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CITY OF MARTINSBURG
WEST VIRGINIA

www.cityofmartinsburg.org

May 5, 2023

To whom it may concern:

RE: 2023-39-TA, Text Amendment Application for the Downtown (DT), Medical-Institutional (MIN), Mix Use Commercial (MUC), and Urban Residential (UR) Districts.

The applicant, the Planning Commission Staff of the City of Martinsburg, is requesting a Text Amendment pursuant to the Martinsburg Zoning Ordinance Section 4.07(E)1(a) to propose a definitional change to Medical Clinic and Table 4.01 to add by right Medical Clinic use to MUC Zoning District. The intention of the proposed Text Amendment is to clarify the specific use and purpose of a Medical Clinic.

The City of Martinsburg Zoning Ordinance requires that we notify all interested parties of Text Amendment requests. You are being notified because your property is within an DT, MIN, MUC, UR district. All files related to this project may be viewed at the City of Martinsburg Planning Department, 208 Viking Way, during normal business hours.

The Planning Commission will hear the case referenced above with a public hearing on Wednesday, July 5, 2023, at 6:00pm at Martinsburg Police Department, George Karos Community Room, 125 W. Race Street, Martinsburg, WV. In the event that an unforeseen circumstance would cause the Planning Commission to cancel the scheduled meeting, a back-up public hearing date of Wednesday, August 2, 2023, will be utilized. If you are unable to attend in person, written comments may be submitted to the Planning Department at Martinsburg City Hall, Attn: Planning, 208 Viking Way, Martinsburg, WV 25401 or by emailing to planning@cityofmartinsburg.org.

Please feel free to contact me at (304) 264-2131 ext. 266 or planning@cityofmartinsburg.org with any questions or concerns.

Respectfully,

Kyle French
Planning Technician
City of Martinsburg