

**City of Martinsburg  
Special Council Meeting  
Monday, July 20, 2020  
The J. Oakley Seibert Council Chambers**

With a quorum present, the regular session of the Martinsburg City Council was called to order by Mayor George Karos at 5:00 PM. The following Council Members were present: Harriet Johnson, Gregg Wachtel, Dennis Etherington, Kevin Knowles, Ken Collinson, and Kimberly Nelson. Physically present were City Manager Mark Baldwin, City Attorney Kin Sayre and City Recorder Gena Long, Police Chief George Swartwood, and Utilities Director Steve Knipe

**3. Salute to Flag**

Councilman Wachtel led the salute to the flag.

**4. Prayer—**

Councilwoman Johnson led the invocation.

**5. Presentations**

**a. Resolution of Appreciation for retiring Utilities Director Steve Knipe**

City Manager Mark Baldwin read the Resolution.

**b. Resolution of Appreciation for out-going At Large Councilman Gregg Wachtel**

City Manager Mark Baldwin read the Resolution

**c. Resolution of Appreciation for out-going Mayor George Karos**

City Manager Mark Baldwin read the Resolution and presented Mayor Karos with a plaque of the City Seal and Gavel.

**d. Resolution of Appreciation for former Police Chief Maurice Richards**

City Manager Mark Baldwin read the Resolution.

**e. Resolution of Appreciation for retiring Police Lieutenant Scott Funkhouser**

Police Chief George Swartwood read the Resolution.

**f. Administer Oath of Office to Police Chief George B. Swartwood**

City Recorder Gena Long administered the Oath.

**g. Administer Oath of Office to Deputy Chief of Police Erin Gibbons**

City Recorder Gena Long administered the Oath.

**h. Administer Oath of Office to Police Lieutenant Frank Polinik**

City Recorder Gena Long administered the Oath.

**i. Administer Oath of Office to Police Sergeant MaryBeth Cole**

City Recorder Gena Long administered the Oath.

**j. Administer Oath of Office to Police Corporal Derek English**

City Recorder Gena Long administered the Oath.

**k. Administer Oath of Office to Police Officer David Knotts**

City Recorder Gena Long administered the Oath.

**6. Report of Mayor**

**b. Reminder of Special City council Meeting for Monday, July 27, 2020 at 5 PM to approve FY 2020-2021 Budget Revisions, per State Code, and other business as needed**

**c. Reminder of Special City Council Meeting for Monday, August 3, 2020 at 5 PM for opening the canvass for the City of Martinsburg General Election**

**d. Reminder of Special City Council Meeting for Wednesday, August 5, 2020 at 5 PM for purposes of certifying the results of the City of Martinsburg General Election**

**e. Reminder of Special City Council Meeting for Wednesday, August 5, 2020, immediately following the conclusion of the 5 PM meeting, for purposes of administering oath of office to Mayor and Council**

Council entered Executive Session for legal matters at 6:51 PM.

Council entered Regular Session and adjourned by unanimous consent at 7:12 PM.

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George Karos, Mayor

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Gena Long, City Recorder