



City of Martinsburg, WV

2022-2023

Budgets

Approved

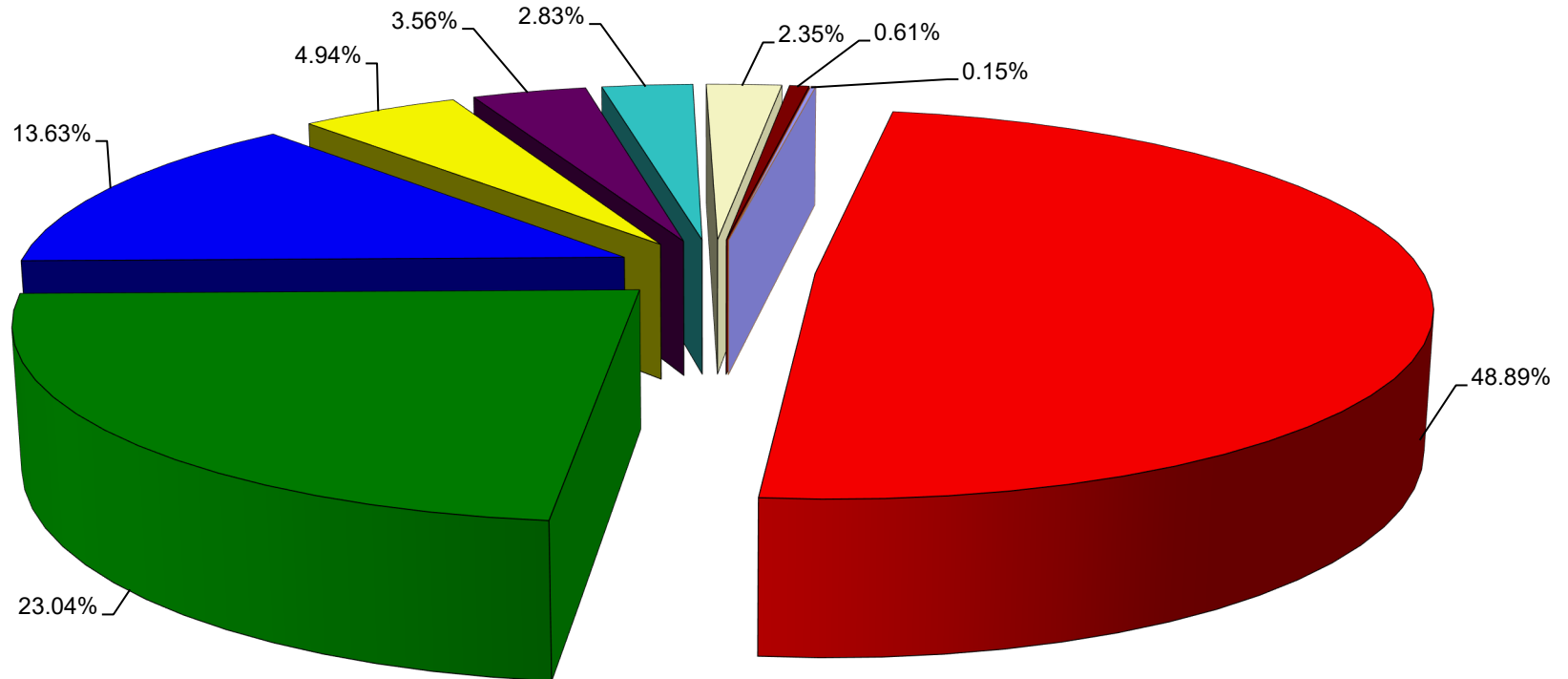
March 23, 2022

CITY OF MARTINSBURG, WV FY 2022-2023 BUDGETS

TABLE OF CONTENTS

CHART – TOTAL BUDGETS	PAGE	1
GENERAL FUND BUDGET	PAGES	2-24
COAL SEVERANCE TAX BUDGET	PAGES	25-26
POLICE LEVY FUND BUDGET	PAGES	27-28
FIRE/EMS FUND BUDGET	PAGES	29-30
SALES TAX FUND BUDGET	PAGES	31-32
WATER & SEWER FUND BUDGET	PAGES	33-36
SANITATION FUND BUDGET	PAGES	37-38
PARKING FUND BUDGET	PAGES	39-40
STORMWATER FUND BUDGET	PAGES	41-42
UNFUNDED REQUESTS	PAGES	43-46

CITY OF MARTINSBURG FY 2022-2023 BUDGETS TOTAL BUDGETS = \$42,542,000



■ GENERAL FUND	\$20,800,000
■ WATER & SEWER FUND	\$9,800,000
■ SALES TAX FUND	\$5,800,000
■ SANITATION FUND	\$2,100,000
■ POLICE LEVY FUND	\$1,515,000
■ STORMWATER FUND	\$1,205,000
□ FIRE/EMS FUND	\$1,000,000
■ PARKING FUND	\$260,000
■ COAL SEVERANCE TAX FUND	\$62,000



City of Martinsburg, WV

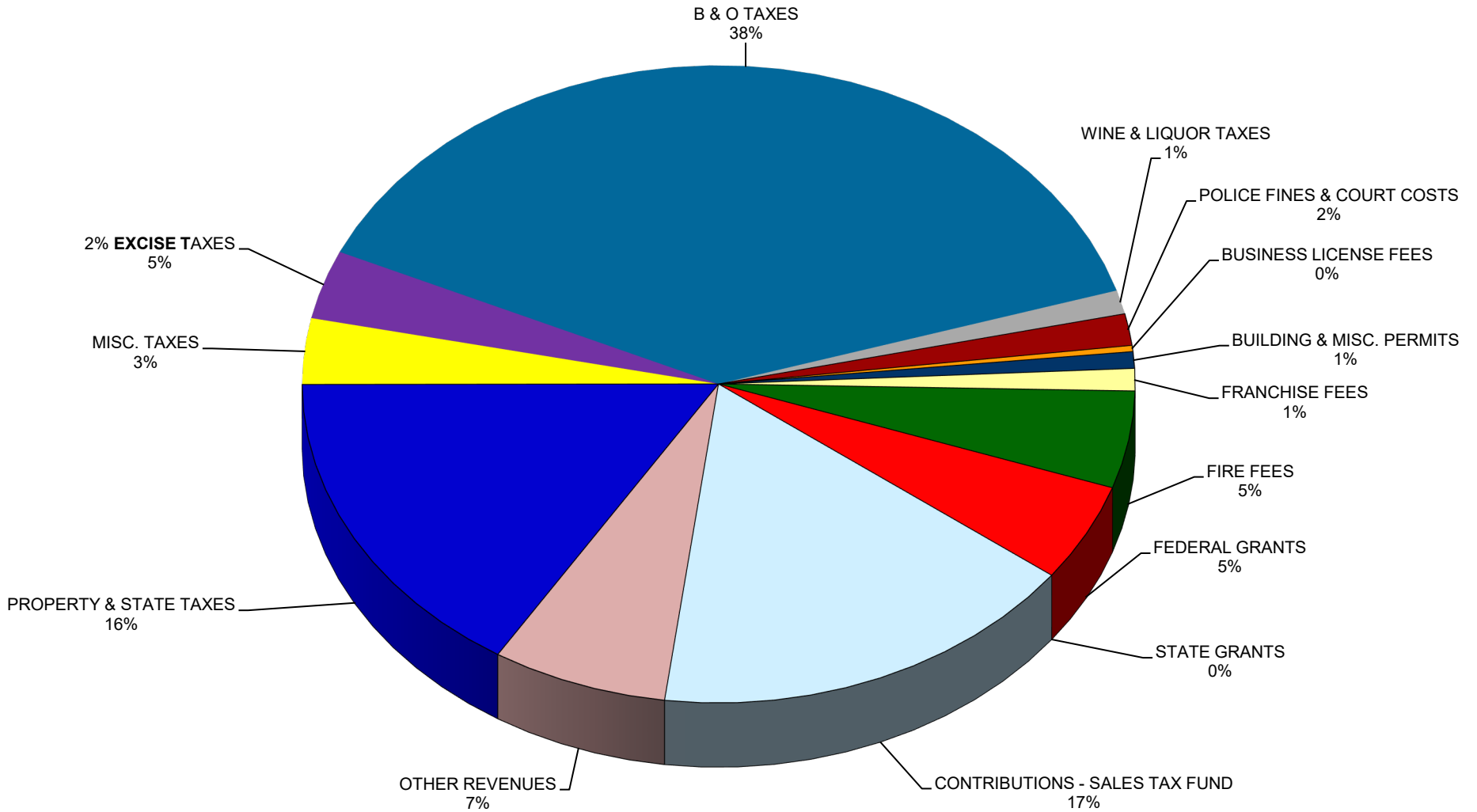
2022-2023

General Fund Budget

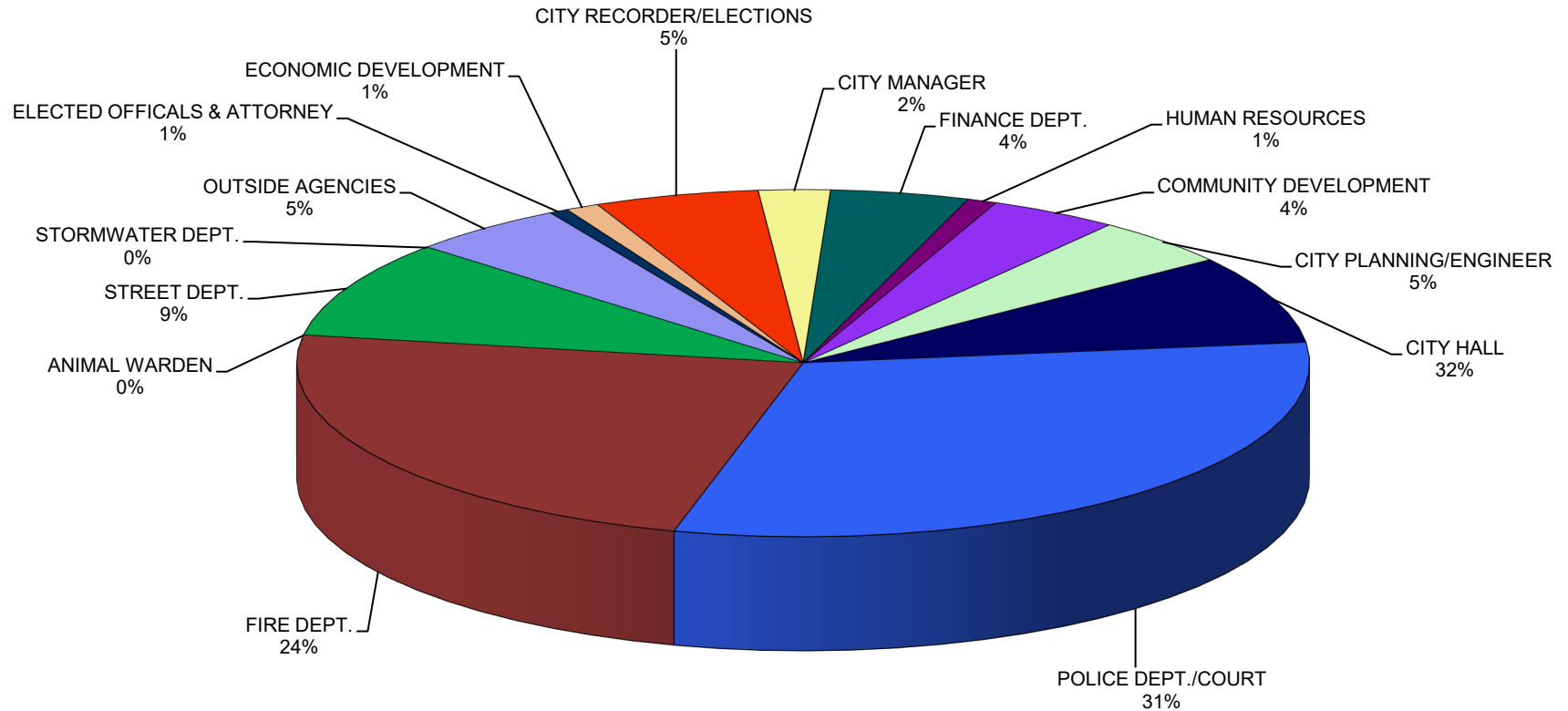
Approved

March 23, 2022

CITY OF MARTINSBURG FY 2022-2023 GENERAL FUND REVENUE BUDGET \$20,800,000



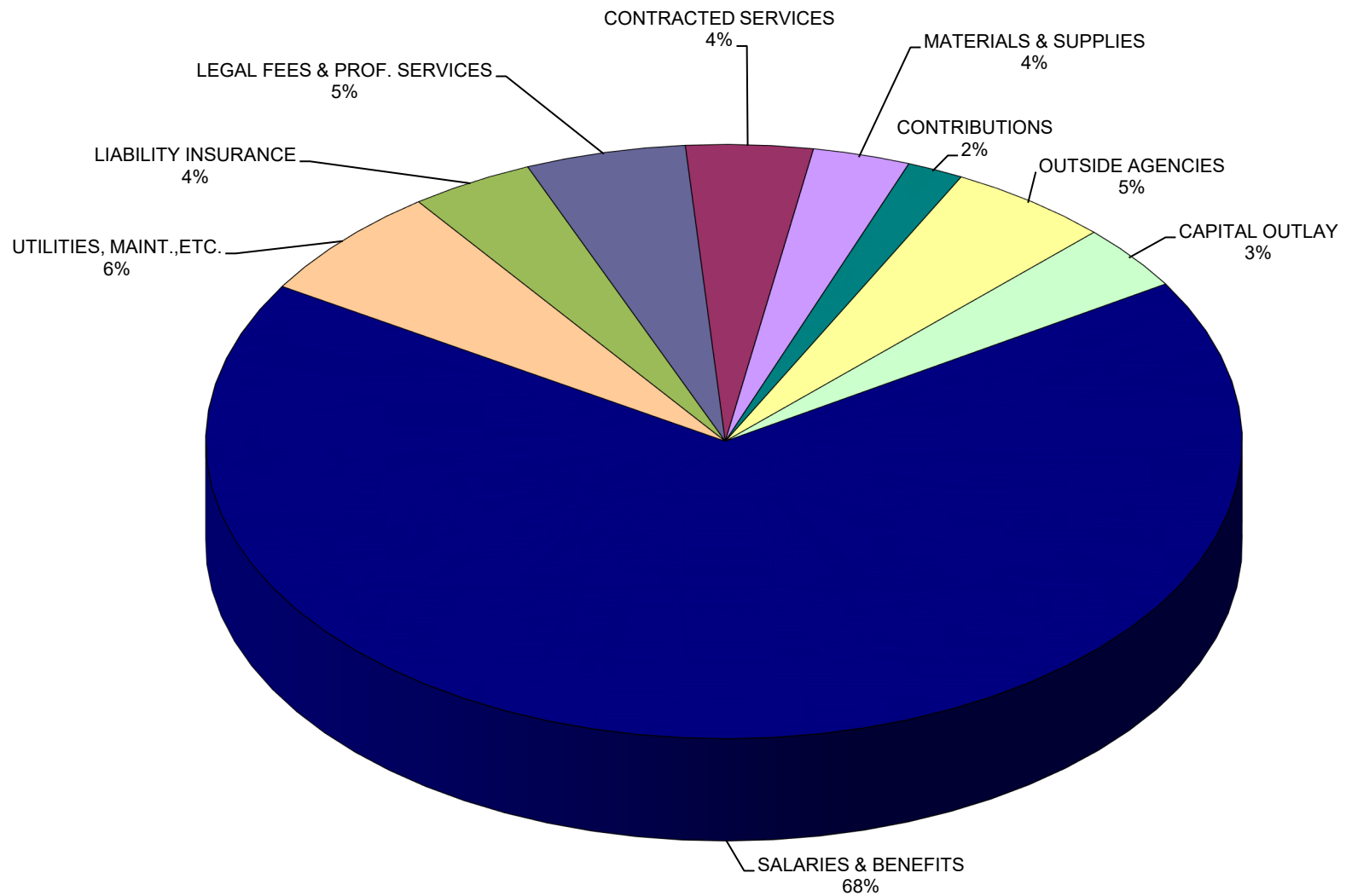
CITY OF MARTINSBURG FY 2022-2023 GENERAL FUND EXPENDITURE BUDGET BY DEPARTMENT \$20,800,000



CITY OF MARTINSBURG
 FY 2022-2023 GENERAL FUND
 EXPENDITURE BUDGET BY DEPARTMENT
 \$20,800,000

■ ELECTED OFFICIALS & ATTORNEY	\$ 125,180
■ ECONOMIC DEVELOPMENT	\$ 221,230
■ CITY RECORDER/ELECTIONS	\$ 1,090,860
■ CITY MANAGER	\$ 475,950
■ FINANCE DEPT.	\$ 920,110
■ HUMAN RESOURCES	\$ 195,815
■ COMMUNITY DEVELOPMENT	\$ 856,879
■ CITY PLANNING/ENGINEER	\$ 937,655
■ CITY HALL	\$ 1,717,391
■ POLICE DEPT./COURT	\$ 6,444,415
■ FIRE DEPT.	\$ 4,881,620
■ ANIMAL WARDEN	\$ 1,000
■ STREET DEPT.	\$ 1,890,450
■ STORMWATER DEPT.	\$ 0
■ OUTSIDE AGENCIES	\$ 1,041,445

CITY OF MARTINSBURG
FY 2022-2023 GENERAL FUND
EXPENDITURE BUDGET BY CATEGORY
\$20,800,000



**CITY OF MARTINSBURG
FY 2022-2023 GENERAL FUND
EXPENDITURE BUDGET BY CATEGORY
\$20,800,000**

■ SALARIES & BENEFITS	\$ 14,068,850
■ UTILITIES, MAINT., ETC.	\$ 1,291,300
■ LIABILITY INSURANCE	\$ 800,000
■ LEGAL FEES & PROF. SERVICES	\$ 1,037,450
■ CONTRACTED SERVICES	\$ 820,940
■ MATERIALS & SUPPLIES	\$ 631,131
■ CONTRIBUTIONS	\$ 365,000
■ OUTSIDE AGENCIES	\$ 1,052,990
■ CAPITAL OUTLAY	\$ 736,339

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
001-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ 2,016,185.00	\$ 2,001,860.00	\$ 2,938,575.00	\$ 2,938,575.00	\$ -	\$ -	
001-0000-0000-329900-00	UNASSIGNED BALANCE	\$ 1,557,703.49	\$ 2,029,887.28	\$ 2,201,495.00	\$ 2,201,495.94	\$ -	\$ -	- Current Estimate = \$330,775
001-0000-0000-4301	PROPERTY & UTILITY TAXES - CURRENT	\$ 2,867,549.33	\$ 2,949,620.23	\$ 2,939,640.00	\$ 2,939,640.00	\$ 3,120,685.00	\$ 3,120,685.00	
001-0000-0000-43012-00	PROPERTY & UTILITY TAXES - PRIOR	\$ 238,937.43	\$ 250,088.01	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	
001-0000-0000-430300-00	GAS & OIL SEVERANCE TAXES	\$ 40,937.21	\$ 27,500.87	\$ 25,000.00	\$ 34,640.00	\$ 35,000.00	\$ 35,000.00	
001-0000-0000-430400-00	2% EXCISE TAXES	\$ 699,892.96	\$ 760,224.97	\$ 725,000.00	\$ 725,000.00	\$ 725,000.00	\$ 725,000.00	
001-0000-0000-4305	B & O TAXES	\$ 8,073,845.52	\$ 8,684,318.10	\$ 7,800,000.00	\$ 8,000,000.00	\$ 8,000,000.00	\$ 8,000,000.00	
001-0000-0000-430600-00	WINE & LIQUOR TAXES	\$ 200,415.72	\$ 241,674.91	\$ 215,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	- DEREASE DUE TO REDUCTION PER WV CODE
001-0000-0000-430800-00	HOTEL/MOTEL TAXES	\$ 484,855.17	\$ 424,466.18	\$ 450,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	
001-0000-0000-432000-00	POLICE FINES & COURT COSTS	\$ 413,241.80	\$ 338,374.96	\$ 325,000.00	\$ 325,000.00	\$ 325,000.00	\$ 325,000.00	
001-0000-0000-432010-00	RJF ADMINISTRATIVE FEES	\$ 4,993.39	\$ 3,676.23	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	
001-0000-0000-432020-00	BOCA FINES	\$ 9,566.00	\$ 10,260.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
001-0000-0000-432500-00	LICENSE FEES	\$ 64,925.45	\$ 64,447.08	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	
001-0000-0000-432600-00	BUILDING PERMITS	\$ 366,574.50	\$ 199,690.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	- CONSTRUCTION UNPREDICTABLE
001-0000-0000-4327	MISCELLANEOUS PERMITS	\$ 25,637.00	\$ 28,936.75	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	- SITE PLANS, USE & OCC., & MISC. FEES
001-0000-0000-432800-00	CABLE TV FRANCHISE FEES	\$ 237,048.80	\$ 237,851.80	\$ 225,000.00	\$ 235,000.00	\$ 235,000.00	\$ 235,000.00	- FRANCHISE FEE @ 5%
001-0000-0000-432900-00	HOUSING CODE COMPLIANCE FEES	\$ 31,035.00	\$ 16,780.00	\$ 25,000.00	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00	- UNPREDICTABLE
001-0000-0000-433200-00	IRP FEES	\$ 66,197.21	\$ 88,522.86	\$ 60,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	
001-0000-0000-434100-00	COMMUNITY DEVELOPMENT FEES	\$ 49,493.50	\$ 100,752.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	- CITY HALL ACCOUNT #8668
001-0000-0000-435200-00	FIRE FEES	\$ 1,005,216.21	\$ 1,044,949.93	\$ 1,000,000.00	\$ 1,025,000.00	\$ 1,025,000.00	\$ 1,025,000.00	
001-0000-0000-436500-00	FEDERAL GRANTS - POLICE DEPT.	\$ 152,866.98	\$ 177,690.66	\$ 125,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	- POLICE ACCOUNTS #867, #868-03, #868-08
001-0000-0000-436510-00	FEDERAL GRANTS - FEMA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-0000-0000-436520-00	FEDERAL GRANTS - CDBG	\$ 67,875.38	\$ 358,974.32	\$ 358,028.00	\$ 348,527.00	\$ 348,527.00	\$ 348,527.00	
001-0000-0000-436520-00	FEDERAL GRANTS - CDBG (COVID)	\$ -	\$ 46,404.36	\$ -	\$ 260,000.00	\$ -	\$ -	
001-0000-0000-436520-00	FEDERAL GRANTS - CDBG HOME	\$ 332,285.41	\$ 227,910.32	\$ 499,298.00	\$ 508,352.00	\$ 508,352.00	\$ 508,352.00	
001-0000-0000-436530-00	FEDERAL GRANTS - BROWNFIELDS	\$ 4,224.28	\$ -	\$ -	\$ -	\$ -	\$ -	- BROWNFIELDS GRANT FUNDING
001-0000-0000-436540-00	FEDERAL GRANTS - EPA	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	
001-0000-0000-436550-00	FEDERAL GRANTS - COVID	\$ -	\$ 4,279,505.23	\$ -	\$ -	\$ -	\$ -	- COVID RELIEF FUNDING (FY 2020-2021)
001-0000-0000-436600-00	STATE GRANTS - POLICE DEPT.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- POLICE ACCOUNTS #700-0-868-01 & 02
001-0000-0000-436630-00	STATE GRANTS - WV DEP	\$ 9,957.25	\$ 5,450.07	\$ -	\$ -	\$ -	\$ -	
001-0000-0000-436900-00	CONTRIBUTIONS FROM OTHER FUNDS	\$ 2,100,000.00	\$ -	\$ 3,000,000.00	\$ 3,200,000.00	\$ 3,500,000.00	\$ 3,500,000.00	- SALES TAX FUNDING
001-0000-0000-437000-00	CHARGES TO WATER & SEWER FUND	\$ 580,000.00	\$ 630,000.00	\$ 660,000.00	\$ 660,000.00	\$ 660,000.00	\$ 660,000.00	- ADMINISTRATIVE EXPENSES
001-0000-0000-437010-00	CHARGES TO PARKING FUND	\$ 105,000.00	\$ 110,000.00	\$ 115,000.00	\$ 115,000.00	\$ 100,000.00	\$ 100,000.00	- ADMINISTRATIVE EXPENSES
001-0000-0000-437020-00	CHARGES TO SANITATION FUND	\$ 190,000.00	\$ 210,000.00	\$ 235,000.00	\$ 235,000.00	\$ 240,000.00	\$ 240,000.00	- ADMINISTRATIVE EXPENSES
001-0000-0000-437030-00	CHARGES TO STORMWATER FUND	\$ -	\$ -	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00	- ADMINISTRATIVE EXPENSES
001-0000-0000-437600-00	GAMING INCOME (TABLE GAMES)	\$ 8,674.36	\$ 8,676.19	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
001-0000-0000-438000-00	INTEREST EARNED	\$ 50,243.10	\$ 63,843.77	\$ 60,000.00	\$ 40,000.00	\$ 35,000.00	\$ 35,000.00	
001-0000-0000-439700-00	VIDEO LOTTERY (GREY MACHINES)	\$ 68,095.32	\$ 102,672.56	\$ 80,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
001-0000-0000-439900-00	MISCELLANEOUS REVENUE	\$ 76,638.37	\$ 146,423.46	\$ 54,534.00	\$ 75,000.00	\$ 58,936.00	\$ 58,936.00	
	GRAND TOTAL REVENUES	\$ 22,200,111.14	\$ 25,901,433.10	\$ 24,640,070.00	\$ 25,554,729.94	\$ 20,800,000.00	\$ 20,800,000.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
ECONOMIC DEVELOPMENT								
001-4020-0000-503000-00	SALARIES	\$ 88,281.68	\$ 93,269.92	\$ 93,250.00	\$ 95,700.00	\$ 156,000.00	\$ 96,000.00	- DIRECTOR BASE = \$95,750, LONGEVITY = \$250 ADMIN. ASSISTANT POSITION (WITH BENEFITS) = \$60,000
001-4020-0000-504000-00	FICA	\$ 5,209.52	\$ 5,539.96	\$ 5,785.00	\$ 5,935.00	\$ 5,955.00	\$ 5,955.00	- 6.2% OF SALARIES
001-4020-0000-505000-00	INSURANCE	\$ 16,906.62	\$ 15,686.76	\$ 18,000.00	\$ 14,025.00	\$ 17,000.00	\$ 17,000.00	- PARTICIPATING EMPLOYEES
001-4020-0000-506000-00	PENSION - PERS	\$ 8,828.25	\$ 9,326.94	\$ 9,325.00	\$ 9,570.00	\$ 8,640.00	\$ 8,640.00	- 9.0% OF SALARIES
001-4020-0000-507000-00	MEDICARE	\$ 1,218.28	\$ 1,295.71	\$ 1,350.00	\$ 1,390.00	\$ 1,395.00	\$ 1,395.00	- 1.45% OF SALARIES
001-4020-0000-508000-00	WORKERS COMPENSATION	\$ 183.88	\$ 174.54	\$ 315.00	\$ 200.00	\$ 240.00	\$ 240.00	- \$0.25 PER \$100 OF SALARIES
001-4020-0000-611000-00	TELEPHONE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4020-0000-613000-00	UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4020-0000-614000-00	TRAVEL	\$ 689.04	\$ -	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	- BUSINESS DEVELOPMENT OUTREACH, MISC. SEMINARS, ETC.
001-4020-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4020-0000-617000-00	MAINTENANCE OF VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4020-0000-620000-00	PUBLICATIONS	\$ 4,735.28	\$ 5,558.40	\$ 15,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	
001-4020-0000-621000-00	TRAINING	\$ 2,215.00	\$ -	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	- MISC. SEMINARS
001-4020-0000-622000-00	DUES & SUBSCRIPTIONS	\$ 671.00	\$ 390.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	
001-4020-0000-623000-00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	- REDEVELOPMENT SERVICES
001-4020-0000-630000-00	CONTRACTED SERVICES	\$ 3,824.48	\$ 49,265.06	\$ 82,500.00	\$ 82,500.00	\$ 140,000.00	\$ 65,000.00	- CONSULTANTS, PUBLIC RELATIONS, ETC. = \$15,000 LANDSCAPING/BEAUTIFICATION PROGRAM = \$50,000 CREEKSIDE PROJECT PLAN = \$75,000
001-4020-0000-741000-00	MATERIALS & SUPPLIES	\$ 99.99	\$ 252.52	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	
001-4020-0000-743000-00	GASOLINE & OIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4020-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	
	TOTAL ECONOMIC DEPARTMENT	\$ 132,863.02	\$ 180,759.81	\$ 251,025.00	\$ 223,820.00	\$ 356,230.00	\$ 221,230.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
MAYOR								
001-4090-0000-501000-00	SALARIES	\$ 6,000.00	\$ 6,500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	- PREVIOUS SALARY INCREASE ON 7/1/96 (\$500 PER MONTH)
001-4090-0000-504000-00	FICA	\$ 372.00	\$ 402.67	\$ 375.00	\$ 200.00	\$ 375.00	\$ 375.00	- 6.2% OF SALARY
001-4090-0000-505000-00	INSURANCE	\$ 551.80	\$ 136.85	\$ 150.00	\$ 12,600.00	\$ 17,000.00	\$ 17,000.00	- PARTICIPATING EMPLOYEES
001-4090-0000-506000-00	PENSION - PERS	\$ 600.00	\$ 100.00	\$ -	\$ 600.00	\$ 540.00	\$ 540.00	- 9.0% OF PARTICIPATING SALARIES
001-4090-0000-507000-00	MEDICARE	\$ 87.00	\$ 94.14	\$ 90.00	\$ 50.00	\$ 90.00	\$ 90.00	- 1.45% OF SALARY
001-4090-0000-508000-00	WORKERS COMPENSATION	\$ 9.55	\$ 10.24	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	- \$0.25 PER \$100 OF SALARY
001-4090-0000-614000-00	TRAVEL	\$ 455.00	\$ -	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	- WVML & MISC. TRAINING SEMINARS
001-4090-0000-621000-00	TRAINING	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	- WVML & MISC. TRAINING SEMINARS
001-4090-0000-741000-00	MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- MISC. SUPPLIES
	TOTAL MAYOR	\$ 8,075.35	\$ 7,243.90	\$ 8,130.00	\$ 24,965.00	\$ 29,520.00	\$ 29,520.00	
CITY COUNCIL								
001-4100-0000-501000-00	SALARIES	\$ 16,400.00	\$ 17,000.00	\$ 16,800.00	\$ 16,600.00	\$ 16,800.00	\$ 16,800.00	- PREVIOUS SALARY INCREASE ON 7/1/96 (\$200 PER MONTH)
001-4100-0000-504000-00	FICA	\$ 1,013.66	\$ 1,049.77	\$ 1,045.00	\$ 1,030.00	\$ 1,045.00	\$ 1,045.00	- 6.2% OF SALARIES
001-4100-0000-505000-00	INSURANCE	\$ 27,721.09	\$ 33,830.01	\$ 38,500.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	- PARTICIPATING EMPLOYEES
001-4100-0000-506000-00	PENSION - PERS	\$ 1,500.00	\$ 1,520.00	\$ 1,500.00	\$ 980.00	\$ 900.00	\$ 900.00	- 9.0% OF PARTICIPATING SALARIES (\$10,000)
001-4100-0000-507000-00	MEDICARE	\$ 237.04	\$ 245.54	\$ 245.00	\$ 245.00	\$ 245.00	\$ 245.00	- 1.45% OF SALARIES
001-4100-0000-508000-00	WORKERS COMPENSATION	\$ 26.45	\$ 28.01	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	- \$0.25 PER \$100 OF SALARIES
001-4100-0000-614000-00	TRAVEL	\$ 4,039.15	\$ 355.35	\$ 6,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	- WVML, VARIOUS MEETINGS & EVENTS
001-4100-0000-741000-00	MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- MISC. CITY COUNCIL SUPPLIES
	TOTAL CITY COUNCIL	\$ 50,937.39	\$ 54,028.68	\$ 64,130.00	\$ 40,895.00	\$ 44,030.00	\$ 44,030.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
CITY RECORDER								
001-4110-0000-503000-00	SALARIES	\$ 41,211.39	\$ 43,466.21	\$ 43,500.00	\$ 46,565.00	\$ 48,000.00	\$ 48,000.00	- CITY RECORDER BASE = \$46,325; LONGEVITY = \$800; OVERTIME = \$875
001-4110-0000-504000-00	FICA	\$ 2,244.64	\$ 2,408.79	\$ 2,700.00	\$ 2,885.00	\$ 2,975.00	\$ 2,975.00	- 6.2% OF SALARIES
001-4110-0000-505000-00	INSURANCE	\$ 18,665.52	\$ 17,310.40	\$ 20,000.00	\$ 15,500.00	\$ 18,500.00	\$ 18,500.00	- PARTICIPATING EMPLOYEES
001-4110-0000-506000-00	PENSION - PERS	\$ 4,121.17	\$ 4,346.64	\$ 4,350.00	\$ 4,660.00	\$ 4,320.00	\$ 4,320.00	- 9.0% OF SALARIES
001-4110-0000-507000-00	MEDICARE	\$ 525.07	\$ 563.36	\$ 630.00	\$ 675.00	\$ 695.00	\$ 695.00	- 1.45% OF SALARIES
001-4110-0000-508000-00	WORKERS COMPENSATION	\$ 65.42	\$ 71.58	\$ 110.00	\$ 80.00	\$ 120.00	\$ 120.00	- \$0.25 PER \$100 OF SALARIES
001-4110-0000-614000-00	TRAVEL	\$ 24.61	\$ -	\$ 750.00	\$ 250.00	\$ 750.00	\$ 750.00	- MISC. SEMINARS & REIMBURSEMENTS
001-4110-0000-620000-00	PUBLICATIONS	\$ 80,256.84	\$ 94,163.33	\$ 70,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	- CLASSIFIED & LEGAL ADS
001-4110-0000-621000-00	TRAINING	\$ 35.00	\$ -	\$ 500.00	\$ 250.00	\$ 500.00	\$ 500.00	- MISC. TRAINING SEMINARS & TUITION REIMBURSEMENT
001-4110-0000-623100-00	LEGAL FEES	\$ 8,065.00	\$ 3,793.75	\$ 5,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	- ATTORNEY FEES (MISC. SUITS & CIVIL SERVICE)
001-4110-0000-624000-00	AUDIT FEES	\$ 27,215.84	\$ 27,215.84	\$ 30,000.00	\$ 28,515.00	\$ 30,000.00	\$ 30,000.00	- FY 2021/2022 AUDIT
001-4110-0000-626000-00	CASUALTY & LIABILITY INSURANCE	\$ 636,707.90	\$ 664,000.93	\$ 700,000.00	\$ 725,000.00	\$ 800,000.00	\$ 800,000.00	- W/S, SAN., STORMWATER, & PARKING BUDGETS TOTAL = \$383,000
001-4110-0000-630000-00	CONTRACTED SERVICES	\$ 11,287.44	\$ 9,536.66	\$ 15,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	- CITY CODE CONTRACT & CIVIL SERVICE TESTING = \$25,000; RECORDS MANAGEMENT SOFTWARE (ANNUAL) = \$10,000
001-4110-0000-741000-00	MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4110-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ 25,000.00	\$ 28,695.00	\$ -	\$ -	
	TOTAL CITY RECORDER	\$ 830,425.84	\$ 866,877.49	\$ 917,540.00	\$ 1,003,075.00	\$ 1,050,860.00	\$ 1,050,860.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
CITY MANAGER								
001-4120-0000-503000-00	SALARIES	\$ 199,291.21	\$ 331,573.98	\$ 332,500.00	\$ 342,000.00	\$ 345,000.00	\$ 345,000.00	- CITY MANAGER , ASSISTANT CITY MANAGER, & EXECUTIVE ASSISTANT BASE = \$342,305; LONGEVITY = \$2,400; OVERTIME = \$295
001-4120-0000-504000-00	FICA	\$ 11,615.25	\$ 19,652.64	\$ 20,615.00	\$ 21,205.00	\$ 21,390.00	\$ 21,390.00	- 6.2% OF SALARIES
001-4120-0000-505000-00	INSURANCE	\$ 26,963.22	\$ 25,531.18	\$ 30,000.00	\$ 25,000.00	\$ 40,000.00	\$ 40,000.00	- PARTICIPATING EMPLOYEES
001-4120-0000-506000-00	PENSION - PERS	\$ 19,929.10	\$ 33,157.42	\$ 33,250.00	\$ 34,200.00	\$ 31,050.00	\$ 31,050.00	- 9.0% OF SALARIES
001-4120-0000-507000-00	MEDICARE	\$ 2,809.76	\$ 4,732.60	\$ 4,820.00	\$ 4,955.00	\$ 5,000.00	\$ 5,000.00	- 1.45% OF SALARIES
001-4120-0000-508000-00	WORKERS COMPENSATION	\$ 315.34	\$ 353.21	\$ 830.00	\$ 855.00	\$ 865.00	\$ 865.00	- \$0.25 PER \$100 OF SALARIES
001-4120-0000-611000-00	TELEPHONE	\$ 643.44	\$ 1,292.02	\$ 1,350.00	\$ 1,200.00	\$ 1,350.00	\$ 1,350.00	
001-4120-0000-614000-00	TRAVEL	\$ 949.61	\$ -	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	- WVCMCA , WVML, & ICMA CONFERENCES
001-4120-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 57.90	\$ 61.85	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 500.00	- OIL, LUBE, & MINOR REPAIRS
001-4120-0000-621000-00	TRAINING	\$ -	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	- WVCMCA , WVML, & ICMA CONFERENCES
001-4120-0000-622000-00	DUES & SUBSCRIPTIONS	\$ 4,934.28	\$ 9,194.00	\$ 7,500.00	\$ 9,000.00	\$ 11,000.00	\$ 11,000.00	- WV MUNICIPAL LEAGUE, ICMA, CHAMBER, HOME RULE BOARD, ETC.
001-4120-0000-623000-00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	- MEDICAL EXAMS, DRUG TESTING, ETC.
001-4120-0000-741000-00	MATERIALS & SUPPLIES	\$ 669.65	\$ 760.20	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	
001-4120-0000-743000-00	GASOLINE & OIL	\$ 326.24	\$ 324.50	\$ 1,000.00	\$ 700.00	\$ 1,000.00	\$ 1,000.00	
001-4120-0000-867000-00	REGION 9 PLANNING ASSESSMENT	\$ 6,373.99	\$ 6,373.99	\$ 6,375.00	\$ 6,375.00	\$ 11,545.00	\$ 11,545.00	
001-4120-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	- NEW VEHICLE = \$40,000
	TOTAL CITY MANAGER	\$ 274,878.99	\$ 433,807.59	\$ 444,990.00	\$ 454,240.00	\$ 515,950.00	\$ 475,950.00	
CITY TREASURER								
001-4130-0000-501000-00	SALARIES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,125.00	\$ 1,500.00	\$ 1,500.00	- SALARY @ \$125 PER MONTH
001-4130-0000-504000-00	FICA	\$ 186.00	\$ 186.00	\$ 190.00	\$ 135.00	\$ 95.00	\$ 95.00	- 6.2% OF SALARIES
001-4130-0000-507000-00	MEDICARE	\$ 43.56	\$ 43.56	\$ 45.00	\$ 35.00	\$ 25.00	\$ 25.00	- 1.45% OF SALARIES
001-4130-0000-508000-00	WORKERS COMPENSATION	\$ 4.79	\$ 5.10	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	- \$0.50 PER \$100 OF SALARIES
	TOTAL CITY TREASURER	\$ 3,234.35	\$ 3,234.66	\$ 3,245.00	\$ 2,305.00	\$ 1,630.00	\$ 1,630.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
FINANCE DEPARTMENT								
001-4140-0000-503000-00	SALARIES	\$ 661,717.34	\$ 716,530.38	\$ 605,000.00	\$ 615,000.00	\$ 740,000.00	\$ 640,000.00	- FINANCE DIRECTOR, ASST. FINANCE DIRECTOR, UTILITY BILLING SUPERVISOR, UTILITY BILLING COORD... ACCOUNTANT, LICENSE CLERK, TAX CLERK, FIRE/GARBAGE COLLECTOR, UTILITY CLERK, & CSR'S (2) BASE = \$631,310; LONGEVITY = \$7,350; OVERTIME = \$1,340 FINANCE DEPT. POSITION (WITH BENEFITS) = \$100,000 <i>HR DIRECTOR MOVED TO HR DEPARTMENT (FY 2021/2022)</i>
001-4140-0000-504000-00	FICA	\$ 38,535.01	\$ 42,208.97	\$ 37,510.00	\$ 38,130.00	\$ 39,680.00	\$ 39,680.00	- 6.2% OF SALARIES
001-4140-0000-505000-00	INSURANCE	\$ 159,312.92	\$ 139,394.57	\$ 140,000.00	\$ 120,000.00	\$ 145,000.00	\$ 145,000.00	- PARTICIPATING EMPLOYEES
001-4140-0000-506000-00	PENSION - PERS	\$ 66,050.12	\$ 67,193.44	\$ 60,500.00	\$ 61,500.00	\$ 57,600.00	\$ 57,600.00	- 9.0% OF SALARIES
001-4140-0000-507000-00	MEDICARE	\$ 9,011.95	\$ 9,871.32	\$ 8,770.00	\$ 8,915.00	\$ 9,280.00	\$ 9,280.00	- 1.45% OF SALARIES
001-4140-0000-508000-00	WORKERS COMPENSATION	\$ 1,153.60	\$ 1,123.61	\$ 1,510.00	\$ 1,535.00	\$ 1,600.00	\$ 1,600.00	- \$0.25 PER \$100 OF SALARIES
001-4140-0000-611000-00	TELEPHONE	\$ 657.74	\$ 658.28	\$ 750.00	\$ 600.00	\$ 750.00	\$ 750.00	
001-4140-0000-614000-00	TRAVEL	\$ 1,509.13	\$ 718.17	\$ 7,000.00	\$ 3,000.00	\$ 7,000.00	\$ 7,000.00	- GFOA & COMPUTER USER'S CONFERENCES (3), DEPT. TRAINING, & EMPLOYEE MILEAGE REIMBURSEMENTS
001-4140-0000-621000-00	TRAINING	\$ 125.00	\$ -	\$ 2,500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	- GFOA & COMPUTER USER'S CONFERENCES (3), & DEPT. TRAINING
001-4140-0000-622000-00	DUES & SUBSCRIPTIONS	\$ 788.00	\$ 1,481.00	\$ 1,000.00	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00	- GFOA MEMBERSHIP DUES; ACCOUNTING ASSOCIATION DUES, ETC.
001-4140-0000-623000-00	PROFESSIONAL SERVICES	\$ 168.24	\$ 352.66	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	- MISC. PROFESSIONAL SERVICES
001-4140-0000-741000-00	MATERIALS & SUPPLIES	\$ 7,379.79	\$ 9,567.49	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	- BUSINESS LICENSE, B & O TAX, & BILLING FORMS, PAST DUE NOTICES, CHECKS, MISC. SUPPLIES & FORMS
001-4140-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL FINANCE DEPARTMENT	\$ 946,408.84	\$ 989,099.89	\$ 875,040.00	\$ 866,680.00	\$ 1,020,110.00	\$ 920,110.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
POLICE COURT								
001-4160-0000-503000-00	SALARIES	\$ 197,107.41	\$ 205,187.00	\$ 210,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	- CHIEF MAGISTRATE, COURT CASHIER, COURT CLERKS (2), & PART-TIME MAGISTRATES (3) BASE = \$209,885; LONGEVITY = \$1,200; OVERTIME = \$8,915
001-4160-0000-504000-00	FICA	\$ 11,778.26	\$ 12,278.01	\$ 13,020.00	\$ 13,640.00	\$ 13,640.00	\$ 13,640.00	- 6.2% OF SALARIES
001-4160-0000-505000-00	INSURANCE	\$ 36,394.98	\$ 40,261.90	\$ 50,000.00	\$ 40,000.00	\$ 45,000.00	\$ 45,000.00	- PARTICIPATING EMPLOYEES
001-4160-0000-506000-00	PENSION - PERS	\$ 19,710.77	\$ 20,185.82	\$ 21,000.00	\$ 22,000.00	\$ 19,800.00	\$ 19,800.00	- 9.0% OF SALARIES
001-4160-0000-507000-00	MEDICARE	\$ 2,754.28	\$ 2,871.28	\$ 3,045.00	\$ 3,190.00	\$ 3,190.00	\$ 3,190.00	- 1.45% OF SALARIES
001-4160-0000-508000-00	WORKERS COMPENSATION	\$ 265.27	\$ 364.14	\$ 525.00	\$ 400.00	\$ 550.00	\$ 550.00	- \$0.25 PER \$100 OF SALARIES
001-4160-0000-614000-00	TRAVEL	\$ 2,531.24	\$ -	\$ 4,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	
001-4160-0000-621000-00	TRAINING	\$ 875.00	\$ 700.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
001-4160-0000-623000-00	PROFESSIONAL SERVICES	\$ 442.28	\$ 950.36	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,200.00	- INTERPRETATIVE SERVICES
001-4160-0000-623100-00	LEGAL FEES	\$ 67,401.64	\$ 89,908.96	\$ 95,000.00	\$ 95,000.00	\$ 100,000.00	\$ 100,000.00	- MISC./JURY COSTS = \$1,000; JUDGE = \$32,100; FILL-IN JUDGE/ATTY. = \$4,700; PROS. ATTORNEY = \$68,000;
001-4160-0000-630100-00	CONTRACTED SERVICES	\$ 140,914.13	\$ 116,331.70	\$ 160,000.00	\$ 140,000.00	\$ 160,000.00	\$ 160,000.00	- JAIL FEES
001-4160-0000-741000-00	MATERIALS & SUPPLIES	\$ -	\$ 4,742.96	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
001-4160-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL POLICE COURT	\$ 480,175.26	\$ 493,782.13	\$ 565,090.00	\$ 544,830.00	\$ 574,380.00	\$ 574,380.00	
CITY ATTORNEY								
001-4170-0000-623100-00	LEGAL FEES	\$ 84,081.32	\$ 40,513.12	\$ 45,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	- RETAINER = \$40,000 & MISC. EXPENSES = \$10,000
	TOTAL CITY ATTORNEY	\$ 84,081.32	\$ 40,513.12	\$ 45,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
COMMUNITY DEVELOPMENT DEPARTMENT (CDBG GRANT)								
001-4210-0000-503000-00	SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	CONTRACT EMPLOYEE EFFECTIVE FY 2013-2014
001-4210-0000-614000-00	TRAVEL	\$ 520.89	\$ 406.63	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	
001-4210-0000-620000-00	PUBLICATIONS	\$ 702.53	\$ 1,187.62	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
001-4210-0000-621000-00	TRAINING	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
001-4210-0000-622000-00	DUES & SUBSCRIPTIONS	\$ 550.00	\$ 19.95	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
001-4210-0000-630000-00	CONTRACTED SERVICES	\$ 9,890.00	\$ 6,750.00	\$ 67,106.00	\$ 65,205.00	\$ 65,205.00	\$ 65,205.00	1/2 COMMUNITY DEVELOPMENT DIRECTOR = \$23,500; ONE YEAR ANNUAL PLAN, CAPER, ERR, ETC. = \$41,705
001-4210-0000-741000-00	MATERIALS & SUPPLIES	\$ 163.96	\$ 89.70	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
001-4210-0000-959000-00	CAPITAL OUTLAY	\$ 56,048.00	\$ 350,520.42	\$ 286,422.00	\$ 278,822.00	\$ 278,822.00	\$ 278,822.00	PROJECT FUNDING (80% OF \$348,527)
	TOTAL COMM. DEV. DEPARTMENT	\$ 67,875.38	\$ 358,974.32	\$ 358,028.00	\$ 348,527.00	\$ 348,527.00	\$ 348,527.00	
COMMUNITY DEVELOPMENT DEPARTMENT (HOME GRANT)								
001-4211-0000-503000-00	SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	CONTRACT EMPLOYEE EFFECTIVE FY 2013-2014
001-4211-0000-614000-00	TRAVEL	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
001-4211-0000-620000-00	PUBLICATIONS	\$ 442.51	\$ 595.73	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
001-4211-0000-621000-00	TRAINING	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
001-4211-0000-622000-00	DUES & SUBSCRIPTIONS	\$ -	\$ 550.00	\$ -	\$ -	\$ -	\$ -	
001-4211-0000-630000-00	CONTRACTED SERVICES	\$ 45,520.00	\$ 49,950.00	\$ 47,330.00	\$ 48,235.00	\$ 48,235.00	\$ 48,235.00	1/2 COMMUNITY DEVELOPMENT DIRECTOR = \$23,500; ONE YEAR ANNUAL PLAN, CAPER, ERR, ETC. = \$24,735
001-4211-0000-741000-00	MATERIALS & SUPPLIES	\$ 11.15	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	
001-4211-0000-959000-00	CAPITAL OUTLAY	\$ 286,311.75	\$ 176,814.59	\$ 449,368.00	\$ 457,517.00	\$ 457,517.00	\$ 457,517.00	PROJECT FUNDING (90% OF \$508,352)
	TOTAL COMM. DEV. /HOME DEPT.	\$ 332,285.41	\$ 227,910.32	\$ 499,298.00	\$ 508,352.00	\$ 508,352.00	\$ 508,352.00	
COMMUNITY DEVELOPMENT DEPARTMENT (COVID)								
001-4212-0000-620000-00	PUBLICATIONS	\$ -	\$ 147.11	\$ -	\$ -	\$ -	\$ -	
001-4212-0000-623000-00	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4212-0000-630000-00	CONTRACTED SERVICES	\$ 4,224.28	\$ 3,445.67	\$ -	\$ 35,000.00	\$ -	\$ -	
001-4212-0000-741000-00	MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-4212-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ 42,811.58	\$ -	\$ 225,000.00	\$ -	\$ -	
	TOTAL COMM. DEV.(COVID) DEPT.	\$ 4,224.28	\$ 46,404.36	\$ -	\$ 260,000.00	\$ -	\$ -	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
HUMAN RESOURCES (HR) DEPARTMENT								
001-4220-0000-503000-00	SALARIES	\$ -	\$ -	\$ 160,000.00	\$ 135,000.00	\$ 195,000.00	\$ 135,000.00	- HR DIRECTOR & ASSISTANT HR DIRECTOR BASE = \$131,500; LONGEVITY = \$0; OVERTIME = \$3,500 FULL-TIME HUMAN RESOURCE POSITION (WITH BENEFITS) = \$60,000
001-4220-0000-504000-00	FICA	\$ -	\$ -	\$ 9,920.00	\$ 8,370.00	\$ 8,370.00	\$ 8,370.00	- 6.2% OF SALARIES
001-4220-0000-505000-00	INSURANCE	\$ -	\$ -	\$ 40,000.00	\$ 5,000.00	\$ 30,000.00	\$ 30,000.00	- PARTICIPATING EMPLOYEES
001-4220-0000-506000-00	PENSION - PERS	\$ -	\$ -	\$ 16,000.00	\$ 13,500.00	\$ 12,150.00	\$ 12,150.00	- 9.0% OF SALARIES
001-4220-0000-507000-00	MEDICARE	\$ -	\$ -	\$ 2,320.00	\$ 1,955.00	\$ 1,955.00	\$ 1,955.00	- 1.45% OF SALARIES
001-4220-0000-508000-00	WORKERS COMPENSATION	\$ -	\$ -	\$ 400.00	\$ 200.00	\$ 340.00	\$ 340.00	- \$0.25 PER \$100 OF SALARIES
001-4220-0000-611000-00	TELEPHONE	\$ -	\$ -	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	
001-4220-0000-614000-00	TRAVEL	\$ -	\$ -	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	
001-4220-0000-621000-00	TRAINING	\$ -	\$ -	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	
001-4220-0000-622000-00	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
001-4220-0000-623000-00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
001-4220-0000-741000-00	MATERIALS & SUPPLIES	\$ -	\$ -	\$ 1,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	- ORIENTATION/ONBOARDING PROGRAM SUPPLIES & MISC. = \$2,500; EMPLOYEE RECOGNITION/REWARDS PROGRAM = \$1,500
001-4220-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 24,000.00	\$ -	- DEPARTMENTAL ONLINE EMPLOYEE KIOSKS = \$6,000; HRIS CONSULTING FEES, EQUIPMENT, ETC. = \$10,000; DIGITAL TRAINING SOFTWARE (LMS) = \$5,000; APPLICANT TRACKING SOFTWARE (ATS) = \$3,000
	TOTAL HR DEPARTMENT	\$ -	\$ -	\$ 233,640.00	\$ 168,525.00	\$ 279,815.00	\$ 195,815.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
CITY PLANNING								
001-4370-0000-503000-00	SALARIES	\$ 446,190.88	\$ 465,166.29	\$ 545,000.00	\$ 525,000.00	\$ 630,000.00	\$ 570,000.00	- CITY ENGINEER/PLANNING DIRECTOR, CITY PLANNER, BUILDING CODE OFFICIAL, BUILDING INSPECTOR I, BUILDING INSPECTOR II, CODE ENFORCEMENT OFFICERS (2), HOUSING CODE OFFICIAL, BUILDING PERMIT TECH., FIRE INSPECTOR/PLANS EXAMINER, PLANNING ADMIN. ASSISTANT BASE = \$562,300; LONGEVITY = \$2,800; OVERTIME = \$4,900; RENTAL HOUSING INSPECTOR POSITION (WITH BENEFITS) = \$60,000
001-4370-0000-504000-00	FICA	\$ 26,407.08	\$ 27,792.71	\$ 33,790.00	\$ 32,550.00	\$ 35,340.00	\$ 35,340.00	- 6.2% OF SALARIES
001-4370-0000-505000-00	INSURANCE	\$ 84,425.66	\$ 67,099.70	\$ 135,000.00	\$ 60,000.00	\$ 100,000.00	\$ 100,000.00	- PARTICIPATING EMPLOYEES
001-4370-0000-506000-00	PENSION - PERS	\$ 43,545.83	\$ 46,436.74	\$ 54,500.00	\$ 52,500.00	\$ 51,300.00	\$ 51,300.00	- 9.0% OF SALARIES
001-4370-0000-507000-00	MEDICARE	\$ 6,175.83	\$ 6,499.83	\$ 7,900.00	\$ 7,615.00	\$ 8,265.00	\$ 8,265.00	- 1.45% OF SALARIES
001-4370-0000-508000-00	WORKERS COMPENSATION	\$ 9,147.81	\$ 10,872.01	\$ 13,625.00	\$ 12,000.00	\$ 14,250.00	\$ 14,250.00	- \$2.50 PER \$100 OF SALARIES
001-4370-0000-611000-00	TELEPHONE	\$ 4,570.07	\$ 4,568.48	\$ 7,000.00	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	- CELL PHONES & IPADS
001-4370-0000-614000-00	TRAVEL	\$ 1,979.41	\$ 618.26	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	- CODE OFFICIALS & PLANNING COMM. SEMINARS
001-4370-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 3,306.97	\$ 2,416.45	\$ 5,000.00	\$ 12,000.00	\$ 5,000.00	\$ 5,000.00	- OIL, LUBE, & MINOR REPAIRS
001-4370-0000-620000-00	PUBLICATIONS	\$ 1,200.20	\$ 2,015.65	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	- PLANNING & ZONING ADVERTISEMENTS
001-4370-0000-621000-00	TRAINING	\$ 2,140.00	\$ 4,236.50	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	- CODE OFFICIAL & PLANNING COMM. SEMINARS
001-4370-0000-622000-00	DUES & SUBSCRIPTIONS	\$ 1,348.00	\$ 1,100.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	- BOCA, WV CODE OFFICIALS ASSOCIATION, WV PLANNING ASSOCIATION
001-4370-0000-623000-00	PROFESSIONAL SERVICES	\$ 7,514.32	\$ 10,716.62	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	- ELECTRICAL INSP., ASBESTOS TESTING, & MISC. SERV. = \$17,500; MGO PERMITTING SOFTWARE = \$7,500
001-4370-0000-623100-00	LEGAL FEES	\$ 30,999.96	\$ 33,333.30	\$ 32,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	- CITY PLANNING ATTORNEY SALARY = \$31,000 MISCELLANEOUS = \$4,000
001-4370-0000-630000-00	CONTRACTED SERVICES	\$ 40,697.32	\$ 24,861.65	\$ 185,000.00	\$ 185,000.00	\$ 50,000.00	\$ 50,000.00	- DEMOLITIONS, MOWING & PROPERTY CLEANUP
001-4370-0000-741000-00	MATERIALS & SUPPLIES	\$ 5,780.68	\$ 8,129.21	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	- ICC CODES, REWRITE COSTS, & MISC. SUPPLIES
001-4370-0000-743000-00	GASOLINE & OIL	\$ 3,038.78	\$ 2,924.88	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
001-4370-0000-745000-00	UNIFORMS	\$ 2,824.93	\$ 2,920.12	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	- MISC. UNIFORM REPLACEMENTS
001-4370-0000-959000-00	CAPITAL OUTLAY	\$ 106,917.33	\$ 100,715.59	\$ 65,000.00	\$ 55,000.00	\$ 60,000.00	\$ -	- NEW VEHICLES (2) = \$60,000
	TOTAL CITY PLANNING	\$ 828,211.06	\$ 822,423.99	\$ 1,134,815.00	\$ 1,038,165.00	\$ 1,057,655.00	\$ 937,655.00	
ELECTIONS								
001-4380-0000-503000-00	WAGES	\$ -	\$ 14,610.25	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	- POLICE LEVY SPECIAL ELECTION
001-4380-0000-620000-00	PUBLICATIONS	\$ 335.64	\$ 3,997.02	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
001-4380-0000-630000-00	CONTRACTED SERVICES	\$ -	\$ 3,285.25	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
001-4380-0000-741000-00	MATERIALS & SUPPLIES	\$ 4,098.27	\$ 2,746.53	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
	TOTAL ELECTIONS	\$ 4,433.91	\$ 24,639.05	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
CITY HALL								
001-4400-0000-502000-00	SALARIES - MERIT POOL	\$ -	\$ -	\$ 255,000.00	\$ -	\$ 665,000.00	\$ 665,000.00	- COLAMERIT INCREASE FUNDING (7.0% ALLOWANCE) BASE SALARIES @ \$9.5 MILLION (WITH BENEFITS) = \$665,000
001-4400-0000-503000-00	SALARIES	\$ 34,928.66	\$ 36,938.82	\$ 38,000.00	\$ 38,000.00	\$ 40,000.00	\$ 40,000.00	- CUSTODIAN BASE = \$37,590; LONGEVITY = \$400; OVERTIME = \$2,010 (INCLUDES TRAIN STATION)
001-4400-0000-504000-00	FICA	\$ 2,098.66	\$ 2,228.59	\$ 2,355.00	\$ 2,355.00	\$ 2,480.00	\$ 2,480.00	- 6.2% OF CUSTODIAN SALARY
001-4400-0000-505000-00	INSURANCE	\$ 9,538.42	\$ 6,547.04	\$ 10,000.00	\$ 8,000.00	\$ 9,500.00	\$ 9,500.00	- PARTICIPATING EMPLOYEES
001-4400-0000-506000-00	PENSION - PERS	\$ 3,492.87	\$ 3,693.88	\$ 3,800.00	\$ 3,800.00	\$ 3,600.00	\$ 3,600.00	- 9.0% OF ELIGIBLE SALARIES
001-4400-0000-507000-00	MEDICARE	\$ 490.77	\$ 521.28	\$ 550.00	\$ 550.00	\$ 580.00	\$ 580.00	- 1.45% OF CUSTODIAN SALARY
001-4400-0000-508000-00	WORKERS COMPENSATION	\$ 867.19	\$ 1,115.25	\$ 1,045.00	\$ 1,140.00	\$ 1,200.00	\$ 1,200.00	- \$3.00 PER \$100 OF CUSTODIAN SALARY
001-4400-0000-611000-00	TELEPHONE	\$ 16,069.64	\$ 18,075.07	\$ 17,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
001-4400-0000-613000-00	UTILITIES	\$ 43,894.89	\$ 42,305.93	\$ 55,000.00	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00	- CITY HALL
001-4400-0000-615000-00	MAINTENANCE OF BUILDING	\$ 16,017.21	\$ 9,063.30	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	- A/C, HEATING, & MISC. REPAIRS = \$15,000
001-4400-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ 15,463.00	\$ 11,075.79	\$ 20,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	- POSTAGE MACHINE, FOLDER, ETC.
001-4400-0000-618000-00	POSTAGE	\$ 68,157.45	\$ 66,494.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	
001-4400-0000-623000-00	PROFESSIONAL SERVICES	\$ 141,242.05	\$ 184,236.93	\$ 247,000.00	\$ 260,000.00	\$ 340,000.00	\$ 340,000.00	- SHREDDING SERVICES, EMPLOYEE SHOTS, & MISC. = \$34,500; IT SERVICES, HARDWARE, BACKUP, & SERVER MAINT. = \$265,000; GRANICUS & WEBSITE SOFTWARE = \$35,000; LIFESIZE = \$5,500
001-4400-0000-630000-00	CONTRACTED SERVICES	\$ 16,202.65	\$ 29,632.58	\$ 20,000.00	\$ 175,000.00	\$ 200,000.00	\$ 200,000.00	- ELEVATOR MAINT. PEST CONTROL, INTERNET, WILDLIFE SERVICES, MOSQUITO SPRAYING, ETC. = \$30,000; SECURITY SERVICES = \$70,000; DATAMAX B&O TAX COLLECTION REVENUE SHARING = \$100,000
001-4400-0000-741000-00	MATERIALS & SUPPLIES	\$ 65,438.23	\$ 74,130.20	\$ 76,895.00	\$ 80,000.00	\$ 80,031.00	\$ 80,031.00	- OFFICE SUPPLIES FOR CITY HALL DEPTS.
001-4400-0000-745000-00	UNIFORMS	\$ 3,341.66	\$ 3,761.39	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	- CUSTODIAN
001-4400-0000-866200-00	CONTRIBUTIONS - RETIREMENT	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	- RETIREMENT & LEAVE CONTINGENCY = \$50,000 PENSION UNFUNDED LIABILITY RESERVE = \$500,000 (SALES TAX FUND)
001-4400-0000-866300-00	CONTRIBUTIONS - GENERAL DEV.	\$ 855,770.00	\$ 1,552,990.00	\$ 1,440,300.00	\$ 1,440,300.00	\$ 500,000.00	\$ -	- CAPITAL IMPROVEMENT & REPLACEMENT FUNDING = \$500,000
001-4400-0000-866400-00	CONTRIBUTIONS - COMPUTER SYS.	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	- COMPUTER SYSTEM MAINTENANCE FUNDING = \$100,000
001-4400-0000-866600-00	CONTRIBUTIONS - HEALTH INS. TRUST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- HEALTH INSURANCE TRUST FUNDING = \$200,000 (SALES TAX FUND)
001-4400-0000-866800-00	CONTRIBUTIONS - COMM. DEV. FUND	\$ 49,493.50	\$ 100,752.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	- COMMUNITY DEVELOPMENT FEES
001-4400-0000-959000-00	CAPITAL OUTLAY	\$ 355,000.00	\$ 95,743.54	\$ 840,000.00	\$ 853,500.00	\$ 200,485.00	\$ -	- CITY FIREWORKS (07/04/2023) FUNDING = \$13,500 ENERGY EFFICIENCY LEASE PAYOFF = \$186,985
	TOTAL CITY HALL	\$ 1,847,506.85	\$ 2,389,305.59	\$ 3,305,945.00	\$ 3,227,645.00	\$ 2,417,876.00	\$ 1,717,391.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
POLICE DEPARTMENT								
001-7000-0000-503000-00	SALARIES	\$ 2,600,152.05	\$ 2,663,416.09	\$ 3,000,000.00	\$ 500,000.00	\$ 1,850,000.00	\$ 1,550,000.00	- 39 OFFICER'S BASE = \$2,225,610 (INCLUDES 4 COPS GRANT & 1 MHS); LONGEVITY = \$17,450; OVERTIME = \$281,940; HOLIDAY PAY = \$70,000; CIVILIAN'S BASE = \$432,625; LONGEVITY = \$3,050; OVERTIME = \$7,325; HOLIDAY PAY = \$12,000; LESS ARPA FUNDING REIMBURSEMENTS = (\$1,500,000) FOUR (4) ADD. POLICE OFFICERS WITH BENEFITS = \$300,000
001-7000-0000-504000-00	FICA	\$ 26,202.35	\$ 23,793.24	\$ 25,730.00	\$ 25,730.00	\$ 28,210.00	\$ 28,210.00	- 6.2% OF CIVILIAN SALARIES (\$455,000)
001-7000-0000-505000-00	INSURANCE	\$ 851,208.53	\$ 773,703.80	\$ 975,000.00	\$ 775,000.00	\$ 940,000.00	\$ 940,000.00	- PARTICIPATING FULL-TIME EMPLOYEES & RETIREES
001-7000-0000-506000-00	PENSION - PERS	\$ 40,761.19	\$ 39,444.68	\$ 41,500.00	\$ 40,000.00	\$ 40,950.00	\$ 40,950.00	- 9.0% OF ELIGIBLE SALARIES (\$455,000)
001-7000-0000-506100-00	POLICE PENSION - RETIREMENT	\$ 512,832.45	\$ 560,765.01	\$ 617,280.00	\$ 605,000.00	\$ 663,775.00	\$ 663,775.00	- REQUIRED CONTRIBUTION (EXCLUDES POLICE LEVY & ADDITIONAL)
001-7000-0000-507000-00	MEDICARE	\$ 36,190.07	\$ 38,015.17	\$ 43,500.00	\$ 7,615.00	\$ 22,475.00	\$ 22,475.00	- 1.45% OF SALARIES
001-7000-0000-508000-00	WORKERS COMPENSATION	\$ 77,289.48	\$ 55,503.84	\$ 67,500.00	\$ 70,000.00	\$ 68,625.00	\$ 68,625.00	- \$2.25 PER \$100 OF SALARIES (\$3,050,000)
001-7000-0000-611000-00	TELEPHONE	\$ 27,231.93	\$ 26,031.88	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	- EQUIPMENT & LONG DISTANCE CHARGES
001-7000-0000-613000-00	UTILITIES	\$ 15,893.96	\$ 54,308.93	\$ 70,000.00	\$ 75,000.00	\$ 80,000.00	\$ 80,000.00	- UTILITIES, TRAFFIC LIGHTS, & MISC. REPAIRS
001-7000-0000-614000-00	TRAVEL	\$ 5,116.31	\$ 4,907.33	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	- MISC. SEMINARS, TRAINING, & STATE POLICE ACADEMY
001-7000-0000-615000-00	MAINTENANCE OF BUILDING	\$ 500.20	\$ 1,159.78	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	- GATE, ELEVATOR, & MISC. REPAIRS
001-7000-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ 15,144.58	\$ 7,862.06	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	- RADIO, RADAR, CAMERAS, & MINOR EQUIPMENT REPAIR
001-7000-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 69,512.93	\$ 36,921.17	\$ 55,000.00	\$ 75,000.00	\$ 55,000.00	\$ 55,000.00	- MISC. SUPPLIES & REPAIRS
001-7000-0000-621000-00	TRAINING	\$ 12,945.69	\$ 18,571.37	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	- MISC. SEMINARS, TRAINING, & STATE POLICE ACADEMY
001-7000-0000-622000-00	DUES & SUBSCRIPTIONS	\$ 298.00	\$ 255.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	- MISC. DUES & SUBSCRIPTIONS; WEBSITE ANNUAL FEE
001-7000-0000-623000-00	PROFESSIONAL SERVICES	\$ 177,983.28	\$ 258,505.34	\$ 297,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	- MEDICAL SHOTS & EXAMS (NEW HIRES & PROMOTIONS) = \$25,000; IT SERVICES, HARDWARE, BACKUP, & SERVER MAINT. = \$275,000
001-7000-0000-630000-00	CONTRACTED SERVICES	\$ 18,788.56	\$ 110,065.31	\$ 150,000.00	\$ 150,000.00	\$ 165,000.00	\$ 165,000.00	- COPIER & MISC. = \$20,000; SECURITY SERVICES = \$55,000; HVAC = \$15,000; CUSTODIAN SERVICES = \$60,000; ELEVATOR MAINT. = \$15,000
001-7000-0000-741000-00	MATERIALS & SUPPLIES	\$ 64,137.91	\$ 48,204.93	\$ 65,000.00	\$ 60,000.00	\$ 65,000.00	\$ 65,000.00	- MISC. OFFICE SUPPLIES, TICKET BOOKS, K-9 FOOD, & PRINTING
001-7000-0000-743000-00	GASOLINE & OIL	\$ 56,603.02	\$ 53,464.97	\$ 70,000.00	\$ 95,000.00	\$ 100,000.00	\$ 100,000.00	
001-7000-0000-745000-00	UNIFORMS	\$ 23,098.91	\$ 37,954.20	\$ 25,000.00	\$ 40,000.00	\$ 30,000.00	\$ 30,000.00	
001-7000-0000-866000-00	CONT. - CAP. IMPR/ COM. DEV. FUND	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ 1,500,000.00	\$ 1,500,000.00	- ARPA FUNDING REIMBURSEMENTS
001-7000-0000-868000-03	CONT. - BULLET PROOF VEST GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-7000-0000-868000-08	CONT. - FBI GRANT	\$ 152,866.98	\$ 177,690.66	\$ 125,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	- RENT & OVERTIME REIMBURSEMENT (TASK FORCE)
001-7000-0000-959000-00	CAPITAL OUTLAY	\$ 42,980.10	\$ 213,004.15	\$ 440,850.00	\$ 500,000.00	\$ -	\$ -	
	TOTAL POLICE DEPARTMENT	\$ 4,827,738.48	\$ 5,203,548.91	\$ 6,151,360.00	\$ 6,579,345.00	\$ 6,170,035.00	\$ 5,870,035.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
FIRE DEPARTMENT								
001-7060-0000-503000-00	SALARIES	\$ 2,265,884.42	\$ 2,282,738.48	\$ 2,425,000.00	\$ 425,000.00	\$ 2,300,000.00	\$ 1,650,000.00	- BASE = \$1,877,585; LONGEVITY = \$18,400; SCHEDULED OVERTIME = \$148,055; ADDITIONAL OVERTIME = \$315,960; HOLIDAY PAY = \$290,000 LESS ARPA FUNDING REIMBURSEMENTS = (\$1,000,000) SIX (6) ADD. FIREFIGHTER/EMT-B (WITH BENEFITS) = \$460,000 TWO (2) DIVISION CHIEF POSITIONS (WITH BENEFITS) = \$190,000
001-7060-0000-504000-00	FICA	\$ 7,707.62	\$ 8,114.49	\$ 8,060.00	\$ 8,250.00	\$ 8,370.00	\$ 8,370.00	- 6.2% OF FIRE CHIEF & SECRETARY SALARIES (\$135,000)
001-7060-0000-505000-00	INSURANCE	\$ 720,715.19	\$ 701,026.63	\$ 800,000.00	\$ 700,000.00	\$ 800,000.00	\$ 800,000.00	- PARTICIPATING EMPLOYEES & RETIREES
001-7060-0000-506000-00	PENSION - PERS	\$ 12,540.44	\$ 13,188.15	\$ 13,000.00	\$ 13,500.00	\$ 12,150.00	\$ 12,150.00	- 9.0% OF FIRE CHIEF & SECRETARY SALARIES (\$135,000)
001-7060-0000-506200-00	FIRE PENSION - RETIREMENT	\$ 732,054.00	\$ 783,298.00	\$ 838,130.00	\$ 838,130.00	\$ 896,800.00	\$ 896,800.00	- REQUIRED CONTRIBUTION (EXCLUDES FIRE/EMS & ADDITIONAL)
001-7060-0000-507000-00	MEDICARE	\$ 31,351.26	\$ 31,711.18	\$ 35,165.00	\$ 5,800.00	\$ 23,925.00	\$ 23,925.00	- 1.45% OF SALARIES
001-7060-0000-508000-00	WORKERS COMPENSATION	\$ 49,091.67	\$ 69,483.59	\$ 69,115.00	\$ 65,000.00	\$ 72,875.00	\$ 72,875.00	- \$2.75 PER \$100 OF SALARIES (\$2,650,000)
001-7060-0000-611000-00	TELEPHONE	\$ 15,905.29	\$ 15,128.77	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	- EQUIPMENT & LONG DISTANCE CHARGES
001-7060-0000-613000-00	UTILITIES	\$ 56,944.77	\$ 58,994.07	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	- W/S, GAS, ELECTRIC, & HYDRANT RENTAL
001-7060-0000-614000-00	TRAVEL	\$ 6,981.51	\$ 1,796.19	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	- MEDIC RECERTIFICATION & ANNUAL TRAINING/CERTIFICATIONS
001-7060-0000-615000-00	MAINTENANCE OF BUILDING	\$ 35,838.00	\$ 60,494.28	\$ 27,500.00	\$ 27,500.00	\$ 20,000.00	\$ 20,000.00	- MISC. REPAIRS & BUILDING IMPROVEMENTS = \$20,000
001-7060-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ 41,755.47	\$ 46,704.01	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	- RADIOS, COMPUTERS, & AIRPACK UPGRADES; BERK. CO. AGREEMENT
001-7060-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 80,474.83	\$ 76,280.34	\$ 90,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	- AERIAL TESTING, EMS, & EMERGENCY REPAIRS
001-7060-0000-621000-00	TRAINING	\$ 12,595.14	\$ 36,962.21	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	- RECERTIFICATION, ANNUAL TRAINING, & PARAMEDIC TRAINING
001-7060-0000-622000-00	DUES & SUBSCRIPTIONS	\$ 2,534.00	\$ 2,835.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	- WV PROF. FIRE CHIEF'S ASSOC., NATIONAL FIRE CHIEF'S ASSOC., & INTERNATIONAL ASSOC. OF FIRE CHIEF'S
001-7060-0000-623000-00	PROFESSIONAL SERVICES	\$ 11,279.24	\$ 13,241.42	\$ 5,000.00	\$ 5,000.00	\$ 40,000.00	\$ 40,000.00	- IT SERVICES = \$35,000; INSTRUCTOR FEES & MEDICAL EXAMS = \$5,000
001-7060-0000-630000-00	CONTRACTED SERVICES	\$ 8,791.53	\$ 10,003.62	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	- PEST CONTROL, COPIER MAINT. & INTERNET SERVICE
001-7060-0000-741000-00	MATERIALS & SUPPLIES	\$ 49,828.75	\$ 36,400.70	\$ 30,000.00	\$ 35,000.00	\$ 40,000.00	\$ 40,000.00	- MISC. SUPPLIES
001-7060-0000-743000-00	GASOLINE & OIL	\$ 6,079.83	\$ 5,237.79	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	- AMBULANCES NOT INCLUDED
001-7060-0000-745000-00	UNIFORMS	\$ 20,643.44	\$ 22,096.06	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	- MISC. UNIFORMS, PERSONAL PROTECTIVE EQUIPMENT, ETC. = \$20,000; BUNKER GEAR REPLACEMENT (ANNUAL) = \$20,000
001-7060-0000-866000-00	CONT. - CAP. IMPR/ COM. DEV. FUND	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	- ARPA FUNDING REIMBURSEMENTS
001-7060-0000-959000-00	CAPITAL OUTLAY	\$ 503,827.71	\$ 1,071,695.34	\$ 321,725.00	\$ 321,725.00	\$ 3,050,000.00	\$ -	- ADDITIONAL FIRE STATION CONSTRUCTION = \$2,100,000; COMMAND VEHICLE & EQUIPMENT = \$75,000; REPLACE SQUAD 1 VEHICLE = \$875,000
	TOTAL FIRE DEPARTMENT	\$ 4,672,824.11	\$ 5,347,430.32	\$ 4,888,195.00	\$ 4,752,405.00	\$ 8,581,620.00	\$ 4,881,620.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
ANIMAL WARDEN								
001-7070-0000-613000-00	UTILITIES	\$ 728.19	\$ 754.64	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
001-7070-0000-615000-00	MAINTENANCE OF BUILDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-7070-0000-630000-00	CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL ANIMAL WARDEN	\$ 728.19	\$ 754.64	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
STREET DEPARTMENT								
001-7500-0000-503000-00	SALARIES	\$ 654,898.52	\$ 717,746.79	\$ 805,000.00	\$ 805,000.00	\$ 1,170,000.00	\$ 800,000.00	1/2 PUBLIC WORKS DIRECTOR & ADMIN. ASSISTANT PLUS 16 EMPLOYEES BASE = \$661,260; LONGEVITY = \$6,300; OVERTIME = \$62,440; HOLIDAY PAY = \$40,000; SEASONAL (TEMPORARY) EMPLOYEES (4) = \$30,000 1/2 ASSISTANT PUBLIC WORKS DIRECTOR (WITH BENEFITS) = \$50,000; NEW LABORER POSITIONS (4) WITH BENEFITS = \$240,000; FACILITIES MANAGER POSITION (WITH BENEFITS) = \$80,000
001-7500-0000-504000-00	FICA	\$ 38,047.44	\$ 41,867.21	\$ 49,910.00	\$ 49,910.00	\$ 49,600.00	\$ 49,600.00	6.2% OF SALARIES
001-7500-0000-505000-00	INSURANCE	\$ 181,468.07	\$ 176,119.69	\$ 205,000.00	\$ 175,000.00	\$ 210,000.00	\$ 210,000.00	PARTICIPATING EMPLOYEES
001-7500-0000-506000-00	PENSION - PERS	\$ 63,712.98	\$ 70,168.23	\$ 77,500.00	\$ 77,500.00	\$ 72,000.00	\$ 72,000.00	9.0% OF ELIGIBLE SALARIES (\$770,000)
001-7500-0000-507000-00	MEDICARE	\$ 8,898.21	\$ 9,791.57	\$ 11,675.00	\$ 11,675.00	\$ 11,600.00	\$ 11,600.00	1.45% OF SALARIES
001-7500-0000-508000-00	WORKERS COMPENSATION	\$ 34,386.52	\$ 31,607.62	\$ 32,200.00	\$ 32,200.00	\$ 32,000.00	\$ 32,000.00	\$4.00 PER \$100 OF SALARIES
001-7500-0000-611000-00	TELEPHONE	\$ 1,126.99	\$ 1,149.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	1/2
001-7500-0000-613000-00	UTILITIES	\$ 263,515.15	\$ 272,524.23	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	1/2 BUILDING = \$25,000; STREET LIGHTING = \$275,000
001-7500-0000-614000-00	TRAVEL	\$ 423.43	\$ 403.40	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	MISC. SEMINARS & TREE TRIMMING CLASSES
001-7500-0000-615000-00	MAINTENANCE OF BUILDING	\$ 1,935.67	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	1/2 MISC. BUILDING MAINTENANCE
001-7500-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ 26,253.01	\$ 17,789.54	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	EQUIPMENT & TOOL REPAIR
001-7500-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 52,796.72	\$ 58,973.64	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	OIL, LUBE, MINOR REPAIR, & VEHICLE WASHING
001-7500-0000-621000-00	TRAINING	\$ 339.00	\$ 137.50	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	SPECIAL LICENSES & MISC. SEMINARS
001-7500-0000-623000-00	PROFESSIONAL SERVICES	\$ 6,423.48	\$ 12,768.75	\$ 8,000.00	\$ 16,000.00	\$ 100,000.00	\$ 100,000.00	MEDICAL EXAMS, SHOTS, CDL TESTING, & MISC. SERVICES = \$15,000; IT SERVICES = \$85,000
001-7500-0000-630000-00	CONTRACTED SERVICES	\$ 8,492.18	\$ 12,111.52	\$ 12,000.00	\$ 10,000.00	\$ 515,000.00	\$ 15,000.00	MGO SOFTWARE, COPIER MAINT., JANITORIAL, INTERNET, ETC. = \$15,000 STREET PAVING & ADA CURBING = \$500,000
001-7500-0000-741000-00	MATERIALS & SUPPLIES	\$ 114,635.59	\$ 141,867.01	\$ 120,000.00	\$ 120,000.00	\$ 125,000.00	\$ 125,000.00	MISC. SUPPLIES, TOOLS, METAL, SALT, & STREET PATCHING
001-7500-0000-743000-00	GASOLINE & OIL	\$ 30,358.54	\$ 32,131.34	\$ 40,000.00	\$ 40,000.00	\$ 45,000.00	\$ 45,000.00	
001-7500-0000-745000-00	UNIFORMS	\$ 30,594.47	\$ 29,146.65	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	UNIFORM RENTALS / RAINCOATS/SWEATSHIRTS/UPGRADES
001-7500-0000-868000-00	CONTRIBUTIONS - GRANT	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	
001-7500-0000-959000-00	CAPITAL OUTLAY	\$ 25,017.19	\$ 186,212.18	\$ 1,322,500.00	\$ 1,322,500.00	\$ 55,000.00	\$ -	DUMP TRUCK BED = \$15,000; NEW VEHICLE = \$40,000
	TOTAL STREET DEPARTMENT	\$ 1,543,323.16	\$ 1,842,515.87	\$ 3,110,035.00	\$ 3,086,035.00	\$ 2,815,450.00	\$ 1,890,450.00	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
STORMWATER DEPARTMENT								
001-8050-0000-503000-00	SALARIES	\$ 128,447.96	\$ 146,039.25	\$ 155,000.00	\$ 265,000.00	\$ -	\$ -	- <i>MOVED TO NEW STORMWATER ENTERPRISE FUND 07/01/2022</i>
001-8050-0000-504000-00	FICA	\$ 7,866.02	\$ 8,622.04	\$ 9,610.00	\$ 16,430.00	\$ -	\$ -	
001-8050-0000-505000-00	INSURANCE	\$ 36,280.58	\$ 35,110.92	\$ 40,000.00	\$ 46,500.00	\$ -	\$ -	
001-8050-0000-506000-00	PENSION - PERS	\$ 12,208.27	\$ 13,406.37	\$ 15,500.00	\$ 26,500.00	\$ -	\$ -	
001-8050-0000-507000-00	MEDICARE	\$ 1,839.64	\$ 2,016.48	\$ 2,250.00	\$ 3,845.00	\$ -	\$ -	
001-8050-0000-508000-00	WORKERS COMPENSATION	\$ 8,609.52	\$ 5,168.94	\$ 5,425.00	\$ 7,950.00	\$ -	\$ -	
001-8050-0000-611000-00	TELEPHONE	\$ 2,462.42	\$ 2,486.85	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	
001-8050-0000-613000-00	UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-8050-0000-614000-00	TRAVEL	\$ 4,300.39	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	
001-8050-0000-615000-00	MAINTENANCE OF BUILDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-8050-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-8050-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 109.30	\$ 15.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	
001-8050-0000-621000-00	TRAINING	\$ 9,157.00	\$ 15,580.71	\$ 10,000.00	\$ 20,000.00	\$ -	\$ -	
001-8050-0000-623000-00	PROFESSIONAL SERVICES	\$ 1,341.52	\$ 51,788.89	\$ 1,500.00	\$ 20,000.00	\$ -	\$ -	
001-8050-0000-630000-00	CONTRACTED SERVICES	\$ 62,510.61	\$ 56,148.12	\$ 70,000.00	\$ 60,000.00	\$ -	\$ -	
001-8050-0000-741000-00	MATERIALS & SUPPLIES	\$ 17,046.30	\$ 17,122.54	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	
001-8050-0000-743000-00	GASOLINE & OIL	\$ 758.80	\$ 584.96	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	
001-8050-0000-745000-00	UNIFORMS	\$ 3,483.29	\$ 2,872.44	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	
001-8050-0000-868000-00	CONTRIBUTIONS - GRANT	\$ 9,957.25	\$ 5,450.07	\$ -	\$ -	\$ -	\$ -	
001-8050-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ 39,499.00	\$ 351,000.00	\$ 351,000.00	\$ -	\$ -	
	TOTAL STORMWATER DEPARTMENT	\$ 306,378.87	\$ 401,912.58	\$ 800,285.00	\$ 957,225.00	\$ -	\$ -	

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
OUTSIDE AGENCIES								
001-4190-0000-867000-00	MAIN STREET	\$ 50,000.00	\$ 54,000.00	\$ 50,000.00	\$ 54,000.00	\$ 65,000.00	\$ 50,000.00	- ALLOCATION = \$50,000
001-7580-000-867000-00	AIRPORT AUTHORITY	\$ 45,240.00	\$ 31,875.00	\$ 26,664.00	\$ 26,664.00	\$ 100,000.00	\$ 42,730.00	- MINIMUM REQUIRED = \$15,000; MAINTENANCE/UPGRADES = \$27,730
001-7590-0000-867000-00	EAST. PAN. TRANSIT AUTH. (EPTA)	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 150,000.00	\$ 55,000.00	- ALLOCATION = \$55,000
001-9000-0000-867000-00	RECREATION BOARD	\$ 402,427.59	\$ 512,233.09	\$ 470,000.00	\$ 535,832.00	\$ 482,500.00	\$ 470,000.00	- ALLOCATION = \$100,000; LAMBERT POOL FUNDING = \$45,000; 1/2 HOTEL TAX (3%) = \$275,000; CAPITAL IMPROVEMENTS (CITY) = \$50,000
001-9010-0000-867000-00	VISITOR'S BUREAU	\$ 242,427.58	\$ 212,233.09	\$ 225,000.00	\$ 275,000.00	\$ 275,000.00	\$ 275,000.00	- 1/2 HOTEL TAX (3%)
001-9070-0000-867000-00	MARTINSBURG LITTLE LEAGUE	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	- COVID RELIEF FUNDING (FY 2020-2021)
001-9090-0000-867000-00	ADAM STEPHENS MEMORIAL ASSOC.	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	- NORMAL ALLOCATION = \$3,750
001-9500-0000-866000-00	SHADE TREE FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
001-9540-0000-867000-00	HUMAN RELATIONS COMMITTEE	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	- ALLOCATION = \$1,000
001-9750-0000-867000-00	PUBLIC LIBRARY	\$ 127,908.63	\$ 132,103.76	\$ 134,670.00	\$ 134,670.00	\$ 143,965.00	\$ 143,965.00	- REQUIRED BY LAW (BASED ON ASSESSED PROPERTY VALUES)
	TOTAL OUTSIDE AGENCIES	\$ 921,753.80	\$ 1,026,194.94	\$ 966,084.00	\$ 1,085,916.00	\$ 1,221,215.00	\$ 1,041,445.00	
CONTINGENCIES								
001-0000-0000-869900-00	CONTINGENCIES	\$ -	\$ -	\$ 17,195.00	\$ -	\$ -	\$ -	
	TOTAL CONTINGENCIES	\$ -	\$ -	\$ 17,195.00	\$ -	\$ -	\$ -	
	GRAND TOTAL EXPENDITURES	\$ 18,168,363.86	\$ 20,761,362.16	\$ 24,640,070.00	\$ 25,223,950.00	\$ 27,084,255.00	\$ 20,800,000.00	* BOXED ITEMS ARE NOT INCLUDED
	ANTICIPATED UNENCUMBERED BALANCE				\$ 330,779.94			

GENERAL FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
		2022-2023 APPROVED	%			2022-2023 APPROVED	%	
	SALARIES - BASE (+ CAP. IMPR. CONT.)	\$ 7,988,345.00	38.41%	POSTAGE		\$ 70,000.00	0.34%	
	SALARIES - OVERTIME	\$ 837,555.00	4.03%	PUBLICATIONS		\$ 125,500.00	0.60%	
	SALARIES - HOLIDAY PAY	\$ 412,000.00	1.98%	TRAINING		\$ 64,750.00	0.31%	
	SALARIES - LONGEVITY	\$ 60,400.00	0.29%	DUES & SUBSCRIPTIONS		\$ 24,700.00	0.12%	
	FICA	\$ 217,525.00	1.05%	PROFESSIONAL SERVICES		\$ 812,450.00	3.91%	
	INSURANCE	\$ 2,392,000.00	11.50%	LEGAL FEES		\$ 195,000.00	0.94%	
	PENSION - PERS	\$ 315,000.00	1.51%	AUDIT FEES		\$ 30,000.00	0.14%	
	POLICE PENSION - RETIREMENT	\$ 663,775.00	3.19%	CASUALTY & LIABILITY INSURANCE		\$ 800,000.00	3.85%	
	FIRE PENSION - RETIREMENT	\$ 896,800.00	4.31%	CONTRACTED SERVICES		\$ 820,940.00	3.95%	
	MEDICARE	\$ 88,720.00	0.43%	MATERIALS & SUPPLIES		\$ 359,131.00	1.73%	
	WORKERS COMPENSATION	\$ 192,730.00	0.93%	GASOLINE & OIL		\$ 163,000.00	0.78%	
	TELEPHONE	\$ 81,350.00	0.39%	UNIFORMS		\$ 109,000.00	0.52%	
	UTILITIES	\$ 501,000.00	2.41%	CONTRIBUTIONS - OTHER FUNDS		\$ 190,000.00	0.91%	
	TRAVEL	\$ 63,500.00	0.31%	CONTRIBUTIONS - POLICE/FIRE GRANTS		\$ 175,000.00	0.84%	
	MAINTENANCE OF BUILDING	\$ 50,000.00	0.24%	CONTRIBUTIONS - OUTSIDE AGENCIES		\$ 1,052,990.00	5.06%	
	MAINTENANCE OF EQUIPMENT	\$ 110,000.00	0.53%	CAPITAL OUTLAY / CDBG		\$ 736,339.00	3.54%	
	MAINTENANCE OF VEHICLES	\$ 200,500.00	0.96%	CONTINGENCIES		\$ -	0.00%	
						\$ 20,800,000.00	100.00%	



City of Martinsburg, WV

2022-2023

Coal Severance Tax Budget

Approved

March 23, 2022

COAL SEVERANCE TAX BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
002-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ -	\$ -	
002-0000-0000-329800-00	ASSIGNED FUND BALANCE	\$ 143,195.77	\$ 132,670.78	\$ 105,915.00	\$ 105,916.73	\$ 11,000.00	\$ 11,000.00	- Current Estimate = \$92,585
002-0000-0000-431000-00	TAX ENTITLEMENTS	\$ 43,844.54	\$ 32,446.08	\$ 30,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
002-0000-0000-438000-00	INTEREST EARNED	\$ 1,767.47	\$ 1,129.87	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
002-0000-0000-439900-00	MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL REVENUES	\$ 188,807.78	\$ 166,246.73	\$ 145,915.00	\$ 165,916.73	\$ 62,000.00	\$ 62,000.00	
EXPENDITURES								
002-4350-0000-867000-00	EASTERN PANHANDLE REGION 9	\$ 3,327.00	\$ 3,330.00	\$ 3,330.00	\$ 3,330.00	\$ -	\$ -	- AIR QUALITY FUNDING
002-4400-0000-959000-00	CITY HALL - CAPITAL OUTLAY	\$ -	\$ -	\$ 72,585.00	\$ -	\$ -	\$ -	
002-5710-0000-959000-00	PARKING DEPT. - CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
002-7071-0000-867000-00	BERKELEY COUNTY HUMANE SOCIETY	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	- ALLOCATION = \$5,000
002-7580-0000-867000-00	AIRPORT AUTHORITY	\$ 2,810.00	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	
002-8030-0000-867000-00	HEALTH DEPARTMENT	\$ 30,000.00	\$ 35,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	- ALLOCATION = \$20,000 (PREVIOUS FUNDING IN GF) HARM REDUCTION PROGRAM ALLOCATION = \$20,000
002-9030-0000-868000-00	APPLE HARVEST FESTIVAL	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 2,000.00	- ALLOCATION = \$2,000
002-9073-0000-867000-00	THE BE-HIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
002-9090-0000-867000-00	ADAM STEPHENS MEMORIAL ASSOC.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
002-9091-0000-868000-00	FOR THE KIDS BY GEORGE MUSEUM	\$ 15,000.00	\$ 6,000.00	\$ 24,000.00	\$ 24,000.00	\$ 15,000.00	\$ 15,000.00	- ALLOCATION = \$15,000
002-9092-0000-868000-00	BERK. CO. ROUNDHOUSE AUTHORITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
002-9510-0000-867000-00	BERKELEY SENIOR SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL EXPENDITURES	\$ 56,137.00	\$ 51,330.00	\$ 145,915.00	\$ 73,330.00	\$ 65,000.00	\$ 62,000.00	



City of Martinsburg, WV

2022-2023

Police Levy Fund Budget

Approved

March 23, 2022

POLICE LEVY BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
004-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ -	\$ 184,350.00	\$ -	\$ -	\$ -	\$ -	
004-0000-0000-329900-00	UNASSIGNED BALANCE	\$ 463,187.29	\$ 501,859.69	\$ -	\$ 1,330,829.13	\$ -	\$ -	Current Estimate = \$791,505
004-0000-0000-4301	PROPERTY & UTILITY TAXES - CURRENT	\$ 1,242,345.22	\$ 1,298,513.72	\$ 1,288,738.00	\$ 1,288,738.00	\$ 1,377,659.00	\$ 1,377,659.00	
004-0000-0000-43012	PROPERTY & UTILITY TAXES - PRIOR	\$ 101,759.07	\$ 106,107.90	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	PRIOR YEAR COLLECTIONS
004-0000-0000-433200-00	IRP FEES	\$ 28,203.16	\$ 37,548.18	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
004-0000-0000-436500-00	FEDERAL GRANTS	\$ 35,536.87	\$ 5,052.60	\$ -	\$ -	\$ -	\$ -	
004-0000-0000-436550-00	FEDERAL GRANTS - COVID	\$ -	\$ 505,603.28	\$ -	\$ -	\$ -	\$ -	
004-0000-0000-438000-00	INTEREST EARNED	\$ 8,207.34	\$ 11,044.46	\$ 11,262.00	\$ 15,000.00	\$ 12,341.00	\$ 12,341.00	
004-0000-0000-439900-00	MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL REVENUES	\$ 1,879,238.95	\$ 2,650,079.83	\$ 1,425,000.00	\$ 2,759,567.13	\$ 1,515,000.00	\$ 1,515,000.00	
EXPENDITURES								
004-7000-0000-503	SALARIES	\$ 626,937.41	\$ 646,179.78	\$ 725,000.00	\$ 725,000.00	\$ 750,000.00	\$ 750,000.00	NINE (9) OFFICERS BASE = \$524,790; LONGEVITY = \$5,550; HOLIDAY PAY = \$25,000; OVERTIME = \$72,660; CIVILIAN BASE = \$109,730; LONGEVITY = \$850; OVERTIME = \$14,420; COLA & MERIT PAY = \$57,000 BASE DOES NOT INCLUDE MHS GRANT REIMB. @ \$60,000
004-7000-0000-504000-00	FICA	\$ 8,061.81	\$ 8,383.48	\$ 8,990.00	\$ 8,990.00	\$ 7,750.00	\$ 7,750.00	6.2% OF CIVILIAN SALARIES (\$125,000)
004-7000-0000-505000-00	INSURANCE	\$ 146,483.78	\$ 112,575.64	\$ 150,000.00	\$ 120,000.00	\$ 165,000.00	\$ 165,000.00	PARTICIPATING EMPLOYEES
004-7000-0000-506000-00	PENSION - PERS	\$ 13,303.74	\$ 13,805.55	\$ 14,500.00	\$ 14,500.00	\$ 11,250.00	\$ 11,250.00	9.0% OF ELIGIBLE SALARIES (\$125,000)
004-7000-0000-506100-00	POLICE PENSION - RETIREMENT	\$ 208,737.24	\$ 213,061.70	\$ 225,500.00	\$ 220,000.00	\$ 232,730.00	\$ 232,730.00	REQUIRED CONTRIBUTION = \$157,730; ADDITIONAL CONTRIBUTION = \$75,000
004-7000-0000-507000-00	MEDICARE	\$ 8,511.22	\$ 8,943.07	\$ 10,510.00	\$ 10,510.00	\$ 10,875.00	\$ 10,875.00	1.45% OF SALARIES
004-7000-0000-508000-00	WORKERS COMPENSATION	\$ 16,918.51	\$ 14,387.63	\$ 16,310.00	\$ 16,310.00	\$ 16,875.00	\$ 16,875.00	\$2.25 PER \$100 OF SALARIES
004-7000-0000-611000-00	TELEPHONE	\$ 4,266.55	\$ 3,822.70	\$ 6,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	
004-7000-0000-613000-00	UTILITIES	\$ 27.90	\$ 8,459.60	\$ 12,000.00	\$ 13,000.00	\$ 15,000.00	\$ 15,000.00	INCLUDES NEW POLICE FACILITY (PARTIAL)
004-7000-0000-614000-00	TRAVEL	\$ 1,185.22	\$ 970.07	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	SPECIALIZED TRAINING
004-7000-0000-615000-00	MAINTENANCE OF BUILDING	\$ 109.80	\$ 254.59	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	MISCELLANEOUS REPAIRS & OFFICE/STATION
004-7000-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ 74,947.33	\$ 75,220.89	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	RADIO & MINOR EQUIPMENT REPAIR, ETC. = \$10,000; COMPUTER SYSTEM MAINTENANCE = \$30,000; BODY CAMERA MAINTENANCE = \$55,000
004-7000-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 4,080.94	\$ 2,335.73	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
004-7000-0000-619000-00	EQUIPMENT RENTAL	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	UNDERCOVER RENTALS & INDENTI-KIT
004-7000-0000-620000-00	PUBLICATIONS	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	POLICY MANUAL & DESKTOP PUBLISHING
004-7000-0000-621000-00	TRAINING	\$ 840.80	\$ 1,846.46	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	SPECIALIZED TRAINING
004-7000-0000-622000-00	DUES & SUBSCRIPTIONS	\$ -	\$ 45.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
004-7000-0000-623000-00	PROFESSIONAL SERVICES	\$ 509.00	\$ 4,074.43	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	MEDICAL EXAMS & PSYCHOLOGICAL TESTING
004-7000-0000-630000-00	CONTRACTED SERVICES	\$ 3,543.94	\$ 24,024.41	\$ 15,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	SECURITY SERVICES, CUSTODIAL SERVICE, MAINT., ETC.; SEVEN (7) AXION TASERS (YEAR 1 OF 10) = \$6,000
004-7000-0000-741	MATERIALS & SUPPLIES	\$ 45,513.90	\$ 8,196.08	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	MISC. SUPPLIES = \$10,000; RANGE & DUTY AMMUNITION = \$15,000
004-7000-0000-743000-00	GASOLINE & OIL	\$ 15,588.44	\$ 14,567.89	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	ANTICIPATED AT HIGHER FUEL PRICES
004-7000-0000-745000-00	UNIFORMS	\$ 5,062.46	\$ 6,791.72	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	SHOES, BODY ARMOR, BIKE PATROL, MISC.
004-7000-0000-869900-00	CONTINGENCIES	\$ -	\$ -	\$ 71,440.00	\$ -	\$ 79,770.00	\$ 79,770.00	
004-7000-0000-959000-00	CAPITAL OUTLAY	\$ 8,399.27	\$ 151,304.28	\$ -	\$ 625,000.00	\$ 280,000.00	\$ -	SIX (6) POLICE VEHICLES & EQUIPMENT = \$280,000;
	GRAND TOTAL EXPENDITURES	\$ 1,193,029.26	\$ 1,319,250.70	\$ 1,425,000.00	\$ 1,968,060.00	\$ 1,795,000.00	\$ 1,515,000.00	* BOXED ITEMS ARE NOT INCLUDED



City of Martinsburg, WV

2022-2023

Fire/EMS Fund Budget

Approved

March 23, 2022

FIRE/EMS FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
025-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
025-0000-0000-329900-00	UNASSIGNED BALANCE	\$ 426,575.92	\$ 829,238.50	\$ -	\$ 1,245,549.12	\$ -	\$ -	- Current Estimate = \$1,195,390
025-0000-0000-4363	EMS CHARGES	\$ 1,041,458.02	\$ 1,009,104.97	\$ 925,000.00	\$ 975,000.00	\$ 990,000.00	\$ 990,000.00	- EMERGENCY MEDICAL SERVICE CHARGES
025-0000-0000-436500-00	FEDERAL GRANTS	\$ 27,926.71	\$ -	\$ -	\$ -	\$ -	\$ -	
025-0000-0000-436550-00	FEDERAL GRANTS - COVID	\$ -	\$ 207,121.27	\$ -	\$ -	\$ -	\$ -	
025-0000-0000-438000-00	INTEREST EARNED	\$ 8,460.27	\$ 9,797.10	\$ 5,000.00	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00	
025-0000-0000-439900-00	MISCELLANEOUS REVENUE	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL REVENUES	\$ 1,505,620.92	\$ 2,055,261.84	\$ 930,000.00	\$ 2,232,549.12	\$ 1,000,000.00	\$ 1,000,000.00	
EXPENDITURES								
025-7060-0000-503	SALARIES	\$ 193,492.33	\$ 205,490.17	\$ 215,000.00	\$ 215,000.00	\$ 230,000.00	\$ 230,000.00	- THREE (3) FIREFIGHTER EMT-PARAMEDICS BASE = \$172,650; SCHEDULED OVERTIME = \$14,665; LONGEVITY = \$2,700; ADDITIONAL OVERTIME = \$21,485; HOLIDAY PAY = \$4,000; COLA & MERIT PAY = \$14,500
025-7060-0000-505000-00	INSURANCE	\$ 41,275.74	\$ 33,918.32	\$ 40,000.00	\$ 30,500.00	\$ 35,000.00	\$ 35,000.00	- PARTICIPATING EMPLOYEES
025-7060-0000-506200-00	FIRE PENSION - RETIREMENT	\$ 156,339.00	\$ 162,033.00	\$ 168,125.00	\$ 168,125.00	\$ 174,645.00	\$ 174,645.00	- 10% (3/30) OF REQUIRED CONTRIBUTION = \$99,645; ADDITIONAL CONTRIBUTION = \$75,000
025-7060-0000-507000-00	MEDICARE	\$ 2,609.73	\$ 2,802.05	\$ 3,115.00	\$ 3,115.00	\$ 3,335.00	\$ 3,335.00	- 1.45% OF SALARIES
025-7060-0000-508000-00	WORKERS COMPENSATION	\$ 4,658.44	\$ 5,362.48	\$ 5,915.00	\$ 5,915.00	\$ 6,325.00	\$ 6,325.00	- \$2.75 PER \$100 OF SALARIES
025-7060-0000-611000-00	TELEPHONE	\$ 3,678.26	\$ 3,200.80	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	- EMS PHONE CARDS
025-7060-0000-614000-00	TRAVEL	\$ 1,394.03	\$ 606.51	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
025-7060-0000-615000-00	MAINTENANCE OF BUILDING	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
025-7060-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ 39,270.73	\$ 9,730.12	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	
025-7060-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 5,498.49	\$ 17,908.11	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
025-7060-0000-621000-00	TRAINING	\$ 8,493.03	\$ 6,694.09	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	- EMS CONFERENCE, RECERTIFICATIONS, & EMT PROGRAM
025-7060-0000-623000-00	PROFESSIONAL SERVICES	\$ 580.00	\$ 11,732.79	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	- MEDICAL/PHYCH EXAMS & EMS LICENSE RENEW = \$1,000 FIREFIGHTER PHYSICALS (37) = \$24,000
025-7060-0000-630000-00	CONTRACTED SERVICES	\$ 101,377.35	\$ 110,267.96	\$ 100,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	- EMS BILLING SERVICES; MISC. SOFTWARE LICENSING
025-7060-0000-741000-00	MATERIALS & SUPPLIES	\$ 87,745.32	\$ 69,198.89	\$ 70,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	- MEDICAL SUPPLIES, ETC.
025-7060-0000-743000-00	GASOLINE & OIL	\$ 10,741.84	\$ 12,838.68	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	- AMBULANCES
025-7060-0000-745000-00	UNIFORMS	\$ 19,228.13	\$ 18,114.75	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	- UNIFORM REPLACEMENTS
025-7060-0000-869900-00	CONTINGENCIES	\$ -	\$ -	\$ 173,345.00	\$ -	\$ 186,195.00	\$ 186,195.00	
025-7060-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ 139,814.00	\$ -	\$ 250,000.00	\$ -	\$ -	
	GRAND TOTAL EXPENDITURES	\$ 676,382.42	\$ 809,712.72	\$ 930,000.00	\$ 1,037,155.00	\$ 1,000,000.00	\$ 1,000,000.00	



City of Martinsburg, WV

2022-2023

Sales Tax Fund Budget

Approved

March 23, 2022

SALES TAX BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
044-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ 6,855,000.00	\$ 2,500,000.00	\$ -	\$ 8,000,000.00	\$ -	\$ -	
044-0000-0000-329900-00	UNASSIGNED BALANCE	\$ 165,957.00	\$ 2,102,771.98	\$ -	\$ 1,052,758.17	\$ -	\$ -	- <i>Current Estimate = \$992,755</i>
044-0000-0000-431400-00	SALES TAX REVENUE	\$ 4,783,080.98	\$ 5,883,737.57	\$ 4,825,000.00	\$ 5,750,000.00	\$ 5,750,000.00	\$ 5,750,000.00	
044-0000-0000-438000-00	INTEREST EARNED	\$ 81,074.50	\$ 56,592.16	\$ 25,000.00	\$ 90,000.00	\$ 50,000.00	\$ 50,000.00	
	GRAND TOTAL REVENUES	\$ 11,885,112.48	\$ 10,543,101.71	\$ 4,850,000.00	\$ 14,892,758.17	\$ 5,800,000.00	\$ 5,800,000.00	
EXPENDITURES								
044-4400-0000-866000-00	CONTRIBUTIONS - GENERAL FUND	\$ 2,100,000.00	\$ -	\$ 3,000,000.00	\$ 3,200,000.00	\$ 3,500,000.00	\$ 3,500,000.00	- GENERAL FUND O & M = \$3,500,000; (FY 2020/2021 - GENERAL FUND COVID FUNDING)
044-4400-0000-866200-00	CONTRIBUTIONS - RETIREMENT CONTINGENCY	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	- PENSION UNFUNDED LIABILITY RESERVE = \$500,000
044-4400-0000-866700-00	CONTRIBUTIONS - HEALTH INSURANCE TRUST (OPEB)	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	- HEALTH INSURANCE TRUST FUNDING = \$200,000
044-4400-0000-959000-00	CAPITAL OUTLAYS (CITY HALL RENOVATIONS)	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	- TEMPORARY CITY HALL (RENT, FURNITURE, IT, STORAGE RENTAL, MOVING COSTS, ETC.) (FY 2021/2022 - INCLUDES NEW SPACE BUILD OUT)
044-4400-0000-959000-00	CAPITAL OUTLAYS (CITY HALL RENOVATIONS)	\$ -	\$ -	\$ -	\$ 7,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	- CITY HALL RENOVATION PROJECT
044-7000-0000-959000-00	CAPITAL OUTLAYS (POLICE STATION PROJECT)	\$ 4,482,340.50	\$ 790,343.54	\$ -	\$ 750,000.00	\$ -	\$ -	- POLICE STATION PROJECT FUNDING
044-7500-0000-959000-00	CATITAL OUTLAYS (PUBLIC WORKS BUILDING)	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ -	\$ -	
044-0000-0000-869900-00	CONTINGENCIES	\$ -	\$ -	\$ 1,150,000.00	\$ -	\$ 350,000.00	\$ 350,000.00	- RESERVE
	GRAND TOTAL EXPENDITURES	\$ 7,282,340.50	\$ 1,490,343.54	\$ 4,850,000.00	\$ 13,900,000.00	\$ 5,800,000.00	\$ 5,800,000.00	



City of Martinsburg, WV

2022-2023

Water & Sewer Fund Budget

Approved

March 23, 2022

WATER & SEWER BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	
ACCOUNT #	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	ANTICIPATED	REQUESTED	APPROVED	COMMENTS
REVENUES								
---	UNASSIGNED BALANCE	\$ 3,136,196.33	\$ 1,631,081.40	\$ -	\$ 1,433,592.69	\$ -	\$ -	- Current Estimate = \$670,720
1142-11428	WATER & SEWER FEES	\$ 7,720,570.79	\$ 9,342,798.81	\$ 9,600,000.00	\$ 9,325,000.00	\$ 9,400,000.00	\$ 9,400,000.00	- LAST RATE INCREASE (WATER-6/2020 & SEWER-6/2020)
2241	2% EXCISE TAXES	\$ 113,649.49	\$ 146,840.86	\$ 150,000.00	\$ 130,000.00	\$ 140,000.00	\$ 140,000.00	- 2% OF CITY RESIDENT WATER & SEWER FEES
22717	SEWER TAP FEES	\$ 2,000.00	\$ 3,500.00	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	- CONSTRUCTION UNPREDICTABLE
227171	SEWER CIF	\$ 40,454.00	\$ 35,030.00	\$ 20,000.00	\$ 50,000.00	\$ 35,000.00	\$ 35,000.00	- CAPITAL IMPROVEMENT FEES
22718	WATER TAP FEES	\$ 6,000.00	\$ 5,500.00	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	- CONSTRUCTION UNPREDICTABLE
227181	WATER CIF	\$ 62,007.00	\$ 75,200.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	- CAPITAL IMPROVEMENT FEES
4419	INTEREST EARNED	\$ 41,095.48	\$ 17,884.81	\$ 17,000.00	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	
4463	PUBLIC FIRE PROTECTION	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	- FIRE HYDRANT RENTAL
	FEDERAL GRANTS - COVID	\$ -	\$ 104,777.78	\$ -	\$ -	\$ -	\$ -	
4471 & 4615	MISCELLANEOUS REVENUE	\$ 158,723.10	\$ 170,343.39	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	- CUT ON & OFF FEES, ETC.
	GRAND TOTAL REVENUES	\$ 11,286,696.19	\$ 11,538,957.05	\$ 10,000,000.00	\$ 11,173,592.69	\$ 9,800,000.00	\$ 9,800,000.00	

WATER & SEWER BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
WATER DEPARTMENT								
-503	SALARIES	\$ 877,444.14	\$ 1,010,642.75	\$ 1,250,000.00	\$ 1,100,000.00	\$ 1,390,000.00	\$ 1,270,000.00	- 1/2 DIRECTOR, ASSIST., COLLECTOR, & ADMIN. ASSISTANT PLUS 20 EMPLOYEES BASE = \$974,865; LONGEVITY = \$9,600; OVERTIME = \$133,985; HOLIDAY PAY = \$60,000; COLA & MERIT PAY = \$91,550 LABORER POSITION (WITH BENEFITS) = \$60,000 (UNFILLED) EQUIPMENT OPERATOR I POSITION (WITH BENEFITS) = \$60,000 (UNFILLED)
-504	FICA	\$ 53,133.81	\$ 60,045.34	\$ 77,500.00	\$ 68,200.00	\$ 78,740.00	\$ 78,740.00	- 6.2% OF SALARIES
-505	INSURANCE	\$ 213,230.61	\$ 199,687.79	\$ 300,000.00	\$ 200,000.00	\$ 250,000.00	\$ 250,000.00	- PARTICIPATING EMPLOYEES
-506	PENSION - PERS	\$ 90,040.50	\$ 97,514.76	\$ 125,000.00	\$ 110,000.00	\$ 114,300.00	\$ 114,300.00	- 9.0% OF SALARIES
-507	MEDICARE	\$ 12,426.46	\$ 14,199.22	\$ 18,125.00	\$ 15,950.00	\$ 18,415.00	\$ 18,415.00	- 1.45% OF SALARIES
-508	WORKERS COMPENSATION	\$ 18,922.95	\$ 20,200.58	\$ 28,125.00	\$ 24,750.00	\$ 28,575.00	\$ 28,575.00	- \$2.25 PER \$100 OF SALARIES
11251	WV MUNICIPAL BOND PAYMENTS	\$ 1,416,562.87	\$ 1,444,034.88	\$ 1,274,000.00	\$ 1,156,890.00	\$ 747,375.00	\$ 747,375.00	- 2000A, 2000B, 2000C, & 2011A BOND REPAYMENT COST (2000A & 2000B BONDS PAID OFF IN MARCH 2022)
1126	DEPRECIATION FUND (RESERVE)	\$ 106,089.51	\$ 116,644.60	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	- 1/2 RESERVE FOR BOND ISSUE (2.5% OF BILLINGS)
11261	CAPITAL IMPROVEMENT RESERVE	\$ 62,007.00	\$ 76,501.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	- CAPITAL IMPROVEMENT FEE RESERVE
1127	CASH WORKING CAPITAL RESERVE	\$ 364,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	- CASH WORKING CAPITAL RESERVE (CWCR)
2241	GENERAL FUND EXCISE TAX A/P	\$ 56,824.75	\$ 73,420.44	\$ 75,000.00	\$ 65,000.00	\$ 70,000.00	\$ 70,000.00	- 1/2 2% EXCISE TAX
301-389	UTILITY PLANT ACCOUNTS	\$ 278,413.60	\$ 662,517.03	\$ 108,770.00	\$ 400,000.00	\$ 155,705.00	\$ 125,155.00	- CONTINGENCY/LINE IMPROVEMENTS = \$125,155 (1/2) ENERGY EFFICIENCY LEASE PAYOFF = \$30,550 (1/2)
600-617	SOURCE OF SUPPLY	\$ 71,186.95	\$ 130,349.22	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	- INCLUDES RENTS PAID TO ARGOS = \$25,000
620-633	PUMPING EXPENSES	\$ 452,963.10	\$ 463,024.81	\$ 500,000.00	\$ 450,000.00	\$ 500,000.00	\$ 500,000.00	- POWER & PUMP MAINTENANCE (UTILITIES)
641-652	WATER TREATMENT EXPENSES	\$ 69,267.17	\$ 73,889.80	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	- CHEMICALS & MAINTENANCE OF APPLICATORS = \$100,000; GAC REPLACEMENTS (2) = \$200,000
660-678	TRANSMISSION DISTRIBUTION	\$ 255,614.74	\$ 273,870.54	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	- RESERVOIR; STANDPIPES; MAINTENANCE OF MAINS & SERVICE; MAINTENANCE OF METERS, HYDRANTS, & PLANT EQUIPMENT
901-907	CUSTOMER ACCOUNT EXPENSES	\$ -	\$ 80.82	\$ 200.00	\$ 500.00	\$ 500.00	\$ 500.00	
920	GENERAL FUND ADMIN. EXPENSE	\$ 290,000.00	\$ 315,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	- 1/2 GENERAL FUND ADMINISTRATIVE FEES
921-932	ADMINISTRATIVE/GENERAL	\$ 241,286.30	\$ 263,610.86	\$ 275,000.00	\$ 275,000.00	\$ 295,000.00	\$ 295,000.00	- OFFICE SUPPLIES; TELEPHONE; ENGINEERING SERVICES; AUDIT FEES; LEGAL SERVICES; PERMIT FEES; SPECIAL COURSES; LIABILITY INSURANCE = \$145,000
940-941	CLEARING ACCOUNTS	\$ 38,653.12	\$ 63,870.08	\$ 45,000.00	\$ 45,000.00	\$ 50,000.00	\$ 50,000.00	- GASOLINE & OIL, MAINTENANCE OF VEHICLES, ETC.
	TOTAL WATER DEPARTMENT	\$ 4,968,067.58	\$ 5,359,104.52	\$ 5,341,720.00	\$ 5,176,290.00	\$ 4,963,610.00	\$ 4,813,060.00	

WATER & SEWER BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
EXPENDITURES								
SEWER DEPARTMENT								
-503	SALARIES	\$ 461,689.53	\$ 562,178.16	\$ 690,000.00	\$ 625,000.00	\$ 765,000.00	\$ 765,000.00	- 1/2 DIRECTOR, ASSIST., COLLECTOR, & ADMIN. ASSISTANT PLUS 11 EMPLOYEES BASE = \$587,265; LONGEVITY = \$4,950; OVERTIME = \$80,535; HOLIDAY PAY = \$35,000; COLA & MERIT PAY = \$57,250
-504	FICA	\$ 25,029.26	\$ 31,949.32	\$ 42,780.00	\$ 38,750.00	\$ 47,430.00	\$ 47,430.00	- 6.2% OF SALARIES
-505	INSURANCE	\$ 102,595.87	\$ 107,108.65	\$ 185,000.00	\$ 120,000.00	\$ 160,000.00	\$ 160,000.00	- PARTICIPATING EMPLOYEES
-506	PENSION - PERS	\$ 42,715.87	\$ 50,136.30	\$ 69,000.00	\$ 62,500.00	\$ 68,850.00	\$ 68,850.00	- 9.0% OF SALARIES
-507	MEDICARE	\$ 5,853.48	\$ 7,628.43	\$ 10,005.00	\$ 9,065.00	\$ 11,095.00	\$ 11,095.00	- 1.45% OF SALARIES
-508	WORKERS COMPENSATION	\$ 13,304.24	\$ 13,489.61	\$ 15,525.00	\$ 14,065.00	\$ 17,215.00	\$ 17,215.00	- \$2.25 PER \$100 OF SALARIES
11251	WV MUNICIPAL BOND PAYMENTS	\$ 1,600,697.76	\$ 1,600,697.76	\$ 1,600,700.00	\$ 1,600,700.00	\$ 1,600,700.00	\$ 1,600,700.00	- 2012 SEWER PROJECT REPAYMENT
1126	DEPRECIATION FUND (RESERVE)	\$ 106,089.51	\$ 116,644.60	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	- 1/2 RESERVE FOR BOND ISSUE (2.5% OF BILLINGS)
11261	CAPITAL IMPROVEMENT RESERVE	\$ 40,454.00	\$ 35,030.00	\$ 20,000.00	\$ 50,000.00	\$ 35,000.00	\$ 35,000.00	- CAPITAL IMPROVEMENT FEE RESERVE
1127	CASH WORKING CAPITAL RESERVE	\$ 364,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	- CASH WORKING CAPITAL RESERVE (CWCR)
2241	GENERAL FUND EXCISE TAX A/P	\$ 56,824.74	\$ 73,420.42	\$ 75,000.00	\$ 65,000.00	\$ 70,000.00	\$ 70,000.00	- 1/2 2% EXCISE TAX
301-391	UTILITY PLANT ACCOUNTS	\$ 284,599.36	\$ 337,692.23	\$ 108,770.00	\$ 700,000.00	\$ 155,700.00	\$ 125,150.00	- CONTINGENCY/LINE IMPROVEMENTS = \$125,150 (1/2) ENERGY EFFICIENCY LEASE PAYOFF = \$30,550 (1/2)
701-708	COLLECTION EXPENSES	\$ 9,965.81	\$ 67,797.17	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	- MAINTENANCE OF COLLECTION LINES
721-728	PUMPING EXPENSES	\$ 470,703.48	\$ 509,917.60	\$ 450,000.00	\$ 500,000.00	\$ 525,000.00	\$ 525,000.00	- POWER & FUEL; SUPPLIES FOR PUMPS & LAB; MAINTENANCE OF PUMPS
741-747	TREATMENT/DISPOSAL EXPENSES	\$ 614,990.79	\$ 718,666.76	\$ 675,000.00	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00	- LANDFILL FEES, LAB PERMITS, & TESTING
780-785	BILLING/COLLECTING	\$ 1,220.00	\$ 1,146.75	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	- BILLING SUPPLIES & ACCOUNTING SERVICES
790	GENERAL FUND ADMIN. EXPENSE	\$ 290,000.00	\$ 315,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	- 1/2 GENERAL FUND ADMINISTRATIVE FEES
791-809	ADMINISTRATIVE/GENERAL	\$ 186,077.04	\$ 181,353.50	\$ 220,000.00	\$ 220,000.00	\$ 240,000.00	\$ 240,000.00	- OFFICE SUPPLIES; TELEPHONE; ENGINEERING SERVICES; AUDIT FEES; LEGAL SERVICES; SPECIAL COURSES; LIABILITY INSURANCE = \$145,000
903-940	CLEARING ACCOUNTS	\$ 10,736.47	\$ 16,402.58	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	- GASOLINE & OIL, MAINTENANCE OF VEHICLES, ETC.
	TOTAL SEWER DEPARTMENT	\$ 4,687,547.21	\$ 4,746,259.84	\$ 4,658,280.00	\$ 5,326,580.00	\$ 5,017,490.00	\$ 4,986,940.00	
	GRAND TOTAL EXPENDITURES	\$ 9,655,614.79	\$ 10,105,364.36	\$ 10,000,000.00	\$ 10,502,870.00	\$ 9,981,100.00	\$ 9,800,000.00	* BOXED ITEMS ARE NOT INCLUDED



City of Martinsburg, WV

2022-2023

Sanitation Fund Budget

Approved

March 23, 2022

SANITATION BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
084-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ -	\$ 322,000.00	\$ -	\$ 1,232,000.00	\$ -	\$ -	
084-0000-0000-329900-00	UNASSIGNED BALANCE	\$ 2,649,579.09	\$ 2,147,345.03	\$ 170,000.00	\$ 1,387,344.57	\$ 220,000.00	\$ 220,000.00	- Current Estimate = \$889,725
084-0000-0000-435000-00	SANITATION/GARBAGE FEES	\$ 1,811,021.18	\$ 1,897,330.93	\$ 1,800,000.00	\$ 1,850,000.00	\$ 1,850,000.00	\$ 1,850,000.00	- FLAT RATE INCREASE ON 07/01/2009 DUMPSTER INCREASE ON 07/01/2009
084-0000-0000-436550-00	FEDERAL GRANTS - COVID	\$ -	\$ 471,517.23	\$ -	\$ -	\$ -	\$ -	
084-0000-0000-438000-00	INTEREST EARNED	\$ 41,797.03	\$ 31,949.67	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
084-0000-0000-439900-00	MISCELLANEOUS REVENUE	\$ 0.25	\$ 16,425.00	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL REVENUES	\$ 4,502,397.55	\$ 4,886,567.86	\$ 2,000,000.00	\$ 4,499,344.57	\$ 2,100,000.00	\$ 2,100,000.00	
EXPENDITURES								
084-8000-0000-503	SALARIES	\$ 545,559.75	\$ 597,046.41	\$ 645,000.00	\$ 625,000.00	\$ 740,000.00	\$ 690,000.00	- 1/2 PUBLIC WORKS DIRECTOR & ADMIN. ASSISTANT PLUS 13 EMPLOYEES BASE = \$576,800; LONGEVITY = \$8,150; OVERTIME = \$25,050; HOLIDAY PAY = \$25,000; COLA & MERIT PAY = \$55,000; 1/2 ASSIST. PUBLIC WORKS DIR. (WITH BENEFITS) = \$50,000
084-8000-0000-504000-00	FICA	\$ 32,057.01	\$ 35,123.80	\$ 39,990.00	\$ 38,750.00	\$ 42,780.00	\$ 42,780.00	- 6.2% OF SALARIES
084-8000-0000-505000-00	INSURANCE	\$ 134,254.02	\$ 142,120.64	\$ 180,000.00	\$ 140,000.00	\$ 165,000.00	\$ 165,000.00	- PARTICIPATING EMPLOYEES
084-8000-0000-506000-00	PENSION - PERS	\$ 54,512.27	\$ 59,685.48	\$ 64,500.00	\$ 62,500.00	\$ 62,100.00	\$ 62,100.00	- 9.0% OF SALARIES
084-8000-0000-507000-00	MEDICARE	\$ 7,497.24	\$ 8,214.34	\$ 9,350.00	\$ 9,060.00	\$ 10,005.00	\$ 10,005.00	- 1.45% OF SALARIES
084-8000-0000-508000-00	WORKERS COMPENSATION	\$ 32,557.70	\$ 30,140.70	\$ 35,475.00	\$ 46,875.00	\$ 44,850.00	\$ 44,850.00	- \$6.50 PER \$100 OF SALARIES
084-8000-0000-611000-00	TELEPHONE	\$ 1,127.08	\$ 1,124.12	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	- 1/2
084-8000-0000-613000-00	UTILITIES	\$ 17,454.89	\$ 19,262.83	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	- 1/2 BUILDING (W/S, GAS, & ELECTRIC)
084-8000-0000-614000-00	TRAVEL	\$ 226.75	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00	- MISCELLANEOUS SEMINARS
084-8000-0000-615000-00	MAINTENANCE OF BUILDING	\$ 1,935.67	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	- MISC. BUILDING MAINTENANCE
084-8000-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ 499.62	\$ 152.65	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	- EQUIPMENT & TOOL REPAIR; COPIER MAINT.
084-8000-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 76,294.09	\$ 43,642.91	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	- OIL, LUBE, & MINOR REPAIR
084-8000-0000-621000-00	TRAINING	\$ 214.00	\$ 117.50	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	- SPECIAL LICENSES & MISC. SEMINARS
084-8000-0000-623000-00	PROFESSIONAL SERVICES	\$ 924.00	\$ 2,753.58	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00	\$ 2,000.00	- DRUG TESTING, EXAMS, SHOTS, & CDL TESTING
084-8000-0000-624000-00	AUDIT FEES	\$ 3,173.92	\$ 3,173.92	\$ 3,500.00	\$ 3,325.00	\$ 3,500.00	\$ 3,500.00	- 2021/2022 AUDIT
084-8000-0000-626000-00	CASUALTY & LIABILITY INSURANCE	\$ 65,535.00	\$ 69,843.00	\$ 75,000.00	\$ 76,605.00	\$ 82,000.00	\$ 82,000.00	- LIABILITY INSURANCE
084-8000-0000-630000-00	CONTRACTED SERVICES	\$ 6,549.25	\$ 6,584.98	\$ 7,000.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00	- PEST CONTROL, COPIER MAINT., JANITORIAL, ETC.
084-8000-0000-741000-00	MATERIALS & SUPPLIES	\$ 18,956.73	\$ 20,872.54	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	- SHOP SUPPLIES & MISC. TOOLS
084-8000-0000-743000-00	GASOLINE & OIL	\$ 44,294.61	\$ 39,791.86	\$ 55,000.00	\$ 65,000.00	\$ 70,000.00	\$ 70,000.00	
084-8000-0000-745000-00	UNIFORMS	\$ 26,363.46	\$ 28,712.43	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	- UNIFORM RENTALS / RAINCOATS / UPGRADES
084-8000-0000-755000-00	DUMP FEES - LANDFILL	\$ 441,941.11	\$ 485,750.12	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	
084-8000-0000-866000-00	CONTRIBUTIONS TO OTHER FUNDS	\$ 190,000.00	\$ 210,000.00	\$ 235,000.00	\$ 235,000.00	\$ 240,000.00	\$ 240,000.00	- GENERAL FUND ADMINISTRATION FEE = \$240,000
084-8000-0000-869900-00	CONTINGENCIES	\$ -	\$ -	\$ 4,685.00	\$ -	\$ 23,265.00	\$ 23,265.00	
084-8000-0000-959000-00	CAPITAL OUTLAY	\$ 331,124.35	\$ 463,109.48	\$ -	\$ 1,650,000.00	\$ 240,050.00	\$ -	- NEW SANITATION TRUCK = \$200,000; ENERGY EFFICIENCY LEASE PAYOFF = \$40,050
	GRAND TOTAL EXPENDITURES	\$ 2,033,052.52	\$ 2,267,223.29	\$ 2,000,000.00	\$ 3,609,615.00	\$ 2,390,050.00	\$ 2,100,000.00	* BOXED ITEMS ARE NOT INCLUDED



City of Martinsburg, WV

2022-2023

Parking Fund Budget

Approved

March 23, 2022

PARKING FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
085-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
085-0000-0000-329900-00	UNASSIGNED BALANCE	\$ 137,774.31	\$ 124,354.32	\$ 25,000.00	\$ 92,799.19	\$ -	\$ -	<i>Current Estimate = \$41,900</i>
085-0000-0000-4321	PARKING TICKET FINES	\$ 78,070.85	\$ 90,031.62	\$ 85,000.00	\$ 85,000.00	\$ 122,000.00	\$ 122,000.00	
085-0000-0000-4330	PARKING PERMITS	\$ 18,958.00	\$ 21,596.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
085-0000-0000-433100-00	PARKING BAGS	\$ 1,652.00	\$ 732.00	\$ 500.00	\$ 700.00	\$ 500.00	\$ 500.00	
085-0000-0000-434200-00	ON/OFF STREET METER REVENUE	\$ 73,444.74	\$ 63,117.05	\$ 82,000.00	\$ 82,000.00	\$ 116,000.00	\$ 116,000.00	
085-0000-0000-436550-00	FEDERAL GRANTS - COVID	\$ -	\$ 2,125.03	\$ -	\$ -	\$ -	\$ -	
085-0000-0000-438000-00	INTEREST EARNED	\$ 1,291.03	\$ 810.40	\$ 1,500.00	\$ 800.00	\$ 500.00	\$ 500.00	
085-0000-0000-439900-00	MISCELLANEOUS REVENUE	\$ 1,365.00	\$ 2,261.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
	GRAND TOTAL REVENUES	\$ 312,555.93	\$ 305,027.42	\$ 215,000.00	\$ 282,299.19	\$ 260,000.00	\$ 260,000.00	
EXPENDITURES								
085-5710-0000-503	SALARIES	\$ 49,513.07	\$ 55,306.61	\$ 56,000.00	\$ 70,000.00	\$ 115,000.00	\$ 95,000.00	- 2 FULL-TIME & 1 PART-TIME BASE = \$82,835; LONGEVITY = \$250; OVERTIME = \$415; COLA & MERIT PAY = \$11,500 PART-TIME POSITION (WITH BENEFITS) = \$20,000 (UNFILLED)
085-5710-0000-504000-00	FICA	\$ 3,003.10	\$ 3,367.32	\$ 3,475.00	\$ 4,340.00	\$ 5,890.00	\$ 5,890.00	- 6.2% OF SALARIES
085-5710-0000-505000-00	INSURANCE	\$ 9,586.30	\$ 8,900.26	\$ 10,000.00	\$ 8,100.00	\$ 9,500.00	\$ 9,500.00	- CURRENT PARTICIPATION
085-5710-0000-506000-00	PENSION - PERS	\$ 4,951.32	\$ 5,530.68	\$ 5,600.00	\$ 7,000.00	\$ 8,550.00	\$ 8,550.00	- 9.0% SALARIES
085-5710-0000-507000-00	MEDICARE	\$ 702.28	\$ 787.48	\$ 815.00	\$ 1,015.00	\$ 1,375.00	\$ 1,375.00	- 1.45% OF SALARIES
085-5710-0000-508000-00	WORKERS COMPENSATION	\$ 933.48	\$ 1,422.50	\$ 1,400.00	\$ 1,400.00	\$ 2,375.00	\$ 2,375.00	- \$2.50 PER \$100 OF SALARIES
085-5710-0000-611000-00	TELEPHONE	\$ -	\$ 423.54	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
085-5710-0000-613000-00	UTILITIES	\$ 1,377.05	\$ 1,715.60	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	- ELECTRICITY IN PARKING LOTS
085-5710-0000-614000-00	TRAVEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- MISCELLANEOUS SEMINARS
085-5710-0000-615000-00	MAINTENANCE OF PARKING LOTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
085-5710-0000-616000-00	MAINTENANCE OF EQUIP. - METERS	\$ 2,045.75	\$ 11,348.25	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	- PARTS, NEW POSTS, & MISC. IMPROVEMENTS
085-5710-0000-617000-00	MAINTENANCE OF VEHICLES	\$ 472.69	\$ 110.61	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
085-5710-0000-621000-00	TRAINING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- MISCELLANEOUS SEMINARS
085-5710-0000-623000-00	PROFESSIONAL SERVICES	\$ 846.00	\$ 1,500.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	- LEGAL FEES & MISC. SERVICES
085-5710-0000-624000-00	AUDIT FEES	\$ 1,082.56	\$ 1,082.56	\$ 1,200.00	\$ 1,079.20	\$ 1,200.00	\$ 1,200.00	- 2021/2022 AUDIT
085-5710-0000-626000-00	CASUALTY & LIABILITY INSURANCE	\$ 4,681.00	\$ 5,275.00	\$ 5,500.00	\$ 5,462.00	\$ 6,000.00	\$ 6,000.00	
085-5710-0000-630000-00	CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	- PARKING ENFORCEMENT SOFTWARE MAINT.
085-5710-0000-741000-00	MATERIALS & SUPPLIES	\$ 3,852.59	\$ 5,266.15	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	- PRINTING TICKETS & MISC. FORMS
085-5710-0000-745000-00	UNIFORMS	\$ 154.42	\$ 191.67	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	
085-5710-0000-866000-00	CONTRIBUTIONS TO OTHER FUNDS	\$ 105,000.00	\$ 110,000.00	\$ 115,000.00	\$ 115,000.00	\$ 100,000.00	\$ 100,000.00	- GENERAL FUND = \$100,000
085-5710-0000-869900-00	CONTINGENCIES	\$ -	\$ -	\$ 1,010.00	\$ -	\$ 2,610.00	\$ 2,610.00	
085-5710-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL EXPENDITURES	\$ 188,201.61	\$ 212,228.23	\$ 215,000.00	\$ 240,396.20	\$ 280,000.00	\$ 260,000.00	* BOXED ITEMS ARE NOT INCLUDED



City of Martinsburg, WV

2022-2023

Stormwater Fund Budget

Approved

March 23, 2022

STORMWATER BUDGET FOR THE YEAR ENDING JUNE 30, 2023								
ACCOUNT #	DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGETED	2021-2022 ANTICIPATED	2022-2023 REQUESTED	2022-2023 APPROVED	COMMENTS
REVENUE								
426-0000-0000-329700-00	COMMITTED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
426-0000-0000-329900-00	UNASSIGNED BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Current Estimate = \$250,000
426-0000-0000-434100-00	STORMWATER UTILITY FEES	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 1,200,000.00	\$ 1,200,000.00	
426-0000-0000-438000-00	INTEREST EARNED	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
426-0000-0000-439900-00	MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 1,205,000.00	\$ 1,205,000.00	
EXPENDITURES								
426-8050-0000-503	SALARIES	\$ -	\$ -	\$ -	\$ -	\$ 480,000.00	\$ 480,000.00	- 9 EMPLOYEES BASE = \$416,640; LONGEVITY = \$500; OVERTIME = \$6,975; HOLIDAY PAY = \$1,000; COLA & MERIT PAY = \$39,885; INTERN (TEMPORARY) EMPLOYEES (2) = \$15,000
426-8050-0000-504000-00	FICA	\$ -	\$ -	\$ -	\$ -	\$ 29,760.00	\$ 29,760.00	- 6.2% OF SALARIES
426-8050-0000-505000-00	INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	- PARTICIPATING EMPLOYEES
426-8050-0000-506000-00	PENSION - PERS	\$ -	\$ -	\$ -	\$ -	\$ 41,850.00	\$ 41,850.00	- 9.0% OF SALARIES ELIGIBLE SALARIES (\$465,000)
426-8050-0000-507000-00	MEDICARE	\$ -	\$ -	\$ -	\$ -	\$ 6,960.00	\$ 6,960.00	- 1.45% OF SALARIES
426-8050-0000-508000-00	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ 16,800.00	\$ 16,800.00	- \$3.50 PER \$100 OF SALARIES
426-8050-0000-611000-00	TELEPHONE	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	
426-8050-0000-613000-00	UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
426-8050-0000-614000-00	TRAVEL	\$ -	\$ -	\$ -	\$ -	\$ 14,000.00	\$ 14,000.00	- MISCELLANEOUS SEMINARS
426-8050-0000-615000-00	MAINTENANCE OF BUILDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- MISC. BUILDING MAINTENANCE
426-8050-0000-616000-00	MAINTENANCE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	- EQUIPMENT & TOOL REPAIR; COPIER MAINT.
426-8050-0000-617000-00	MAINTENANCE OF VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	- OIL, LUBE, & MINOR REPAIR
426-8050-0000-621000-00	TRAINING	\$ -	\$ -	\$ -	\$ -	\$ 21,000.00	\$ 21,000.00	- SPECIAL LICENSES & MISC. SEMINARS
426-8050-0000-623000-00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	- EPA SAMPLING = \$40,000; IT SERVICES/LEASE = \$30,000; MISC. SERVICES = \$10,000
426-8050-0000-624000-00	AUDIT FEES	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	- 2021/2022 AUDIT
426-8050-0000-626000-00	CASUALTY & LIABILITY INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	- LIABILITY INSURANCE
426-8050-0000-630000-00	CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 111,100.00	\$ 111,100.00	- ARC GIS = \$27,500; NEARMAP = \$10,000; 2ND NATURE = \$10,000; FULCRUM = \$3,600; EDUCATION PVAS = \$20,000 STORMWATER CLEANING PROJECTS = \$40,000;
426-8050-0000-741000-00	MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00	\$ 70,000.00	- EDUCATION/OUTREACH = \$7,500; IDDE/SPILL SUPPLIES = \$7,500; SAFETY EQUIPMENT = \$3,500; OFFICE EQUIPMENT = \$35,000; SAMPLING, POSTAGE, SIGNAGE, & MISC = \$16,500;
426-8050-0000-743000-00	GASOLINE & OIL	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
426-8050-0000-745000-00	UNIFORMS	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
426-8050-0000-755000-00	CONTRIBUTIONS TO OTHER FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00	- GENERAL FUND ADMINISTRATION FEE = \$180,000
426-8050-0000-869900-00	CONTINGENCIES	\$ -	\$ -	\$ -	\$ -	\$ 20,530.00	\$ 20,530.00	
426-8050-0000-959000-00	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 1,205,000.00	\$ 1,205,000.00	* BOXED ITEMS ARE NOT INCLUDED



City of Martinsburg, WV

2022-2023

Unfunded Requests

March 23, 2022

**CITY OF MARTINSBURG
FY 2022-2023 UNFUNDED REQUESTS**

GENERAL FUND

ECONOMIC DEVELOPMENT

Administrative Assistant Position (with benefits)	\$ 60,000.00	
Creekside Project Plan	<u>\$ 75,000.00</u>	
TOTAL ECONOMIC DEVELOPMENT		\$ 135,000.00

CITY MANAGER

New Vehicle	<u>\$ 40,000.00</u>	
TOTAL CITY MANAGER		\$ 40,000.00

FINANCE DEPARTMENT

Finance Dept. Position (with benefits)	<u>\$ 100,000.00</u>	
TOTAL FINANCE DEPARTMENT		\$ 100,000.00

HUMAN RESOURCES

Part-Time Human Resources Position (with benefits)	\$ 60,000.00	
Departmental Online Employee Kiosks	\$ 6,000.00	
HRIS Consulting Fees, Equipment, Etc.	\$ 10,000.00	
Digital Training Software (LMS)	\$ 5,000.00	
Applicant Tracking Software (ATS)	<u>\$ 3,000.00</u>	
TOTAL HUMAN RESOURCES		\$ 84,000.00

CITY PLANNING

Rental Housing Inspector Position (with benefits)	\$ 60,000.00	
New Vehicles (2)	<u>\$ 60,000.00</u>	
TOTAL CITY PLANNING		\$ 120,000.00

**CITY OF MARTINSBURG
FY 2022-2023 UNFUNDED REQUESTS**

GENERAL FUND

CITY HALL

General Development Funding	\$ 500,000.00	
Fireworks Funding - 07/04/2023	\$ 13,500.00	
Energy Efficiency Lease Payoff	<u>\$ 186,985.00</u>	
 TOTAL CITY HALL		\$ 700,485.00

POLICE DEPARTMENT

Four (4) Police Officer Positions (with benefits)	<u>\$ 300,000.00</u>	
 TOTAL POLICE DEPARTMENT		\$ 300,000.00

FIRE DEPARTMENT

Six (6) Firefighter/EMT-B Positions (with benefits)	\$ 460,000.00	
Two (2) Division Chief Positions (with benefits)	\$ 190,000.00	
Additional Fire Station Construction	\$ 2,100,000.00	
Command Vehicle & Equipment	\$ 75,000.00	
Rescue Squad 1 & Equipment Replacement	<u>\$ 875,000.00</u>	
 TOTAL FIRE DEPARTMENT		\$ 3,700,000.00

STREET DEPARTMENT

1/2 Assistant Public Works Director (with benefits)	\$ 50,000.00	
Four (4) Laborer Positions (with benefits)	\$ 240,000.00	
Facilities Manager Position (with benefits)	\$ 80,000.00	
Street Paving & ADA Curbing	\$ 500,000.00	
Dump Truck Bed	\$ 15,000.00	
New Vehicle	<u>\$ 40,000.00</u>	
 TOTAL STREET DEPARTMENT		\$ 925,000.00

TOTAL GENERAL FUND UNFUNDED REQUESTS - FY 2022-2023	\$ 6,104,485.00
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**CITY OF MARTINSBURG
FY 2022-2023 UNFUNDED REQUESTS**

POLICE LEVY FUND

Six (6) Police Vehicles & Equipment	<u>\$ 280,000.00</u>	
TOTAL POLICE LEVY FUND UNFUNDED REQUESTS - FY 2022-2023		\$ 280,000.00

WATER & SEWER FUND

Laborer Position (with benefits)	\$ 60,000.00	
Equipment Operator I Position (with benefits)	\$ 60,000.00	
Energy Efficiency Lease Payoff - Water	\$ 30,550.00	
Energy Efficiency Lease Payoff - Sewer	<u>\$ 30,550.00</u>	
TOTAL WATER & SEWER FUND UNFUNDED REQUESTS - FY 2022-2023		\$ 181,100.00

SANITATION FUND

1/2 Assistant Public Works Director (with benefits)	\$ 50,000.00	
New Sanitation Truck	\$ 200,000.00	
Energy Efficiency Lease Payoff	<u>\$ 40,050.00</u>	
TOTAL SANITATION FUND UNFUNDED REQUESTS - FY 2022-2023		\$ 290,050.00

PARKING FUND

Part-Time Position with benefits (Unfilled)	<u>\$ 20,000.00</u>	
TOTAL PARKING FUND UNFUNDED REQUESTS - FY 2022-2023		\$ 20,000.00

GRAND TOTAL UNFUNDED REQUESTS (ALL FUNDS) - FY 2022-2023		\$ 6,875,635.00
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Prepared By: Mark B. Spickler
Finance Director