

HISTORIC PRESERVATION REVIEW COMMISSION
232 N. Queen Street
July 2, 2018
Regular Meeting, 7:00 PM.
J. Oakley Seibert Council Chambers

With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Gary Gimbel, Mark Jordan, Steve Knipe, Ryan Perks and Chris Cox. Absent was: Terry Colburn, Brance McCune and John Stillwagon. Also in attendance were Legal Counsel Kin Sayre, City Planner Tracy Sherman and Planning Secretary Holly Hartman.

APPROVAL OF June 4, 2018 MEETING MINUTES

Commissioner Cox made the motion to approve the June meeting minutes as presented. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of “aye”. Motion carried.

STATEMENT OF PURPOSE

Read by Chairman Gimbel. Zoning Ordinance Article 10

I. UNFINISHED BUSINESS: None

II. NEW BUSINESS:

- 1. CASE #HP 18-00034. 301 W. Burke Street, Suite B. Public Hearing.** Application requesting a Certificate of Appropriateness to install vinyl window signage. L. Allen Henry, applicant.

Kelly Beck, supervising attorney for Legal Aid of West Virginia, provided an explanation of the project explaining that she would like to install vinyl window signage for the Legal Aid office.

Chairman Gimbel opened the public hearing at 7:04 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:04 pm.

Commissioner Cox made the motion to approve the request as submitted. Commissioner Perks seconded the motion that was followed by a unanimous vote of “aye”. Motion approved.

- 2. CASE #HP 18-00035. 431 W. Martin Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install an exterior staircase to access the second floor. Jim Sabol and Keith Neal, applicant.

Keith Neal provided an explanation of the project stating that the request is install an exterior staircase to access the second story apartment.

City Planner, Tracy Sherman asked Mr. Neal if he would be removing the existing parking space to install the staircase. Mr. Neal answered that he would not be removing the parking space. He explained that there will be two units, each having three bedrooms and two bathrooms, and that the exterior will remain the same color and materials.

Chairman Gimbel opened the public hearing at 7:07 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:07 pm.

Commissioner Cox made the motion to approve the request as submitted. Commissioner Perks seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

III. OTHER BUSINESS: None

IV. DISCUSSION ITEMS: None

V. ACTION ITEMS: None

VI. ADJOURNMENT:

Commissioner Cox made the motion to adjourn. Commissioner Perks seconded the motion that was followed by a unanimous vote of "aye". The meeting was adjourned at 7:10 pm.

Gary Gimbel, Chairperson

Holly Hartman, Secretary