

**City Of Martinsburg  
Special City Council Meeting  
Tuesday, April 16, 2019  
5:00 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Salute to Flag**
- 4. Prayer**
- 5. Presentations**
- 6. Petitions From Citizens**
- 7. Receive and File Reports—Minutes—Correspondence of the Following:**
- 8. Reports of Chairpersons of Council Standing Committees**
- 9. Report of Mayor**
  - a. Appoint Ms. Shari Persad to fill an unexpired alternate term on the Board of Zoning Appeals through 12/31/2020
- 10. Report Of City Attorney**
- 11. Report Of City Manager**
- 12. Unfinished Business**
- 13. New Business**
  - a. Approve/deny FY 2019-2020 levy rates
  - b. Approve/deny Special Events Permit 2019-32 for March of Dimes March for Babies Event, to take place along the streets surrounding War Memorial Park on Saturday, April 27, 2019, contingent upon proof of adequate liability insurance and payment of any recommended fees for City Services--\$262.50
  - c. Approve/deny request to mark the Hess Street curb of property located 804 N. Queen Street for one-hour parking and ADA accessible parking
  - d. Authorize Community Engagement and Planning for Downtown Martinsburg gateway corridor per memo from Shane Farthing, Economic and Community Development Director
- 14. Executive Session**
  - (a) Discuss pending legal matters with Counsel (if necessary)
  - (b) Discuss personnel matters (if necessary)
  - (c) Discuss real estate matters involving competitive bids (if necessary)
- 15. New Business, Cont'd**
  - a. Review and take action as necessary regarding the December 13, 2018 award of bid for Gateway/Wayfinding Signage project to Gable (\$449,940.60)

- b.** Approve/deny bid for Gateway/Wayfinding in the amount of \$454,070—RiteLite Signs, Inc.
- c.** Approve/deny construction administrative phase fees for Frazier Associates for Gateway/Wayfinding Signage Project
- d.** Authorize City Attorney to investigate potential claim(s) against Gable concerning the 12/13/18 award of bid for Gateway/Wayfinding Signage Project