

A Regular Meeting has been called of the Martinsburg City Council. Due to the recommendations of the Federal and State government and the CDC, members of the public are encouraged to view the meeting via media and social media outlets. All attempts will be made to stream via the City's Facebook page at Facebook.com/CityofMartinsburg or searching @CityofMartinsburg. Please address public comments regarding this agenda to glong@cityofmartinsburg.org

City of Martinsburg
Regular City Council Meeting
Thursday, May 14, 2020
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—
5. Approve April 9, 2020 Regular Council Meeting Minutes
6. Approve April 16, 2020 Special Council Meeting Minutes
7. Approve April 21, 2020 Special Council Meeting Minutes
8. Approve March 2020 Administrative and Financial Report
9. **Presentations**
 - a. Proclamation—Men's Health Month—June 2020
10. **Receive and File Reports—Minutes—Correspondence of The Following:**
 - a. United States Department of Environmental Protection's City of Martinsburg Municipal Separate Storm Sewer System (MS4) Program Audit Report and City of Martinsburg response
 - b. Martinsburg Fire Department COVID-19 Update (April 20, 2020)
 - c. Letter of resignation -- Ted Morgan from the Martinsburg-Berkeley County Parks and Recreation Board (term expires August 1, 2020)
 - d. Letter of resignation—Jason Barrett from the Eastern West Virginia Airport Authority (term expires June 30, 2021)
 - e. Martinsburg Police Department Annual Report—Calendar Year 2019
 - f. Historic Preservation Review Commission March 2, 2020 Regular Meeting Minutes
 - g. Martinsburg Board of Zoning Appeals February 4, 2020 Regular Meeting Minutes

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h. Martinsburg Planning Commission March 4, 2020 Regular Meeting Minutes

11. Reports of Chairpersons of Council Standing Committees:

12. Report of Mayor

- a.** Schedule Special City Council Meeting for Wednesday, May 27, 2020 beginning at 5 PM for the purposes of holding a public hearing on the complaint filed by Police Chief Maurice Richards in regards to nuisance conditions at 1310 W. Martin Street
- b.** Appoint Larry Dunn to the Eastern West Virginia Airport Authority to fill unexpired term ending June 30, 2021 (vacated by Jason Barrett)
- c.** Reappoint the following to the Region 9 Planning and Development Council through July 1, 2022
 - George Karos
 - Mark Baldwin
 - Rachel Snavelly

Report the following vacancies:

- Parking Authority (2)
- Historic Preservation Review Commission (1)
- Planning Commission (1)
- Shade Tree Commission (1)
- Martinsburg-Berkeley County Parks and Recreation Board (1)

13. Report of City Attorney

- a.** Update on nuisance hearing proceedings for 1310 W. Martin Street (F. Dennis, Lola and Timmothy Clarke)
- b.** Discuss FY 2020-2021 annual appointments of City Recorder, Police Court Judge, Police Court Alternate Judge(s) and City Treasurer

14. Report of City Manager

- a.** Projects Update

15. Unfinished Business

16. New Business

- a.** Approve/deny bid recommendation for Granular Activated Carbon (GAC) for Big Springs Water Treatment Plant--\$_____ (bid opening 5/6/2020; bids under review)
- b.** Approve/deny bid recommendation for 185 50-foot sections of 1 3/4" fire hose--Martinsburg Fire Department --\$32,375—Finley Fire Equipment

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- c. Approve/deny bid recommendation for decorative light post painting (bid opening 5/12/20)
- d. Approve/deny request from Zachary Hilliard to perform curb cut on West Martin Street for purposes of installing a driveway
- e. Approve/deny appointment of election officials for the July 28, 2020 City of Martinsburg General Election with limited discretion to the City Recorder to amend as necessary
- f. Approve/deny Highmark/Medifil Plan I Prescription retiree Medicare Supplemental (closed group) changes--\$29,792.28
- g. Approve/deny Pay Application #2 to Capitol Business Solutions for Martinsburg Police Department/Municipal Court Project--\$54,905
- h. Approve/deny Pay Application #24 to W. Harley Miller for Martinsburg Police Department/Municipal Court Project--\$43,300
- i. Approve/deny mosquito control services for certain locations in the City of Martinsburg, July-September—\$8,840 (\$2,210 per treatment)--Ehrlich
- j. Approve/deny consultant agreement between the City of Martinsburg and Nancy S. Strine Consultants, LLC for CDBG and HOME administration, effective July 1, 2020- June 30, 2021
- k. Approve/deny CDBG/HOME Administrator's recommendation to implement United States Department of Housing and Urban Development (HUD) allocation of CARES Act funds--\$210,613
- l. Approve/deny Change Order #1 between the City of Martinsburg and Snyder Environmental Services for E. Martin Street Utility Relocation Project--\$12,750 credit to the City

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)