in relation to the Appeal of Case No. HP18-00044, 145-149 N. Queen Street, TPI, LLC, owner
- k. Planning Commission November 7, 2018 Meeting Minutes
- l. Correspondence from Martinsburg-Berkeley County CVB advising that Matthew DeHaven will not seek reappointment to the Board

10. Reports of Chairpersons of Council Standing Committees:

11. Report of Mayor

- a. Discuss meeting dates for joint City of Martinsburg/ Berkeley County Council meeting
- b. Report the following vacancies:
 - Board of Zoning Appeals (2 alternates)
 - Parking Authority (2)
 - Human Relations Committee (2)
 - Code Appeals Board (engineer or architect) and alternate (2)
 - Historic Preservation Review Commission (1)
 - Fire Civil Service Commission (1)
 - M-BC Convention and Visitor's Bureau (1)

12. Report of City Attorney

13. Report of City Manager

14. Unfinished Business

15. New Business

- a. Resolution 2019-01 of Accomplishment to Honor the Martinsburg High School Bulldogs 2018 Football Team for a Successful Season and to Commend the Outstanding Players and Coaches for Capturing the 2018 Class AAA State Football Championship Title
- b. Approve/deny quote recommendation for six (6) escape packs (10 min 4500 psi cylinders)--\$3,146.58 (524.43 each)—Municipal Emergency Services
- c. Discuss and take action as necessary regarding stand-by generator bid for the Martinsburg Fire Department--\$148,477 Todd Electric, Inc.
- d. Discuss and take action as necessary regarding the purchase of water supply hose (see quotes and memo)
- e. Approve/deny 2% of Total Proceeds of Previous Year's Projected Tax Collections to Berkeley County Assessor for Valuation Fund
- f. Approve/deny Partnership with Potomac Valley Audubon Society--\$5,500
- g. Approve/deny Standard Form of Agreement between City of Martinsburg and Capital Business Interiors for Police Department/Municipal Court Building furniture, fixtures and equipment--\$549,050
- h. Approve/deny Pay Application # 8 for W. Harley Miller for the Martinsburg Police Department/Municipal Court building--\$399,780

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)