

**HISTORIC PRESERVATION REVIEW COMMISSION**

**232 N. Queen Street**

**February 6, 2017**

**Regular Meeting, 7:00 PM.**

**J. Oakley Seibert Council Chambers**

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With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Gary Gimbel, Steve Knipe, Ryan Perks, Brance McCune, Mark Jordan, Terry Colburn, Chris Cox and John Stillwagon. Also in attendance were Legal Counsel Kin Sayre, City Planner Tracy Smith and Planning Secretary Holly Hartman.

**APPROVAL OF January 9, 2017 MEETING MINUTES**

Commissioner Colburn made the motion to approve the January meeting minutes as presented. Commissioner Perks seconded the motion, which was followed by a unanimous vote of “aye”. Motion carried.

**STATEMENT OF PURPOSE**

Read by Chairman Gimbel. Zoning Ordinance Article 10

**I. UNFINISHED BUSINESS: None**

**II. NEW BUSINESS:**

- 1. CASE #HP 17-007. 108 E. Martin Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a vinyl window decal. Constance Rogers, applicant.

Ms. Rogers provided an explanation of the project stating that she would like to install a vinyl window decals.

Chairman Gimbel opened the public hearing at 7:03 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:03 pm.

Commissioner Cox made the motion to approve the request as submitted.

Commissioner Jordan seconded the motion that was followed by a unanimous vote of “aye”. Motion approved.

- 2. CASE #HP 17-009. 526 W. King Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install solar panels. Mountain View Solar, LLC, applicant.

Colin Williams provided an explanation of the project stating that they would like to install solar panels on the roof of Progressive Printing. He stated that it would be on two buildings, two separate systems and two different meters. Mr. Williams added that they are using the best spots on the roof.

Chairman Gimbel opened the public hearing at 7:06 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:06 pm.

Chairman Gimbel asked for the color of the solar panels. Mr. Williams responded that the panels will be a dark color with silver trim.

Commissioner Colburn made the motion to approve the request as submitted. Commissioner Stillwagon seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

**3. CASE #HP 17-011. 201-205 Winchester Avenue. Public Hearing.** Application requesting a Certificate of Appropriateness to paint. Jay Talpalar, applicant.

Suzanne Taylor of Potomac Housing provided an explanation of the project stating that the request is to approve the change of paint color. She added that the building owner has already completed the painting.

Chairman Gimbel opened the public hearing at 7:09 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:09 pm.

Commissioner Cox made the motion to approve the request as submitted. Commissioner Jordan seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

**III. OTHER BUSINESS: None**

**IV. DISCUSSION ITEMS: None**

**V. ACTION ITEMS: None**

**VI. ADJOURNMENT:**

Commissioner Cox made the motion to adjourn. Commissioner Perks seconded the motion. Meeting was adjourned at 7:10 pm.

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Gary Gimbel, Chairperson

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Holly Hartman, Secretary