

HISTORIC PRESERVATION REVIEW COMMISSION
232 N. Queen Street
February 4, 2019
Regular Meeting, 7:00 PM.
J. Oakley Seibert Council Chambers

With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Gary Gimbel, Steve Knipe, Ryan Perks, Mark Jordan, Terry Colburn, Chris Cox, Brance McCune, and Kenda Rogers. Also in attendance were Legal Counsel Kin Sayre, Planning Director Kimberly Petrucci, City Planner Dana Keith, Code Enforcement Officer Holly Hartman and Planning Secretary Brianne Mann.

APPROVAL OF November 5, 2018 MEETING MINUTES

Commissioner Colburn made the motion to approve the November meeting minutes as presented. Commissioner Perks seconded the motion, which was followed by a unanimous vote of “aye”. Motion carried.

I. UNFINISHED BUSINESS: None

II. NEW BUSINESS:

- 1. CASE #HP 19-00003. 111 W. King Street.** Application requesting a Certificate of Appropriateness to install a bus shelter on the sidewalk at the current bus stop location. Eastern Panhandle Transit Authority, applicant.

Doug Pixler, Director of Eastern Panhandle Transit Authority, provided an explanation of the project explaining the style and location of the proposed bus shelter. Doug Pixler stated that the bus shelter location would be moved slightly from current bus stop location to avoid traffic and to allow for ADA accessibility.

Chairman Gimbel questioned the effect on the current parking spots in front of the library to accommodate the new bus stop location.

Doug Pixler stated a possibility of moving one spot, but that would be addressed at a later time.

Chairman Gimbel opened the public hearing at 7:03 pm.

Elaine Bartoldson, Assistant Director of the Eastern Panhandle Transit Authority came forward to share a letter of support written by David Porterfield, Acting Director of the Martinsburg-Berkeley County Public Library. Holly Hartman read the letter of support. A copy of the letter will be placed on file. Chairman Gimbel questioned whether there were other stops similar to the proposed one. Doug Pixler reported there is one other bus stop, but it is located in Berkeley County.

As no one else came forward to speak for or against this request, the public hearing was closed at 7:05 pm.

Commissioner McCune questioned if the bus shelter to be constructed at the bus stop would be blue in color. Elaine Bartoldson stated it would be blue. Commissioner Colburn stated she appreciates the design of the bus shelter.

Commissioner Jordan made the motion to approve the request as submitted. Commissioner Perks seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

III. OTHER BUSINESS: None

IV. DISCUSSION ITEMS:

1. Election of Officers

Chairman Gimbel opened the floor for nominations for Chairperson. Commissioner Cox nominated Chairman Gimbel for Chairperson, seconded by Commissioner Jordan. With no other nominations, Chairman Gimbel closed the floor for nominations. With a unanimous vote of "aye," Commissioner Gimbel was voted Chairperson of the Historic Preservation Review Commission.

Chairman Gimbel made the motion to open the floor for nominations for Vice-Chairperson. Commissioner Cox made the motion to nominate Commissioner Knipe for Vice-Chairperson, seconded by Commissioner Perks. With no other nominations, Chairman Gimbel closed the floor for nominations. With a unanimous vote of "aye," Commissioner Knipe was voted Vice-Chairperson of the Historic Preservation Review Commission.

V. ACTION ITEMS: None

VI. ADJOURNMENT:

Commissioner Cox made the motion to adjourn. Commissioner Perks seconded the motion that was followed by a unanimous vote of "aye". The meeting was adjourned at 7:08 pm.

Gary Gimbel, Chairperson

Brianne Mann, Secretary