

**City of Martinsburg
Regular Council Meeting
Thursday, January 9, 2020
The J. Oakley Seibert Council Chambers**

With a quorum present, the regular session of the Martinsburg City Council was called to order by Mayor George Karos at 6:30 PM. The following Council Members were present: Harriet Johnson, Gregg Wachtel (6:34 PM) Dennis Etherington, Kevin Knowles, Ken Collinson, Kimberly Nelson and Jason Baker. Also present were: City Manager Mark Baldwin, Gena Long, City Recorder, City Attorney Kin Sayre, Police Chief Maury Richards; Fire Chief J.D. Hummingbird, Public Works Director Jeff Wilkerson, Utilities Director Steve Knipe, Finance Director mar, and City Engineer/Planning Director Kimberly Petrucci.

3. Salute to Flag

Councilwoman Johnson led the salute to the flag.

4. Prayer—

Pastor Walter Bowers led the invocation.

5. Approve December 12, 2019 Regular Council Meeting Minutes

Motion made by Councilman Baker, seconded by Councilman Collinson, to approve the December 12, 2019 Regular Council Meeting Minutes. Motion carried unanimously.

6. Approve November 2019 Administrative and Financial Report

Motion made by Councilman Etherington, seconded by Councilman Baker, to approve the November 2019 Administrative and Financial Report. Motion carried unanimously.

7. Presentations

8. Petitions from Citizens

Mr. David Haarberg presented the results of the Ward Two Association survey, as attached to and made a part of these minutes. Mr. Haarberg stated that the people of the community are its strength and if they are asked for input, they will answer. He stressed the need for stronger code enforcement and attention to streets and sidewalks.

Councilman Knowles thanked Mr. Haarberg for presenting the results of the survey and stated that the association works very hard in their community.

9. Receive and File Reports—Minutes—Correspondence of the Following:

a. Main Street Martinsburg October 21, 2019 Meeting Minutes and Financial Report

b. Martinsburg-Berkeley County Convention and Visitor's Bureau November 13, 2019 Meeting Minutes

c. For the Kids, by George Children's Museum December 5, 2019 Meeting Minutes and Director's Report

d. Eastern WV Regional Airport November 18, 2019 Meeting Minutes and Financial Report

e. Memorandum from 7-11 to the ABCA regarding initiatives at the Winchester Avenue Location (Mid-Town)

Motion made by Councilman Wachtel, seconded by Councilman Etherington, to receive and file Items 9A-9E. Motion carried unanimously.

10. Reports of Chairpersons of Council Standing Committees

11. Report of Mayor

a. Reappoint the following to the Martinsburg Planning Commission through 1/21/23:

**Mark Palmer
Steve Workings
Jim Rodgers**

Motion made by Councilman Collinson, seconded by Councilman Etherington, to reappoint the above. Motion carried unanimously.

b. Reappoint the following to the Martinsburg Planning Commission through 3/1/23:

**R. Scott Hamilton
Reenie Raines
George Reichard
Jeff Molenda**

Motion made by Councilman Wachtel, seconded by Councilman Etherington, to reappoint the above. Motion carried unanimously.

Report the following vacancies:

- **Historic Preservation Review Commission (1)**
- **Parking Authority (2)**
- **Planning Commission (1)**
- **M-BC Convention and Visitors Bureau (2)**

12. Report of City Attorney

a. Update on Incident of December 23, 2019

City Attorney Kin Sayre stated that the matter had been turned over to Travelers. There are currently two lawsuits pending and all comments and concerns should be immediately directed to the City Attorney.

13. Report of City Manager

14. Unfinished Business

15. New Business

a. Resolution 2020-01 of Accomplishment to Honor the Martinsburg High School Bulldogs 2019 Football Team for a Successful Season and to Commend the Outstanding Players and Coaches for the 2019 Class AAA Football Championship Title

Motion made by Councilman J. Baker, seconded by Councilwoman Nelson, to approve Resolution 2020-01. Motion carried unanimously.

b. Approve/deny Request from Main Street Martinsburg to display the Lite Apple in the Town Square Pedestrian Plaza until mid-January 2020

Motion made by Councilman Collinson, seconded by Councilwoman Johnson, to approve the request. Motion carried unanimously.

c. Approve/deny Letter of Endorsement to the ABCA in support of the For the Kids, by George, Children's Museum Fundraising Event, Friday, February 21, 2020

Motion made by Councilman Etherington, seconded by Councilwoman Johnson, to approve the letter of endorsement. Motion carried unanimously.

d. Approve/deny 2% of total proceeds of previous year's projected tax collections to Berkeley County Assessor for Valuation Fund

No action.

e. Confirm Consensus of Council to grant all City employees (8) hours of compensatory time in response to the December 23, 2019 evacuation event

Motion made by Councilman Etherington, seconded by Councilwoman Nelson, to confirm. Motion carried unanimously.

f. Authorize City Recorder to schedule surplus auction for spring 2020

Motion made by Councilman Etherington, seconded by Councilman J. Baker, to authorize. Motion carried unanimously.

g. Approve/deny Martinsburg Fire Department bid recommendation and purchase of twenty-six (26) Elkhart Chief XD Series Nozzles, Shutoffs and Tips--\$16,986.32—Atlantic Emergency Solutions (General Fund)

Motion made by Councilman Collinson, seconded by Councilwoman Nelson, to approve the bid recommendation. Motion carried unanimously.

h. Approve/deny purchase of two (2) 2020 Dodge Ram 1500 Crew Cab pick-up trucks for the Martinsburg Police Department--\$24,486 plus \$7,663 each for outfitting—total--\$64,928—Stephens Auto State Contract (Drug Forfeiture Fund--\$63,161/General Fund--\$1,767)

Motion made by Councilman Etherington, seconded by Councilman J. Baker, to approve the purchase. Motion carried unanimously.

i. Approve/deny application for Opportunity Zone Technical Assistance Grant from ARC

Motion made by Councilwoman Nelson, seconded by Councilman Collinson, to approve. Motion carried unanimously.

j. Confirm approval of service agreement between the City of Martinsburg and Specialized Professional Services for Wastewater Treatment plant

Motion made by Councilman Etherington, seconded by Councilwoman Johnson, to confirm. Motion carried unanimously.

k. Approve/deny Tetra Tech to continue engineering services for City of Martinsburg G3 Stormwater Grant

No action.

I. Approve/deny amended agreement with Innovative, Inc. for IT services at Martinsburg Police Department/Municipal Court Building--\$10,371 additional annual cost

Motion made by Councilman Wachtel, seconded by Councilwoman Johnson, to approve the amended agreement. Motion carried unanimously.

m. Approve/deny Change Order #8 for the Martinsburg Police Department/Municipal Court Building

No action.

n. Approve/deny Pay Application #18 for W. Harley Miller for the Martinsburg Police Department/Municipal Court Building--\$684,808.00

Motion made by Councilman Wachtel, seconded by Councilman Collinson, to approve payment. Motion carried unanimously.

o. Approve/deny purchase of eight (8) .45 caliber Glock 21 pistols and two holsters for the Martinsburg Police Department--\$4,160 (Police Department Materials and Supplies Fund)

Motion made by Councilman Etherington, seconded by Councilwoman Johnson, to approve purchase. Motion carried unanimously.

Executive Session

Motion made by Councilman Etherington, seconded by Councilman Collinson, to go into Executive Session for legal matters at 6:45 PM.

Meeting adjourned by unanimous consent at 7:01 PM.

George Karos, Mayor

Gena Long, City Recorder