

City of Martinsburg
J. Oakley Seibert Council Chambers
Regular City Council Meeting
Thursday, April 11, 2019
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—Minister Ujima Tyson, New Beginnings Ministry of Hope
5. Approve March 14, 2019 Regular Council Meeting Minutes
6. Approve March 25, 2019 Special Council Meeting Minutes
7. Approve February 2019 Administrative and Financial Report
8. **Presentations**
 - a. Resolution of Appreciation—Retired Police Captain Kevin Miller
 - b. Proclamation—Fair Housing Month—April 2019
 - c. Make comment on ABCA Zoning form for Virginia RE, LLE d.b.a. 1902 on Queen—201 N. Queen Street, contingent upon Special Exception from the Board of Zoning Appeals
 - d. Proclamation—National Kids to Parks Day—May 18, 2019
9. **Petitions from Citizens (Two (2) Minute Maximum)**
10. **Receive and File Reports—Minutes—Correspondence of The Following:**
 - a. Main Street Martinsburg February 19, 2019 Meeting Minutes and Financial Statements
 - b. Martinsburg-Berkeley County Parks and Recreation February 19, 2019 Meeting Minutes
 - c. Hagerstown/Eastern Panhandle Metropolitan Planning Organization January 16, 2019 Meeting Minutes and Projects Updates
 - d. Eastern WV Regional Airport Authority February 11, 2019 Meeting Minutes and Financial Statement
 - e. Board of Zoning Appeals December 4, 2019 Meeting Minutes
 - f. Planning Commission February 6, 2019 Meeting Minutes

- g. Martinsburg Police Department Calendar Year 2018 Annual Report (to be released the week of 4/8)
- h. ATSDR's Health Exposure Assessment near Shepherd Field ANG--information

11. Reports of Chairpersons of Council Standing Committees:

12. Report of Mayor

- a. Reminder of Special City Council Meeting for Tuesday, April 16, 2019 (per State Code) at 5 PM to approve levy rates and other items as necessary
- b. Reappoint Harriet Johnson to the Housing Authority, term 5/4/2019-5/4/2024
- c. Appoint Betty Gunnoe to the Martinsburg Fire Civil Service Commission to fill one unexpired term—11/13/2018-11/13/2022 (seat vacated by Gary Fleming)
- d. Appoint Jean Burrell to fill an unexpired term on the Human Relations Committee—7/3/2017-7/3/2019 (seat vacated by Chris Amores)
- e. Reappoint the following to the Shade Tree Commission, term 5/9/2019-5/9/2022
 - Mary Lewis
 - David Anderson
 - Cam Trowbridge

Report the following vacancies:

- Board of Zoning Appeals (2 alternates)
- Parking Authority (2)
- Historic Preservation Review Commission (1)
- M-BC Convention and Visitor's Bureau (1)

13. Report of City Attorney

14. Report of City Manager

15. Unfinished Business

16. New Business

- a. First and Second Reading of Ordinance 2019-02 To Amend and Re-Enact Portions Of The Codified Ordinances Of The City Of Martinsburg, Part Seventeen – Building And Housing Code, Article 1711 – West Virginia State Building Code, Section 1711.01 – Adoption; And Repealing Ordinance Number 2016-19 Of The City Of Martinsburg, West Virginia.
- b. First and Second Reading of Ordinance 2019-03 to Amend the City of Martinsburg Zoning Map to Rezone an Improved Parcel Identified as 700 E. Moler Avenue from its Current BC (Community Business) Zoning Classification to RUB (Urban Residential Class B)

- c. First and Second Reading of Ordinance 2019-04 to Amend the Text of the City of Martinsburg Zoning Ordinance at Section 560 “Table of Zoning District Uses” to Allow Hotel/Motel Use in Planned Residential (RP) and Planned Business (PB) Districts with Site Plan
- d. Approve/deny Resolution 2019-07 for an Intergovernmental Agreement between the City of Martinsburg and the West Virginia Department of Transportation, Division of Highways in association with an Agreement in regards to the Martinsburg Train Station Corridor Transportation Alternatives (State Project U302-Mar/TI-11)
- e. Approve/deny Special Events Application 1930 for Berkeley County Ministerial Association’s Good Friday Cross Walk to take place on Friday, April 19, 2019 from 10 AM until noon along the attached route, contingent upon proof of adequate liability insurance and payment of any recommended fees for City services
- f. Approve/deny Special Events Application 1931 for Main Street Martinsburg and Tony M. Music Foundation’s Martinsburg Arts Fest to be held on Saturday, June 15, 2019 in the Town Square Pedestrian Plaza from 1-5 PM, contingent upon proof of adequate liability insurance and payment of any recommended fees for City services, unless waived by ordinance--\$0.00
- g. Approve/deny Main Street Martinsburg’s request to hang artist banners on utility poles in downtown Martinsburg from June 1-September 15
- h. Approve/deny Amendment to Special Events Permit 1911, Boots, Brews and BBQ, to amend the date from August 17 to August 10, 2019 due to a conflicting community event; to include amended letter of endorsement to the ABCA
- i. Approve/deny scheduling of “Take Pride in your Community” Spring Clean-up event for Saturday, May 18, 2019
- j. Approve/deny Council as a Whole Committee Recommendation(s) in conjunction with Economic Development Director Shane Farthing’s “Initial Economic and Community Development Initiatives” as presented March 20, 2019
- k. Approve/deny intent to apply and authorize submission of application for WVDOT TA/RTP funding for design of Tuscarora Greenway Trail connecting existing Martinsburg bike infrastructure
- l. Approve/deny expenditure of \$3,285 for transfer of License Plate Readers to Canine vehicle—Leonardo--\$3,285—Police Levy Fund
- m. Approve/deny bid recommendation for clean-up and related service at 309 Gib Street—United Wreckers and Excavators--\$11,800
- n. Approve/deny bid for one Martinsburg Fire Department washer/extractor--\$_____ (bid opening 4/9)
- o. Approve/deny City of Martinsburg contribution to assist hosting of WVML Board of Directors Meeting in Martinsburg in June 2019--\$1,500
- p. Approve/deny Pay Application # 11 for W. Harley Miller for the Martinsburg Police Department/Municipal Court building--\$586,860.30

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)