

A Regular Meeting has been called of the Martinsburg City Council. Due to the recommendations of the Federal and State government and the CDC, members of the public are encouraged not to attend and to view the meeting via media and social media outlets. No more than ten members of the public will be allowed in the Chambers at one time. All attempts will be made to stream via the City's Facebook page at Facebook.com/CityofMartinsburg or searching @CityofMartinsburg. Please address public comments regarding this agenda and public hearings to glong@cityofmartinsburg.org

City of Martinsburg
Regular City Council Meeting
Thursday, April 9, 2020
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—
5. Approve March 12, 2020 Regular Council Meeting Minutes
6. Approve March 24, 2020 Emergency Special Meeting Minutes
7. Approve February 2020 Administrative and Financial Report
8. Public Hearing to solicit citizen comment on Ordinance 2020-02 Setting Forth Sewer Rates, Minimum Charge, Disconnect/Reconnect/Administrative Charges, Service Connection Charge, Delayed Payment Penalty, and Capital Improvement Fees for the City of Martinsburg, West Virginia
9. Public Hearing to solicit citizen comment on Ordinance 2020-03 Setting Forth Water Rates, Minimum Charge, Reconnection Charge, Service Connection Charge, Delayed Payment Penalty, and Capital Improvement Fees for the City of Martinsburg, West Virginia
10. **Presentations**
11. **Petitions from Citizens (Two (2) Minute Maximum)**
12. **Receive and File Reports—Minutes—Correspondence of The Following:**
 - a. Eastern West Virginia Regional Airport Authority February 10, 2020 Meeting Minutes and Financial Report
 - b. Eastern Panhandle Regional Planning and Development Council—Region 9—October 15, 2019 Meeting Minutes and Financial Report
13. **Reports of Chairpersons of Council Standing Committees:**

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14. Report of Mayor

- a. Reminder Special City Council Meeting for Tuesday, April 21 2020 (per State Code) at 5 PM to approve levy rates and other business as necessary

Report the following vacancies:

- Parking Authority (2)
- Historic Preservation Review Commission (1)
- Planning Commission (1)

15. Report of City Attorney

- a. See items 18 B, 18C, 18D, and 18 E

16. Report of City Manager

- a. Projects Update

17. Unfinished Business

- a. Third and Final Reading of Ordinance 2020-02 Setting Forth Sewer Rates, Minimum Charge, Disconnect/Reconnect/Administrative Charges, Service Connection Charge, Delayed Payment Penalty, and Capital Improvement Fees for the City of Martinsburg, West Virginia
- b. Third and Final Reading of Ordinance 2020-03 Setting Forth Water Rates, Minimum Charge, Reconnection Charge, Service Connection Charge, Delayed Payment Penalty, and Capital Improvement Fees for the City of Martinsburg, West Virginia
- c. Third and Final Reading of Ordinance 2020-04 Amending Ordinance 2019-13 which Established Job Descriptions for Employees of the City of Martinsburg, West Virginia
- d. Third and Final Reading of Ordinance 2020-05 Amending Ordinance 2020-04, which Established Job Descriptions for Employees of the City of Martinsburg, West Virginia

18. New Business

- a. Approve/deny Resolution 2020-07 authorizing agreement between the City of Martinsburg and the West Virginia Division of Highways regarding the Rock Cliff Drive Intersection (Federal Project CMAQ/0010(273)D/State Project U302-10-1.38)
- b. Discuss and take action as necessary regarding matters related to CoVid-19 and recent Families First Coronavirus Response Act Federal legislation
- c. Discuss and take action as necessary regarding June 9, 2020 City of Martinsburg General Election options

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- d. Schedule nuisance hearing for property located at 1310 W. Martin Street/F. Dennis Clarke, Lola Clarke/Timmothy Clarke
- e. Approve/deny nullification of May 12, 2020 holiday due to rescheduling of election to June 9, 2020 (already a City holiday)
- f. Approve/deny Special Events Permit 2020-26 for American Foundation of Suicide Prevention's Out of Darkness Walk for Saturday, October 3, 2020 from 2-5 PM, along attached route, contingent upon proof of adequate liability insurance and payment of any recommended fees for City services (\$0.00 recommended)
- g. Discuss and take action as necessary on request from the Olde Berkeley Garden Club for \$670 for Gateway Sign Landscaping Project (grant funding in the amount of \$8,000) and up to \$900 (dispersed seasonally) for the Small Project at the Town Square (grant funding in the amount of \$1,000)
- h. Approve/deny purchase of six (6) X Series Cardiac Monitors with associated equipment—179,430.66 (includes 44,000 credit for trade-in of equipment)
- i. Approve/deny rejection of single bid for Big Springs Water Treatment Plant Granular Activated Change-out of Vessels 1B, 2B, and 3A (see letter from OBG/Ramboll)
- j. Approve/deny withholding liquidated damages in the amount of \$ ____ from final payment of RiteLite Signs, Inc for Gateway/Wayfinding signage project
- k. Approve/deny Pay Application #6 for RiteLite Signs, Inc for Gateway/Wayfinding signage project--\$49,673.12
- l. Approve/deny Pay Application to W. Harley Miller for Martinsburg Police Department/Municipal Court Project--\$245,387

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)