

HISTORIC PRESERVATION REVIEW COMMISSION
232 N. Queen Street
May 1, 2017
Regular Meeting, 7:00 PM.
J. Oakley Seibert Council Chambers

With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Gary Gimbel, Mark Jordan, Brance McCune, John Stillwagon, Chris Cox, Terry Colburn and Steve Knipe. Absent was: Ryan Perks. Also in attendance were Legal Counsel Chris Peterson, City Planner Tracy Smith and Planning Secretary Holly Hartman.

APPROVAL OF April 3, 2017 MEETING MINUTES

Commissioner Cox made the motion to approve the April meeting minutes as presented. Commissioner Colburn seconded the motion, which was followed by a unanimous vote of "aye". Motion carried.

STATEMENT OF PURPOSE

Read by Chairman Gimbel. Zoning Ordinance Article 10

I. UNFINISHED BUSINESS: None

II. NEW BUSINESS:

- 1. CASE #HP 17-026. 409 W. King Street. Public Hearing.** Application requesting a Certificate of Appropriateness to paint sign on storefront. Lisa Richardson, applicant.

The applicant was not present at the meeting. This request will be tabled for the final time until the June meeting.

- 2. CASE #HP 17-027. 220 W. Burke Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace a set of doors, gutters and spouting. Calvary United Methodist Church, applicant.

Ned Pitzer, trustee, provided an explanation of the project stating that the church would like to replace a set of doors, gutters and spouting. Mr. Pitzer added that the doors would be the same color and that they would like to use aluminum gutters if they are available in the same style.

Chairman Gimbel opened the public hearing at 7:06 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:06 pm.

Commissioner Cox asked if all four sides would have replacement gutters or only three as listed in the application. Mr. Pitzer stated that all four sides would be replaced.

Commissioner Cox made the motion to approve the request with the addendum that the gutter will be replaced on all four sides. Commissioner Stillwagon seconded the motion that was followed by a unanimous vote of “aye”. Motion approved.

3. **CASE #HP 17-028. 122 S. Maple Avenue. Public Hearing.** Application requesting a Certificate of Appropriateness to install a wooden wheel chair ramp. Jeff Everhart, applicant.

Jeff Everhart provided an explanation of the project stating that he would like to install a wheel chair ramp for easier access to the building.

Ms. Smith asked if Mr. Everhart was the owner or contractor. He replied that he is the contractor’s son as the contractor couldn’t make it to the meeting. Ms. Smith then asked how far the ramp would be from the property line. Mr. Everhart replied that it is at least ten feet. Ms. Smith advised that if the ramp would not be ten feet from the property line an application for a Variance would have to be made with the Board of Zoning Appeals.

Ms. Smith asked than any approval be made contingent upon final zoning review by staff.

Chairman Gimbel opened the public hearing at 7:28 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:28 pm.

Commissioner McCune asked if the ramp would have the same black railing as the porch. Mr. Everhart replied that the ramp will have a wooden railing.

Commissioner Stillwagon made the motion to approve the request as submitted. Commissioner Jordan seconded the motion that was followed by a unanimous vote of “aye”. Motion approved.

4. **CASE #HP 17-029. 206-206 ½ Winchester Avenue. Public Hearing.** Application requesting a Certificate of Appropriateness to paint. Stetson Snowden, applicant.

Stetson Snowden provided an explanation of the project stating that he would like permission to paint the house from white to sage green.

Chairman Gimbel opened the public hearing at 7:10 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:10 pm.

Commissioner Jordan made the motion to approve the request as submitted. Commissioner Colburn seconded the motion that was followed by a unanimous vote of “aye”. Motion approved.

5. **CASE #HP 17-031. 336 S. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace rear brick stairs. St. Joseph Catholic Church, applicant.

Mike Arndt, representing Father Eric, provided an explanation of the project stating that they would like to demolish and rebuild the rear brick stairs on the parish office. He stated that the stucco will be replaced with brick and a cap that goes along the brick wall. The center staircase railing will remain.

Chairman Gimbel opened the public hearing at 7:12 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:12 pm.

Commissioner Stillwagon clarified that the stucco would be replaced with brick. Mr. Arndt agreed.

Commissioner Cox made the motion to approve the request as submitted. Commissioner Jordan seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

6. **CASE #HP 17-034. 329 S. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to paint and install a vinyl window decal. Stedman & Riddell, applicant.

Jason Stedman provided an explanation of the project stating that he would like to paint the exterior of the building and to install a vinyl window decal with the business name.

City Planner Tracy Smith clarified with Mr. Stedman what trim would be painted blue and showed this information to the commissioners. Commissioner Stillwagon asked if the parapet would be painted as well. Mr. Stedman answered yes.

Chairman Gimbel opened the public hearing at 7:18 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:18 pm.

Commissioner Knipe made the motion to approve the request as submitted. Commissioner Stillwagon seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

7. **CASE #HP 17-035. 324 W. Race Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a chain link fence and wooden deck. Juquita Cameron, applicant.

Juquita Cameron provided an explanation of the project stating that she would like to install a chain link fence and deck in the back yard of her home.

Ms. Smith explained the changes to the original deck plan in the application. Due to the location of the door, the location of the stairs had to be moved. Ms. Smith passed the new plan around for the commissioners to view.

Chairman Gimbel opened the public hearing at 7:23 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:23 pm.

Commissioner Stillwagon asked if there would be access to the back yard. Ms. Cameron replied that a double gate will be replaced where it is currently. Commissioner Cox asked if the back yard fence would match the previously installed front yard fence. Ms. Cameron answered yes, same material, different height.

Chairman Gimbel asked if the deck would be made of treated lumber or composite. Ms. Cameron answered that it will be made of treated lumber.

Commissioner Cox made the motion to approve the request with the amended plan for the deck. Commissioner Colburn seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

III. OTHER BUSINESS: None

IV. DISCUSSION ITEMS: None

V. ACTION ITEMS: None

VI. ADJOURNMENT:

The meeting was adjourned at 7:34 pm by unanimous consent.

Gary Gimbel, Chairperson

Holly Hartman, Secretary