

City of Martinsburg
J. Oakley Seibert Council Chambers
Special City Council Meeting
Monday, June 24, 2019
5:00 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer
5. **Presentations**
 - a. Source Water Protection Plan Update—Steve Knipe, Utilities Director
6. **Petitions from Citizens (Two (2) Minute Maximum)**
7. **Receive and File Reports—Minutes—Correspondence of The Following:**
8. **Reports of Chairpersons of Council Standing Committees:**
9. **Report of Mayor**
 - a. Schedule Special City Council Meeting for Monday, July 29, 2019 at 5 PM to approve FY 2019-2020 Budget Revisions, per State Code, and other business as needed
 - b. Discuss changing the date of the August 2019 Regular Council Meeting from August 8 to August 15 to accommodate Municipal League attendance

Report the following vacancies:

 - a. Parking Authority (2)
 - b. Historic Preservation Review Commission (1)
10. **Report of City Attorney**
11. **Report of City Manager**
12. **Unfinished Business**
 - a. Third and Final Reading of Ordinance 2019-06, Amending Ordinance 2019-05, which Established Job Descriptions for Employees of the City of Martinsburg, West Virginia
 - b. Third and Final Reading of Ordinance 2019-07, Amending and Reenacting the City of Martinsburg Personnel Rules and Policies, Section V, Employment, at Subsection L, Overtime Pay
13. **New Business**
 - a. Approve/deny bid recommendation for Big Springs Water Filtration Plant HVAC replacement--

\$5390—Eastern Panhandle Heating & Cooling—Water/Sewer Fund

- b. Approve/deny agreement between the City of Martinsburg and Innovative, Inc. for hardware, software and IT service for the Water/Sewer Department—63 months @ \$1,393.18 per month

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)