

**City of Martinsburg**  
**J. Oakley Seibert Council Chambers**  
**Regular City Council Meeting**  
**Thursday, July 11, 2019**  
**6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—
5. Approve June 13, 2019 Regular Council Meeting Minutes
6. Approve June 24, 2019 Special Meeting Minutes
7. Approve May 2019 Administrative and Financial Report
8. **Presentations**
9. **Petitions from Citizens (Two (2) Minute Maximum)**
10. **Receive and File Reports—Minutes—Correspondence of The Following:**
  - a. Main Street Martinsburg April 22, 2019 Meeting Minutes and Financial Reports
  - b. Martinsburg-Berkeley County Public Library Commission May 23, 2019 Meeting Minutes and Director’s Reports
  - c. Eastern WV Regional Airport Authority May 13, 2019 Meeting Minutes and Financial Report
  - d. Press Release—CDC Public Information Session regarding PFAS Exposure Assessment—July 24, 2019
  - e. Martinsburg Planning Commission April 3, 2019 Meeting Minutes
11. **Reports of Chairpersons of Council Standing Committees:**
  - a. Council as a Whole Committee Minutes—July 1, 2019
12. **Report of Mayor**
  - a. Reminder of Special City Council Meeting for Monday, July 29, 2019 at 5 PM to approve FY 2019-2020 Budget Revisions, per State Code, and other business as needed
  - b. Reminder that August 2019 Regular Council Meeting will be held on Thursday, August 15, 2019 (3<sup>rd</sup> Thursday), beginning at 6:30 PM

Report the following vacancies:

- Parking Authority (2)
- Historic Preservation Review Commission (1)

**13. Report of City Attorney**

**14. Report of City Manager**

**15. Unfinished Business**

**16. New Business**

- a. Approve Resolution 2019-13—Coal Severance Tax Fund FY 2019-202 Revision #1
- b. Approve/deny Audit Procurement Committee recommendation for contract to perform the City of Martinsburg audit for fiscal years ending June 30, 2019 and June 30, 2020
- c. Approve/deny renewal of City of Martinsburg property, causality and liability insurance with Travelers Insurance Company--\$882,119
- d. Approve/deny renewal of City of Martinsburg workers' compensation insurance with Brickstreet--\$270,946
- e. Approve/deny agreement between the City of Martinsburg and Harris Northstar for Utility Solutions software—not to exceed \$236,099
- f. Approve/deny agreement between the City of Martinsburg and Innovative, Inc., for hardware for above software--not to exceed \$36,536
- g. Discuss and take action as necessary regarding potential Market House repair & use alternatives (see memo)
- h. Discuss and take action as necessary regarding Berkeley County Roundhouse Authority's request to allocate \$3,000 for architectural cost analysis of the Frog Shop (see memo)
- i. Approve/deny Pay Application # 14 for W. Harley Miller for the Martinsburg Police Department/Municipal Court building--\$1,009,665
- j. Approve/deny Martinsburg Police Department Standards-Operational Policies regarding Tattoos, Brands and Body Piercings
- k. Approve/deny Martinsburg Police Department Standards-Operational Policies regarding Modified Take Home Vehicles

**17. Executive Session**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

